



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, October 28, 2025

6:30 PM

Council Chambers

Link to Watch or Comment Virtually: <https://bit.ly/TC2025-4thTuesday>

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:31 p.m.

II. Roll Call

Present: 7 - Mayor Moore, Mayor Pro Tem Bell, Council Member Pesaramelli, Council Member O'Connor, Council Member Baer, Council Member Mortellaro, and Council Member Hoback

III. Approval of the Agenda

Mayor Moore asked that Items 25-565; A Resolution of the Town Council of the Town of Erie Adopting Amended Town Council Rules of Order and Meeting Procedures and 25-566; An Ordinance of the Town Council of the Town of Erie Repealing Section 1-5-5 of the Erie Municipal Code and Repealing and Reenacting Chapter 7 of Title 1 of the Erie Municipal Code, All Regarding the Town Code of Conduct and Ethics be pulled from tonight's agenda. These items will come back to Council at a later date after the Town Council Retreat being held on Monday, November 3, 2025.

Council Member Mortellaro made a motion to approve the amended Agenda. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 6:32 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Baer
Council Member Mortellaro
Council Member Hoback

IV. Consent Agenda

[25-142](#) Approval of the October 14, 2025 Town Council Meeting Minutes

Attachments: [10-14-2025 Council Minutes](#)

[25-013](#) Law Enforcement Records Personnel Appreciation Week Proclamation;

Sponsor Council Member Emily Baer

Attachments: [Proclamation](#)

[25-464](#)

An Ordinance of the Town Council of the Town of Erie Affirming the Town's Existing Permitting Review Process for Electric Vehicle Charger Permit Applications and Opting Out of the Adoption of Additional Permitting Requirements in Accordance with House Bill 24-1173

Attachments: [Ordinance No.028-2025](#)

[25-565](#)

A Resolution of the Town Council of the Town of Erie Adopting Amended Town Council Rules of Order and Meeting Procedures

Attachments: [Resolution 25-167](#)
[Amended Rules of Procedure - clean version](#)
[Rules of Procedure Redlined for Packet](#)

[25-566](#)

An Ordinance of the Town Council of the Town of Erie Repealing Section 1-5-5 of the Erie Municipal Code and Repealing and Reenacting Chapter 7 of Title 1 of the Erie Municipal Code, All Regarding the Town Code of Conduct and Ethics

Attachments: [Ordinance 036-2025](#)
[Town Council, Boards, Committees, & Commissions Code of Conduct](#)

[25-514](#)

An Ordinance of the Town Council of the Town of Erie Accepting the Transfer of Real Property from HT Flatiron LP to the Town and Approving the Associated Special Warranty Deed

Attachments: [Ordinance 051-2025](#)
[Special Warranty Deed](#)

[25-550](#)

A Resolution of the Town Council of the Town of Erie in Support of a Grant Application for Funding from Colorado Parks & Wildlife for Construction of Reach 2 of the Coal Creek Regional Trail and Committing Matching Funds for the Grant

Attachments: [Resolution](#)
[Grant Application](#)

[25-555](#)

A Resolution of the Town Council of the Town of Erie Approving a Funding Agreement with Xcel Energy for Design and Relocation of a Gas Line at County Line Road and Austin Avenue

Attachments: [Resolution 25-168](#)
[Final Agreement](#)
[Exhibit Plan Profile - Gas Line](#)

[25-541](#) A Resolution of the Town Council of the Town of Erie Approving the 2025 Funding Agreement with the Regional Transportation District for the Town of Erie Microtransit Pilot Program

Attachments: [Resolution 25-162](#)
[Partnership Program Agreement](#)

[25-439](#) A Resolution of the Town Council of the Town of Erie Approving a First Amendment to the Agreement for Professional Services with D2C Architects for Design and Engineering Services for the Erie Police Department (EPD) Expansion and Remodel Project

Attachments: [Resolution 25-138](#)
[First Amendment](#)

[25-524](#) A Resolution of the Town Council of the Town of Erie Approving a First Amendment to the Construction Manager at Risk Contract with Fransen Pittman Construction for the Erie Police Department Expansion and Remodel

Attachments: [Resolution 25-158](#)
[First Amendment](#)

[25-543](#) A Resolution of the Town Council of the Town of Erie Approving CMAR Contract for North Water Treatment Facility

Attachments: [Resolution 25-169; Archer Western CMAR-R102725](#)
[Contract](#)

Mayor Pro Tem Bell made a motion to approve the Consent Agenda. Council Member Baer seconded the motion. The motion passed by the following vote at 6:32 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Baer
Council Member Mortellaro
Council Member Hoback

V. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore read the Public Comment rules and opened Public

Comment at 6:34 p.m.

