



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, September 24, 2024

6:30 PM

Council Chambers

Link to Watch or Comment Virtually: <https://bit.ly/TownCouncil4thTuesday2024>

I. Call Meeting to Order and Pledge of Allegiance

Mayor Brooks opened the meeting at 6:31 p.m.

II. Roll Call

Present: 6 - Mayor Brooks, Mayor Pro Tem Loflin, Council Member Baer, Council Member Sawusch, Council Member Hoback, and Council Member Bell

III. Approval of the Agenda

Mayor Pro Tem Loflin made a motion to approve the Agenda. Councilor Bell seconded the motion. The motion passed by the following vote at 6:32 p.m.

Ayes 6 - Mayor Brooks
Mayor Pro Tem Loflin
Council Member Baer
Council Member Sawusch
Council Member Hoback
Council Member Bell

IV. Consent Agenda

[24-468](#) Approval of the September 10, 2024 Town Council Meeting Minutes

Attachments: [09-10-2024 Council Minutes](#)

[24-025](#) Proclamation on Code Enforcement Officer Appreciation Month

Attachments: [2024 Code Enforcement Proclamation](#)

[24-031](#) Proclamation on Domestic Violence Awareness Month October, 2024

Attachments: [2024 Domestic Violence Awareness Month Proclamation](#)

[24-354](#) An Ordinance of the Town Council of the Town of Erie Repealing and Reenacting Section 6-8-7 of the Erie Municipal Code Regarding False Reports

Attachments: [Ordinance 030-2024](#)

[24-392](#) A Resolution of the Town Council of the Town of Erie Approving a Construction Contract with Adiona Transportation Solutions, LLC for the Sheridan Parkway Ridge View Intersection Traffic Signal Project

Attachments: [Resolution 24-131](#)
[Budget Change Request](#)
[Adiona Contract executed](#)

[24-413](#) A Resolution of the Town Council of the Town of Erie Approving Two 2024 Colorado Parks and Wildlife Non-Motorized Trails Grant Applications

Attachments: [Resolution](#)

[24-417](#) An Ordinance of the Town Council of the Town of Erie Amending Various Provisions of the Erie Municipal Code Regarding the Director of Utilities

Attachments: [Ordinance 033-2024](#)

[24-418](#) A Resolution of the Town Council of the Town of Erie Approving a Construction Contract with Hudick Excavating, Inc. for the Zone 3 Weld County Road 7 Waterline Improvements

Attachments: [Resolution 24-139](#)
[Construction Contract](#)
[Vicinity Map](#)

[24-419](#) A Resolution of the Town Council of the Town of Erie Approving a Third Amendment to Agreement for Professional Services with Burns & McDonnell Engineering Company, Inc. for Construction Management Services for Zone 3 Weld County Road 7 Waterline Improvements

Attachments: [Resolution 24-138](#)
[Third Amendment](#)
[Vicinity Map](#)

[24-434](#) A Resolution of the Town Council of the Town of Erie Urging Voters to Vote in Favor of St. Vrain Valley School District Ballot Issue No. 5C at the November 5, 2024 Election

Attachments: [Resolution 24-144](#)

[24-445](#) A Resolution of the Town Council of the Town of Erie Approving a Third Amendment to the Lease Agreement with Vector Air Management, LLC

Attachments: [Resolution 24-140](#)
[Third Amendment](#)

Councilor Hoback made a motion to approve the Consent Agenda. Mayor Pro Tem Loflin seconded the motion. The motion passed by the following vote at 6:33 p.m.

Ayes 6 - Mayor Brooks
Mayor Pro Tem Loflin
Council Member Baer
Council Member Sawusch
Council Member Hoback
Council Member Bell

V. Public Comment On Non-Agenda and Consent Items only.

Mayor Brooks opened Public Comment at 6:34 p.m.

With no speakers in person or online virtually, Mayor Brooks closed Public Comment at 6:34 p.m.

VI. General Business

[24-435](#) Proclamations Honoring Erie High School Boy's Lacrosse and Girls Golf Teams for Winning State Championships

Attachments: [Lacrosse Proclamation](#)
[Golf Proclamation](#)

Mayor Brooks read the proclamations at 6:36 p.m.

[24-438](#) An Ordinance of the Town Council of the Town of Erie Approving the Purchase of Real Property

Attachments: [Ordinance](#)
[Purchase and Sale Agreement](#)
[Map](#)

Luke Bolinger, Director of Parks & Recreation, presented the item at 6:43 p.m.

Mayor Pro Tem Loflin made a motion to approve Ordinance 036-2024. Councilor Hoback seconded the motion. The motion passed by the following vote at 6:50 p.m.

Ayes 6 - Mayor Brooks
Mayor Pro Tem Loflin
Council Member Baer
Council Member Sawusch
Council Member Hoback
Council Member Bell

[24-450](#)

PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie Amending Section 8-1-3 of the Erie Municipal Code to Update the Town's Fee in Lieu of Water Dedication and Water Tap Fee

Attachments: [20240910 Ordinance re Water Tap Fees and Fees in Lieu of Dedication](#)

Mayor Brooks opened the Public Hearing at 6:51 p.m.

Todd Fessenden, Utilities Director, introduced the item at 6:52 p.m.

