



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, January 28, 2025

6:30 PM

Council Chambers

Link to Watch or Comment Virtually: <https://bit.ly/TC2025-4thTuesday>

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:31 p.m.

II. Roll Call

Present: 9 - Council Member Baer, Council Member Hoback, Mayor Pro Tem Bell, Council Member Pesaramelli, Council Member Mortellaro, Mayor Moore, and Council Member O'Connor

III. Approval of the Agenda

Mayor Moore began the meeting with the following announcement.

I want to advise everyone of what will happen on Agenda item no. 25-039, that is the public hearing on the annexation and zoning of the properties on Kenosa road. I will be asking the council to take a motion to continue the annexation hearing to our meeting on February 25, and the zoning hearing to March 11. This is because one of the property owners petitioning in that case is our Town Attorney, and of course she will be unable to advise us on that matter and will have to excuse herself. We have engaged special counsel to advise the Council, and it is necessary for him to become familiar with the materials. Also, I know the council needs more time to review what has been presented before having the hearing. So, I appreciate that some of you may have come tonight to testify on that; please know that we very much want to hear your testimony but will be moving the time for that to February 25 and we look forward to hearing from you then.

Mayor Pro Tem Bell made a motion to approve the Agenda. Council Member O'Connor seconded the motion. The motion passed by the following vote at 6:35 p.m.

Ayes 7 - Council Member Baer
Council Member Hoback
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member Mortellaro
Mayor Moore
Council Member O'Connor

IV. Consent Agenda

[25-067](#) Approval of the January 14, 2025 Town Council Meeting Minutes

Attachments: [01-14-2025 Council Minutes](#)

[25-006](#) Proclamation on School Resource Officer Appreciation Day Feb. 15, 2025

Attachments: [Proclamation](#)

[25-035](#) A Resolution of the Town Council of the Town of Erie Consenting to the Mayor's Appointment of Lynette Pepler to the Town of Erie Urban Renewal Authority

Attachments: [Resolution 25-013](#)
[Weld County Nomination of Commissioner Pepler](#)
[Communications from Weld & Boulder County re County Appointee](#)

Council Member Baer made a motion to approve the Consent Agenda. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 6:35 p.m.

Ayes 7 - Council Member Baer
Council Member Hoback
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member Mortellaro
Mayor Moore
Council Member O'Connor

V. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore read the Public Comment rules and opened Public Comment at 6:37 p.m.

1. Jeff Miller spoke regarding the neighborhood park in Morgan Hill.

With no additional speakers in person or online virtually, Mayor Moore closed Public Comment at 6:41 p.m.

VI. General Business

[25-056](#) Presentation of 2024 Outstanding Resident Award

Lori Bustamante, Administrative Assistant, presented the 2024 Outstanding Resident Award to Robert Braudes at 6:43 p.m.

[25-028](#)

A Resolution of the Town Council of the Town of Erie Adopting the Town's Three-Mile Plan

Attachments: [Resolution 25-028](#)

Kelly Driscoll, Planning Manager, presented the item at 6:46 p.m. and was available to answer questions.

Council Member Hoback made a motion to approve Resolution 25-028. Council Member Baer seconded the motion. The motion passed by the following vote at 6:48 p.m.

Ayes 7 - Council Member Baer
 Council Member Hoback
 Mayor Pro Tem Bell
 Council Member Pesaramelli
 Council Member Mortellaro
 Mayor Moore
 Council Member O'Connor

[25-038](#)

An Ordinance of the Town Council of the Town of Erie Making Various Updates to the Town's Alcohol Beverage Licensing Provisions in Title 4, Chapter 8 of the Erie Municipal Code

Attachments: [Ordinance 004-2025](#)

Debbie Stamp, Town Clerk, presented the item at 6:49 p.m. Ms. Stamp and Amy Teetzel, Director of Administrative Services & Operations, were available to answer questions.

Mayor Pro Tem Bell made a motion to approve Ordinance 004-2025. Council Member Pesaramelli seconded the motion. The motion passed by the following vote at 7:00 p.m.

Ayes 7 - Council Member Baer
 Council Member Hoback
 Mayor Pro Tem Bell
 Council Member Pesaramelli
 Council Member Mortellaro
 Mayor Moore
 Council Member O'Connor

[25-040](#)

PUBLIC HEARING: A Resolution of the Town Council of the Town of Erie Providing for Supplemental Revenues and Appropriations for the 2025 Budget Year

Attachments: [2025 Enterprise Funds - Revenue Updates](#)
[Resolution 25-016](#)

Mayor Moore opened the Public Hearing at 7:01 p.m.

Sara Hancock, Finance Director, presented the item at 7:02 p.m. Cassie Bethune, Budget & Fiscal Manager, was also available for questions from Town Council.

With no speakers in-person or online virtually, Mayor Moore closed the Public Hearing at 7:11 p.m.

Council Member Hoback made a motion to approve Resolution 25-016. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 7:12 p.m.

Ayes 7 - Council Member Baer
Council Member Hoback
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member Mortellaro
Mayor Moore
Council Member O'Connor

[25-039](#)

PUBLIC HEARING ON: (1) A Resolution of the Town Council of the Town of Erie Making Certain Findings of Fact Regarding the Proposed Annexation to the Town of the Real Property Known as the Erie West Annexation, (2) An Ordinance of the Town Council of the Town of Erie Annexing to the Town the Real Property Known as the Erie West Annexation and Zoning the Property as Agricultural Holding, and (3) A Resolution of the Town Council of the Town of Erie Approving an Annexation Agreement for the Lindow Property

Attachments: [Staff Report](#)
[Staff Presentation](#)
[Resolution No. 25-019 \(Findings of Fact\)](#)
[Ordinance No. 006-2025 \(Annexation and Zoning\)](#)
[Resolution No. 25-017 \(Agreement\)](#)
[Annexation Agreement](#)
[Annexation Maps](#)
[Annexation Impact Report](#)
[Public Notices](#)
[Public Comment Received as of 1/17/25](#)

Mayor Moore opened the Public Hearing at 7:12 p.m. on Agenda Item No 25-039: the proposed annexation and zoning of properties on Kenosha Road. As was mentioned at the beginning of the meeting, after this item was introduced, he asked for a motion to continue the hearing.

Mayor Pro Tem Bell made a motion to continue the public hearing on (1) A resolution of the Town Council of the Town of Erie making certain findings of fact regarding the proposed annexation to the Town of the real property known as the Erie West Annexation, (2) an ordinance of the Town Council of the Town of Erie annexing to the Town the real property known as the Erie West Annexation and (3) a resolution of the Town Council of the Town of Erie approving an annexation agreement for the Lindow property, to February 25, 2025,

commencing at 6:30 pm. or as soon thereafter as the matter can be heard, and further moved to reschedule the hearing on the proposed zoning of the property known as the Erie West Annexation as Agricultural Holding and to direct the Town staff to republish and post notice of a public hearing for that zoning request to take place on March 11, 2025, at 6:30 pm or as soon thereafter at the matter can be heard. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 7:14 p.m.

Ayes 7 - Council Member Baer
 Council Member Hoback
 Mayor Pro Tem Bell
 Council Member Pesaramelli
 Council Member Mortellaro
 Mayor Moore
 Council Member O'Connor

[25-024](#)

A Resolution of the Town Council of the Town of Erie Approving an Agreement for Services with Lotus Sustainability and Engineering to Develop a Climate and Sustainability Action Plan for the Town

Attachments: [Resolution 25-007](#)
[Response to RFP P24-1008](#)
[2019 Sustainability Plan](#)
[Presentation](#)

David Frank, Director of Environmental Services, introduced the item at 7:16 p.m.

Eryka Thorley, Sustainability Manager, presented the item at 7:17 p.m.

Mayor Pro Tem Bell made a motion to approve Resolution 25-007 on the condition that a Study Session be held some time in early summer to update Town Council on the progress. Council Member Pesaramelli seconded the motion. The motion passed by the following vote at 8:12 p.m.

Ayes 7 - Council Member Baer
 Council Member Hoback
 Mayor Pro Tem Bell
 Council Member Pesaramelli
 Council Member Mortellaro
 Mayor Moore
 Council Member O'Connor

VII. Staff Reports

[25-014](#)

Utilities Quarterly Report

Attachments: [Quarterly Report - Utilities Q4 24](#)

[25-023](#)

Bi-Monthly Vector Air Airport Report

Attachments: [Report](#)

[25-043](#) Planning Metrics Report 2024

Attachments: [Planning Metrics Report 2024](#)

[25-048](#) Planning & Development Monthly Report - November/December 2024

Attachments: [Planning & Development Monthly Report - December 2024](#)

VIII. Council Member Reports and Announcements

Council Members spoke about the success of the Council Retreat held 2 weeks ago and that the Town Manager is working on getting priorities set, keeping your neighbors in your thoughts during this cold & snowy season - maybe offer to shovel, go to the store, etc. The Erie Tree Advisory Board is currently recruiting to fill 2 vacancies, the Boards/Councils/Committees assignments will be addressed at our next meeting, a Comp Plan study session will be coming soon and please keep the current immigration issues and ICE raids in your thoughts. Mayor Moore will soon be having lunch with Ashley Stoltzmann and hopes to discuss getting Erie Parkway renamed Erie Parkway all the way to Hwy 287.

IX. Executive Session

[25-069](#) EXECUTIVE SESSION: To hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), regarding Indemnification of Elected Officials and the Stratus/Redtail Ranch litigation.

Mayor Moore made a motion to go into Executive Session. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 8:25 p.m.

The Mayor stated that the meeting would adjourn at the end of the Executive Session.

- Ayes** 7 - Council Member Baer
- Council Member Hoback
- Mayor Pro Tem Bell
- Council Member Pesaramelli
- Council Member Mortellaro
- Mayor Moore
- Council Member O'Connor

X. Adjournment

Approved _____
Mayor

Attest _____
Town Clerk