

2026 Grants to Communities – Updated Application and Review Criteria

Erie Town Council

August 19, 2025

Meredyth Muth, Director of Administrative Services



Agenda

1. Review Direction from Council on July 15
2. Application Updates
3. Application Review Criteria
4. Discussion/Direction

Direction From Council on July 15

At the July 15 meeting, Council asked staff to make the following changes to the application:

- update the evaluation criteria to specifically reference the Charter Preamble.
- include maximum grant amounts as follows:
 - \$12,000 for Service grants
 - \$5,000 for event grants (applicants may apply for up to two event grants)

Staff also made some minor changes to the application to require some additional information and to clarify some of the requirements.

Application Review Criteria

All applications will be reviewed based on how well the proposal benefits the Town's residents and how well it reflects the values set forth in the preamble of the [Home Rule Charter](#) including:

- Supporting sustainability and preservation of our natural environment
- Encouraging the principles of democracy, equity, and justice
- Fostering a community that is inclusive, diverse, and welcoming to all
- Promoting economic growth and opportunity
- Bettering the community and well-being of Erie residents

Application Review Criteria cont.

In addition, the following will be taken into consideration:

- Past performance
- Impact on the community
- History of the event/service in the town
- Expected number of people who will participate or benefit from the program, event, or activity
- Consistency of the applicant's goals with the Town's values, and service priorities
- The applicant's past participation in community projects, events, and continued willingness to participate
- The operating and maintenance costs associated with the proposed project

Council Direction Needed

The grant application period opens September 1.

Staff requires Council direction on these proposed changes so the new application form may be finalized by the end of August.

Questions & Discussion