Todd Cristiano, Raftelis, presented the item at 6:53 p.m.

Pete Johnson, Water Attorney, joined the meeting to answer questions.

The following spoke:

1. Matt Jenkins
2. Dan Galasso
3. Morgan Cullen

With no additional speakers in person or online virtually, Mayor Brooks closed the Public Hearing at 6:29 p.m.

Mayor Pro Tem Loflin made a motion to continue this item to October 22, 2024 Town Council Meeting. Councilor Sawusch seconded the motion. The motion passed by the following vote at 6:42 p.m.

Ayes 6 - Mayor Brooks
Mayor Pro Tem Loflin
Council Member Baer
Council Member Sawusch
Council Member Hoback
Council Member Bell

[24-449](#)

PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2024 Budget Year

Attachments: [Supplemental Ordinance and Schedule A.docx](#)
[09-24-24 2025 Fleet Supplemental Memo.docx](#)
[Fleet Line Item Detail.pdf](#)
[Fleet Lease Schedule.pdf](#)

Mayor Brooks opened the Public Hearing at 7:44 p.m.

Cassie Bethune, Budget & Fiscal Manager, presented the item at 7:46 p.m.

With no speakers, the Mayor closed the Public Hearing at 7:48 p.m.

Councilor Bell made a motion to approve Ordinance 037-2024. Councilor Sawusch seconded the motion. The motion passed by the following vote at 7:48 p.m.

Ayes 6 - Mayor Brooks
 Mayor Pro Tem Loflin
 Council Member Baer
 Council Member Sawusch
 Council Member Hoback
 Council Member Bell

[24-327](#)

PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie Repealing and Reenacting Chapter 9 of Title 4 of the Erie Municipal Code, to Establish Licensing Procedures for Medical and Retail Marijuana Businesses in the Town, and Amending Title 10 of the Erie Municipal Code (the "UDC") Regarding Use-specific Standards for Marijuana Businesses, Adding a Definition for "Marijuana Business" and Repealing and Reenacting the Definition of "School"

Attachments: [Ordinance No. 031-2024, Option 1](#)
[Ordinance No. 031-2024, Option 2](#)
[Notice of Public Hearing - Colorado Hometown Weekly 9.4.2024](#)
[Marijuana Ordinance Presentation FINAL](#)

Mayor Brooks opened the Public Hearing at 7:52 p.m.

Stephanie Pitts-Noggle, Development Manager, Amy Teetzel, Director of Administrative Operations, and Kelly Driscoll, Planning Manager, presented the item at 7:53 p.m.

The following spoke:

1. Liz Zukowski (virtual)
2. Truman Bradley (virtual)

With no additional speakers in person or online virtually, Mayor Brooks closed the Public Hearing at 8:35 p.m.

Councilor Sawusch made a motion to approve Ordinance 031-2024 as amended. Councilor Hoback seconded the motion. The motion passed by the following vote at 8:49 p.m.

Ayes 4 - Mayor Brooks
 Mayor Pro Tem Loflin
 Council Member Baer
 Council Member Hoback

Nays 2 - Council Member Sawusch
 Council Member Bell

[24-439](#)

PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie Amending Title 10 of the Erie Municipal Code by the Addition of a New Chapter 14 Regarding Flood Damage Prevention, and Repealing other Code Sections in Conflict Therewith

Attachments: [PC Resolution P24-13](#)
[Ordinance No. 035-2024](#)
[Staff Report](#)
[Staff Presentation](#)
[Notice](#)

Mayor Brooks opened the Public Hearing at 8:52 p.m.

Kelly Driscoll, Planning Manager, and Wendi Palmer, Civil Engineer III, presented the item at 8:53 p.m.

With no speakers in person or online virtually, Mayor Brooks closed the Public Hearing at 9:03 p.m.

Councilor Bell made a motion to approve Ordinance 035-2024. Councilor Baer seconded the motion. The motion passed by the following vote at 9:02 p.m.

Ayes 6 - Mayor Brooks
 Mayor Pro Tem Loflin
 Council Member Baer
 Council Member Sawusch
 Council Member Hoback
 Council Member Bell

[24-305](#)

Communitywide Waste Hauler Discussion

Attachments: [Presentation](#)

David Frank, Director of Environmental Services, Eryka Thorley, Sustainability Manager, and Emma Marino, Sustainability & Water Conservation Specialist I, presented the item at 9:06 p.m.

VII. Staff Reports

[24-453](#)

Environmental Services Monthly Report - August 2024

Attachments: [Environmental Services Staff Report - August 2024.docx](#)

[24-447](#)

Planning & Development Monthly Report - August 2024

Attachments: [Planning & Development Monthly Report - August 2024](#)

VIII. Council Member Reports and Announcements

Council Members spoke about Beer Fest on October 5th, Boo on Briggs

on October 26th, the Youth Council is slowly moving, Coffee with a Cop is coming up next week, Tree Rebate is going on now, there will be no Leaf Composting Event this year; however you may bring leaves to the Recycle Center, Biscuit Day was great, King Soopers Grand Opening is October 2nd and please remember that schools are back in session so watch out for kids.

IX. Adjournment

Mayor Brooks adjourned the meeting at 10:11 p.m.

Approved _____
Mayor

Attest _____
Town Clerk