



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, March 25, 2025

6:30 PM

Council Chambers

Link to Watch or Comment Virtually: <https://bit.ly/TC2025-4thTuesday>

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:30 p.m.

II. Roll Call

Present: 6 - Mayor Moore, Mayor Pro Tem Bell, Council Member Pesaramelli, Council Member O'Connor, Council Member Mortellaro, and Council Member Hoback
Absent: 1 - Council Member Baer

III. Approval of the Agenda

Councilmember Mortellaro made a motion to approve the Agenda. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 6:31 p.m.

Ayes 6 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Mortellaro
Council Member Hoback

Absent 1 - Council Member Baer

IV. Consent Agenda

[25-128](#) Approval of the March 11, 2025 Town Council Meeting Minutes

Attachments: [03-11-2025 Council Minutes](#)

[25-176](#) Earth Week Proclamation; Sponsored by Council Member Pesaramelli

Attachments: [Town of Erie Earth Week Proclamation 2025](#)
[Arbor & Earth Day 2025 Flyer](#)

[25-108](#) Arbor Day Proclamation, Sponsor Council Member Brian O'Connor

Attachments: [Arbor Day Proclamation](#)

[25-175](#)

A Resolution of the Town Council of the Town of Erie Approving the Sixth Amendment to Agreement for Final Design, Right-of-Way Acquisition, and Construction of Drainage and Flood Control Improvements for Coal Creek from County Line Road to Kenosha Road with the Urban Drainage and Flood Control District d/b/a Mile High Flood District.

Sponsors: Public Works

Attachments: [Resolution 25-056](#)
[Sixth Amendment](#)

Mayor Pro Tem Bell made a motion to approve the Consent Agenda. Councilmember O'Connor seconded the motion. The motion passed by the following vote at 6:32 p.m.

Ayes 6 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Mortellaro
Council Member Hoback

Absent 1 - Council Member Baer

V. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore read the Public Comment rules and opened Public Comment at 6:33 p.m.

The following spoke:

1. Lew Miller spoke about Rotary 101 (handout included).
2. Lew Miller (for Michael Zaun) spoke about Erie Branding (handout included).

With no additional speakers, Mayor Moore closed Public Comment at 6:39 p.m.

VI. General Business

[25-007](#)

Child Abuse Prevention Month and Crime Victims' Rights Week April 6-12, 2025 Proclamation; Sponsor Council Member Dan Hoback

Attachments: [Proclamation](#)

Councilmember Hoback read the proclamation at 6:40 p.m.

[25-194](#)

Staff Retirement Proclamation, Sponsor Brian O'Connor, Council Member

Attachments: [Amy Teetzel Proclamation](#)

Councilmember O'Connor read the proclamation at 6:43 p.m.

Melissa Wiley, Deputy Town Manager, presented items to Amy Teetzel in honor of her retirement.

[25-121](#)

Presentation of 90 Second Celebration Video

Melissa Wiley, Deputy Town Manager, introduced the 90 second video put together to honor Amy Teetzel's 17.5 years at the Town of Erie.

[25-172](#)

Resolution of the Town Council of the Town of Erie Approving the Fourth Amendment to the Professional Services Agreement with Sanbell-Rocky Mountain for County Line Road- Erie Parkway to Austin Avenue Lighting Infrastructure Plans.

Attachments: [Resolution 25-053](#)

[Contract Addendum](#)

[Vicinity Map](#)

David Pasic, Public Works Director, and Jon Williams, Civil Engineer, presented the item at 6:58 p.m.

Mayor Pro Tem Bell made a motion to approve Resolution 25-053.

Councilmember O'Connor seconded the motion. The motion passed by the following vote at 7:01 p.m.

Ayes 6 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Mortellaro
Council Member Hoback

Absent 1 - Council Member Baer

[25-147](#)

A Resolution of the Town Council of the Town of Erie Approving a Joint Funding Agreement for the Xcel Off-site Distribution Line Extension

Attachments: [Resolution 25-048](#)

[Xcel Joint Funding Agreement](#)

[Vicinity Map](#)

Malcolm Fleming, Town Manager, presented the item at 7:01 p.m.

Councilmember Mortellaro made a motion to approve Resolution 25-048. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 7:16 p.m.

Ayes 6 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Mortellaro
Council Member Hoback

Absent 1 - Council Member Baer

[25-190](#) CO-Create Erie (Formerly Erie Makerspace) - 2025 Action Plan Presentation

Attachments: [Presentation](#)

Karen Hofmeister, CO-Create Erie President, and Julia Thomas-Glennon, CO-Create Erie Vice President, presented the item at 7:17 p.m.

[25-199](#) Presentation: Airport Economic Development Advisory Board 1st Biannual Report

Attachments: [AEDAB 032525 Presentaion](#)

Emmett Dowling, Vice Chair of Airport Economic Development Advisory Board, presented the report at 7:36 p.m.

[25-196](#) Presentation: Historic Preservation Advisory Board 1st Biannual Report

Attachments: [Erie Town Council March 2025 Semi-Annual Presentation](#)

Mike Turner, Historic Preservation Advisory Board Chair, and DeAndrea Arndt, Historic Preservation Advisory Board Vice Chair, presented the report at 7:51 p.m.

[25-197](#) Presentation: Open Space and Trails Advisory Board 1st Biannual Report

Attachments: [OSTAB Biannual Status Report 2025 Mar](#)

David Tazik, Open Space & Trails Advisory Board Member, presented the report at 8:10 p.m.

[25-200](#) Presentation: Sustainability Advisory Board 1st Biannual Report

Attachments: [March 2025 SAB Town Council Presentation](#)

Mackenzie McClaskey, Sustainability Advisory Board Secretary, and Karen Winkler, Sustainability Advisory Board Member, presented the report at 8:29 p.m.

[25-198](#) Presentation: Planning Commission 1st Biannual Report

Attachments: [PC Mar2025 Presentation](#)

Tim Burns, Planning Commission Chair, and Ben Hemphill, Planning Commission Vice Chair, presented the report at 8:34 p.m.

[25-195](#) Presentation: Tree Advisory Board 1st Biannual Report

Attachments: [2025-March-TAB Biannual Presentation](#)

Claudia Smelko, Tree Advisory Board Vice Chair, and Patty O'Donnell, Tree Advisory Board Member, presented the report at 8:42 p.m.

VII. Staff Reports

[25-177](#) Planning & Development Monthly Report - February 2025

Attachments: [Planning & Development Monthly Report - February 2025](#)

[25-151](#) Environmental Services Monthly Report - February 2025

Attachments: [Environmental Services Monthly Report - Feb 2025](#)

[25-178](#) Police Department Annual Report - 2024

VIII. Council Member Reports and Announcements

Councilmembers spoke about Arbor Day is April 26th and Police Department's Drug Take Back Day. A big thank you goes out to wastewater treatment for the many weeks of overtime they put in.

IX. Executive Session

Mayor Pro Tem Bell made a motion to go into Executive Session. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 9:00 p.m.

Mayor Moore announced that the meeting would adjourn at the completion of Executive Session.

Ayes 6 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Mortellaro
Council Member Hoback

Absent 1 - Council Member Baer

[25-208](#) Executive Session: 1) To hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b); to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or

instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session; and 2) To consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the Town Manager's evaluation and contract.

X. Adjournment

Approved _____
Mayor

Attest _____
Town Clerk