

# **TOWN OF ERIE**

645 Holbrook Street Erie, CO 80516

# **Meeting Minutes**

# **Town Council**

Tuesday, November 4, 2025 6:30 PM Council Chambers

# **Special Meeting**

## Link to Watch or Comment Virtually: https://bit.ly/TC-Special-1stTuesday

# I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:30 p.m.

#### II. Roll Call

Present: 7 - Mayor Moore, Mayor Pro Tem Bell, Council Member Pesaramelli, Council Member

O'Connor, Council Member Baer, Council Member Mortellaro, and Council Member

Hoback

## III. Approval of the Agenda

Council Member O'Connor made a motion to approve the Agenda. Council Member Mortellaro. seconded the motion. The motion passed by the following vote at 6:31 p.m.

Ayes 7 - Mayor Moore

Mayor Pro Tem Bell

Council Member Pesaramelli Council Member O'Connor Council Member Baer Council Member Mortellaro Council Member Hoback

## IV. Consent Agenda

<u>25-554</u> Native American Heritage Month Proclamation; sponsored by Council

Member Emily Baer

Attachments: Proclamation

<u>25-556</u> Veteran's Day Proclamation; sponsored by Council Member John

Mortellaro

Attachments: Proclamation

A Resolution of the Town Council of the Town of Erie Appointing the

Ausmus Law Firm, P.C. as the Town Prosecutor as of December 1,

2025, and Approving the Associated Professional Services Agreement

Attachments: Resolution 25-180

**Professional Services Agreement** 

25-575 A Resolution of the Town Council of the Town of Erie Appointing Breena

Meng as the Erie Town Attorney as of December 1, 2025 and Approving

the Associated Employment Agreement

Attachments: Resolution 25-172

**Employment Agreement** 

A Resolution of the Town Council of the Town of Erie Approving an

Agreement for Legal Services between the Town and the Law Firm of

Hoffmann, Parker, Wilson & Carberry, P.C.

Attachments: Resolution 25-173

<u>Agreement</u>

25-547 A Resolution of the Town Council of the Town of Erie Approving the

Seventh Amendment to Agreement for Final Design, Right-of-Way

Acquisition, and Construction of Drainage and Flood Control

Improvements for Coal Creek from County Line Road to Kenosha Road with the Urban Drainage and Flood Control District d/b/a Mile High

Flood District

Attachments: Resolution 25-174

Seventh Amendment

25-589 A Resolution of the Town Council of the Town of Erie Approving a

Certificate of Appropriateness for the Deconstruction and Reconstruction

of the Shed and Brooder House at Schofield Farm

Attachments: Resolution 25-179

Written Findings/Recommendation from HPAB

**Application** 

Shed and Brooder House Narrative
Shed and Brooder House CoA Drawings

25-544 A Resolution of the Town Council of the Town of Erie Approving a

Professional Services Agreement for North Water Treatment Facility

Deep Well Injection Design with New IPT, Inc.

Attachments: Resolution 25-177; New IPT-R103125

**Agreement** 

25-299 A Resolution of the Town Council of the Town of Erie Approving a

Professional Services Agreement with WSB, LLC for the I-25 Interchange

and Multimodal Study

Attachments: Resolution 25-166

PSA - WSB-A092325 - Signed

25-567 A Resolution of the Town Council of the Town of Erie Approving the

Intergovernmental Agreement with the City and County of Broomfield to Share Costs for the Preliminary and Environmental Engineering and

Design of Colorado State Highway 7

Attachments: Resolution 25-155

Resolution 25-155; Approving IGA with Broomfield to Share Costs for

the Preliminary and Environmental Engineering and Design of

Colorado State Highway 7

<u>25-580</u> A Resolution of the Town Council of the Town of Erie Certifying that

Money Received from the State Peace Officer Training and Support Fund

Will be Used for a Permissible Purpose

Attachments: Resolution 25-175

25-593 A Resolution of the Town Council of the Town of Erie Approving a First

Amendment to the Construction Contract with A&M Renovations LLC d/b/a Heritage Window Restoration for the Rehabilitation of the

Schofield Barn

Attachments: Resolution 25-184

Amendment
Original Contract

25-504 An Ordinance of the Town Council of the Town of Erie Approving the

Purchase of Real Property from TI Residential, LLC and Approving the

Associated Purchase and Sale Agreement

Attachments: Ordinance 035-2025

Purchase and Sale Agreement

Map

25-588 A Resolution of the Town Council of the Town of Erie Approving a

Seventh Amendment to the Lease Agreement with Vector Air

Management, LLC

Attachments: Resolution 25-178

Seventh Amendment

Lease Agreement 12-12-2023

Mayor Pro Tem Bell made a motion to approve the Consent Agenda. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 6:34 p.m.

Ayes 7 - Mayor Moore

Mayor Pro Tem Bell

Council Member Pesaramelli Council Member O'Connor Council Member Baer Council Member Mortellaro Council Member Hoback

# V. Public Comment On Non-Agenda and Consent Items only.

With no speakers in person or online virtually, Mayor Moore opened and closed Public Comment at 6:34 p.m.

#### VI. General Business

<u>25-586</u> Municipal Court and Town Prosecutor Annual Update

**Attachments:** Presentation

Amanda Bailhache, Municipal Judge; Danielle Trujillo, Court

Administrator; Katie Ramirez, Deputy Court Administrator; and Christy

Ausmus, Prosecuting Attorney presented the item at 6:35 p.m.

<u>25-584</u> Public Hearing: A Resolution of the Town Council of the Town of Erie

Organizing the Erie Sports Business Improvement District, Describing its Boundaries and Service Area, Establishing a Board of Directors, and

Approving the 2025 and 2026 Operating Plan and Budget

Attachments: Resolution 25-176

**Staff Presentation** 

**Applicant Presentation** 

Petition for Organization of the Erie Indoor Sports BID

2025-2026 BID Operating Plan and Budget

Notice of Public Hearing 2025.10.22

Erie Indoor Sports Final Plat

Erie Indoor Sports Development Agreement

Mayor Moore opened the Public Hearing at 6:57 p.m.

Jack Hill, Business Development Specialist, and Lockie Woods, URA Development and Accounting Analyst, presented the item at 6:57 p.m.

Zachary P. White, Petitioner, and Michal Bosma, Petitioner, presented at

7:04 p.m.

With no speakers in person or online virtually, Mayor Moore closed the Public Comment portion of the Public Hearing at 7:31 p.m.

Council Member Pesaramelli made a motion to approve Resolution 25-176. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 7:31 p.m.

#### Ayes 7 -

Mayor Moore

Mayor Pro Tem Bell Council Member Pesaramelli Council Member O'Connor Council Member Baer Council Member Mortellaro

Council Member Hoback

#### 25-501

An Ordinance of the Town Council of the Town of Erie Amending Title 10 of the Erie Municipal Code Regarding Public Hearing Notice Requirements

Attachments: Ordinance No.033-2025

Staff Report

Staff Presentation

Resolution No P25-12

Mayor Moore opened the Public Hearing at 7:32 p.m.

Chris LaRue, Principal Planner, presented the item at 7:32 p.m.

With no speakers in person or online virtually, Mayor Moore closed the Public Comment portion of the Public Hearing at 7:38 p.m.

Mayor Pro Tem Bell made a motion to approve Ordinance 033-2025. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 7:38 p.m.

#### Ayes 7-

Mayor Moore

Mayor Pro Tem Bell

Council Member Pesaramelli Council Member O'Connor Council Member Baer Council Member Mortellaro Council Member Hoback

## 25-533

An Ordinance of the Town Council of the Town of Erie Repealing and Reenacting Title 3 of the Erie Municipal Code Regarding Boards, Commissions, and Committees and Making Corresponding Amendments to the Erie Municipal Code, Including Moving Historic Landmark Regulations to Title 9

Attachments: Ordinance 30-2025

**REDLINED - Boards Commissions Ord 30-2025** 

Meredyth Muth, Director of Administrative Services and Operations, presented the item at 7:39 p.m.

Mayor Pro Tem Bell made a motion to approve the Ordinance 030-2025 as amended. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 7:43 p.m.

Ayes 7 - Mayor Moore

Mayor Pro Tem Bell Council Member Pesaramelli Council Member O'Connor Council Member Baer Council Member Mortellaro Council Member Hoback

# VIII. Council Member Reports and Announcements

Council Members spoke about the current food drive thanking everyone for contributions already received and those to come; Colorado 7 Coalition updates; safety improvements on Hwy 287 are moving forward; they hoped everyone had a chance to turn in your ballots; there is no council meeting next Tuesday and Happy Veteran's Day - to all that are serving or have served. All Council Members noted that tonight is Kendra Carberry's last meeting as the Town Attorney. Thank you to Kendra and good luck in your future endeavors.

# IX. Adjournment

Approved		 	
Ma	ayor		
Attest			
Town (	Clerk		

Mayor Moore adjourned the meeting at 7:52 p.m.