The following spoke:

1. Micah Frank spoke about adopting a flag policy.
2. Sam Fogleman spoke about surveillance and the use of Flock cameras.

With no additional speakers in person or online virtually, Mayor Moore closed Public Comment at 6:41 p.m.

VI. General Business

[25-585](#)

PUBLIC HEARING: First Reading of the 2026 Proposed Budget

Attachments: [2026 Proposed Budget Memo – First Reading](#)
[2026 Budget Presentation – First Reading](#)
[2026 Capital Project List](#)
[2026-2030 Capital Improvement Plan](#)
[2026 Proposed Budget Book](#)
[Public Hearing Notice](#)

Mayor Moore opened the Public Hearing at 6:42 p.m.

Sara Hancock, Finance Director, and Cassie Bethune, Fiscal and Budget Manager, presented the item at 7:19 p.m.

With no speakers in person or online virtually, Mayor Moore closed the Public Comment portion of the Public Hearing at 6:59 p.m.

[25-537](#)

PUBLIC HEARING: A Resolution of the Town Council of the Town of Erie Approving the Canyon Creek Filing No. 11 Preliminary Plat with Conditions

Attachments: [3 Staff Report](#)
[4 Staff Presentation](#)
[5 Applicant Presentation](#)
[2 PC Resolution P25-13](#)
[1 Town Council Resolution 25-164](#)
[8 Applicant Submittal & Referral Comments COMBINED](#)
[9 Neighborhood Meeting Summary & Affidavit of Posting](#)
[6 Proposed Canyon Creek Filing No. 11 Preliminary Plat](#)
[7 Recorded Canyon Creek PD Amendment No. 10](#)
[10 PC Affidavit of Public Hearing Notice & Meeting Minutes](#)
[11 Affidavit Public Hearing Notices - NEED](#)

Mayor Moore opened the Public Hearing at 7:20 p.m.

The applicant submitted a letter stating they were unavailable to attend this meeting and asked to continue the item.

Town Council continued the item to January 27, 2025.

[25-485](#)

PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie Amending Section 9-1-2 of the Erie Municipal Code to Remove the Automatic Sprinkler System Requirement in the International Residential Code

Attachments: [Presentation](#)
[Ordinance 032-2025](#)
[Comparison of Sprinkler Requirements](#)
[Public Comment - HBA](#)

Mayor Moore opened the Public Hearing at 7:21 p.m.

Deborah Bachelder, Deputy Director of Planning and Development, Sarah Nurmela, Director of Planning and Development, and Ed Kotlinski, Chief Building Official, presented the item at 7:22 p.m.

The following spoke:

1. Reggie Carveth signed up to speak but didn't appear.
2. Mike Eggleston
3. Eric Kincaid
4. Victoria Hall (virtual)
5. Patrick Haney
6. Doug Saba deferred his time to Chief Jeff Webb.
7. Jeff Webb
8. Tim Trostel
9. Thomas Garmon
10. TJ Montoya (virtual)
11. Morgan Cullen
12. LeRoy VanDyke
13. Kari Lewis
14. Heidi Majerik
15. Eric Patterson
16. Chad Rodriguez
17. Kim William

With no additional speakers in person or online virtually, Mayor Moore closed the Public Comment portion of the Public Hearing at 8:34 p.m.

After discussion, Town Council continued the item to March 24, 2026.

VIII. Council Member Reports and Announcements

Council Members spoke about a great turn out for Boo on Briggs; Congratulations to the Police Department for their new Code Enforcement Officer; a Town wide food donation drive begins tomorrow and supports Erie Community Food Bank, Sister Carmen, Coal Creek Meals on Wheels and Erie Uplink. Halloween is this Friday - have fun but please be safe, Erie PD is hosting a Halloween get together. Election Day is Tuesday, November 4th. Happy Diwali to those who celebrated on October 20th, and Mayor Moore mentioned that he had a wonderful time when he met with Meadowlark 1st graders a couple of weeks ago.

IX. Executive Session

Mayor Pro Tem Bell made a motion to go into Executive Session. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 9:29 p.m.

Mayor Moore stated that the meeting would adjourn at the end of the Executive Session.

Ayes 7 - Mayor Moore
 Mayor Pro Tem Bell
 Council Member Pesaramelli
 Council Member O'Connor
 Council Member Baer
 Council Member Mortellaro
 Council Member Hoback

[25-601](#)

EXECUTIVE SESSION: to hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), all regarding the Stratus/Redtail Ranch litigation.

X. Adjournment

Approved _____
 Mayor

Attest _____
 Town Clerk