



Administrative Professionals' Day Proclamation

Whereas, the Town of Erie employs several administrative professionals who play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and

Whereas, the Town of Erie acknowledges administrative professionals are vital contributors in today's team-oriented work environment and are key front-line public relations ambassadors for their organizations; and

Whereas, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities, and most importantly, have the willingness to learn and accept new challenges; and

Whereas, the Administrative Professionals' Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals.

Now, Therefore, I, Andrew J. Moore, Mayor of The Town of Erie, do hereby proclaim April 23, 2025 to be Administrative Professionals' Day. I urge every community member to recognize administrative professionals and the dedication and service they provide to the community.

Dated this 22nd Day of April, 2025

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk