



Meeting Minutes

Sustainability Advisory Board

Wednesday, March 4th, 2026

6:30 PM

1. Call Meeting to Order

- Karen calls to order at 6:31pm

2. Roll Call and Verification of Quorum

- Present: *Mackenzie McClaskey, Art Henderlong, Karen Winkler, Anne Walsh, Kathleen Teal*
- Also present: *Rick Kattar, Eryka Thorley*
- Absent: *Renaldo Grami, Art Henderlong*

3. Approval of the Agenda

- Anne motions, seconded by Kathleen, approved

4. Approval of Previous Meeting Minutes

- Mackenzie motions, seconded by Kathleen, approved

5. General Business

A. Council Member Updates

- i. No council members to give an update

B. Staff Liaison Updates

- i. Email was sent to Zero Waste Champions, got no response on volunteers for Arbor Earth Day
- ii. Resilience action plan will be adopted on March 10th
- iii. We are in historic drought, communication stresses how important it is to not turn on irrigation right now, especially for turf as its not what the infrastructure is set up for. A lot of water used on golf courses, for example, use raw water and do go through a different processing system that the Town's WTP.
- iv. Legislation is under way; Town Staff is following bills. Data centers are new territory and a new bill would put some control at the local government level. Kathleen is involved in that area in her job. Future meeting for having a data center presentation would be great. Some solar and battery companies have reached out regarding leasing Town owned land. Anne mentions fire safety.
- v. 2nd phase of capstone project for resilience action plan is underway. Looking at having pilot programs with HOA. If your HOA is interested, reach out. They are trying to work with an HOA in each district.
- vi. Starting interviews on Friday for sustainability intern from April to August. Soon going to have a code focused position that is funded through the DRCOG BPC grant. This will be an "in-house" consultant position so it will not be a TOE staff position.
- vii. Monday, March 9th tour of the landfill if board members want to join.
- viii. Erie Green Business breakfast Wednesday the 11th at Community Center, send business owners in Erie there, from 9-11am. Aiming to connect business owners to programs to get them connected to rebates.
- ix. Resource central programming – finalizing contract. Program should be live so you

can sign up for the Slow the Flow program waitlist. Working with RC on a pilot HOA program to go through large turf replacements.

- x. Town Management changeover is pausing some projects until a new Town Manager is hired.
- xi. March 28th Compost Giveaway at the Recycle Center. A1 organics will also be there. Karen and Mackenzie volunteered to go.

C. Board Member Updates

- i. Prior action items
 - 1. SAB booklet
 - a. [ACTION]: keep the momentum going to have it ready for Arbor Earth Day. Eryka needs final edits to then send it to Comms for design.
 - 2. No updates on adding the board to the Town logo.
- ii. New updates
 - 1. Mackenzie
 - a. Bee hotel workshop is on March 28th at the library at noon. Link to register is [here](#).
 - b. [ACTION]: Mackenzie will send Eryka the info for advertising that.
 - c. Asked for feedback on the graphics on the seed bomb bags.
 - 2. Karen
 - a. Renaldo verbally resigned his position on Monday. Unfortunately, the town needs to receive a written resignation before we can recommend a replacement.
 - b. Fire wire landscaping workshop on April 7th at 6:30pm with Friends of Coal Creek.
 - c. Renamed the SAB events calendar so there aren't conflicts with the other calendar that is attached to the SAB email
 - d. SAB Corner: Thanks to Kathleen for the contributions for the newsletters. Anne will add some to the backlog. Next deadline is March 20th.
 - e. Karen and Eryka had meeting with Community Fruit Rescue on February the 24th, excited for the next season of fruit rescue in Erie. Anticipating harvest season will be earlier this year due to the drought. 9 harvests were scheduled last year but only 5 happened because the homeowner cancelled or they determined the fruit was not ripe – did get a grant for a tools library for people to borrow tools. They are also bringing on interns to help with harvest coordination.

D. Arbor & Earth Day Update

- i. Karen about to submit final application for that, just need one more bit of information. Event is from 10-1, volunteers from 9-2, Mackenzie & Kathleen will hold the fort.
- ii. We will have 2 pallets of energy kits from Xcel for distribution.

E. 2026 Priorities Brainstorming

- i. Trello is out of commission so Karen will look for a Microsoft equivalent of it, like OneNote.
- ii. Current initiatives:
 - 1. Community Fruit Rescue
 - 2. Getting in front of HOAs with sustainability messaging
 - a. Going to have to make sure it goes through the right messaging channels with the ONE committee, Sustainability Division and Town at large.
 - 3. Pollinator District
 - 4. No Idling (as a maybe, has been an Art initiative)
 - 5. Anne would like to see us get involved at the local schools. Talking about

greenhouse gasses, educating with presentations.

- a. [ACTION]: Karen will forward the presentation from EcoCycle to get an idea of what the schools are already receiving.
 - b. Mackenzie mentions Ridwell Plastic Collection Drive; could pilot that and bring it to other schools if it goes well.
- F. April Meeting Attendees & Topics
- i. Anne will not be able to go; Kathleen might not be able to go.
 - ii. Let Karen know if anything should be added to the agenda.
- G. Review and Recommend Four Applicants for Sustainability Advisory Board Appointments
- i. Mackenzie reviewed and recommended to approve the following for approval to the board:
 1. Anne Walsh
 2. Karen Winkler
 3. Kathleen Teal
 4. Megan Anders
 5. Robert Cowen
 6. William Thomas
 7. Thomas Leese
 8. Enrique Barrantes

6. Adjournment

- Mackenzie adjourns at 7:28pm and the next meeting is April 1st, 2026.
