



Meeting Minutes

Airport Economic Development Advisory Board

Thursday, January 22, 2025

6:30 PM

In-Person

1. Meeting Called to Order at 6:32

Duration: 1:09

2. Roll Call and Quorum

- A. Michael Bowden – In attendance
- B. Kevin Cain – Not present
- C. Emmet Dowling – Not present
- D. Paul Houghtaling – In attendance
- E. Lyle Martin – In attendance
- F. Andrew McLean – Not present
- G. Jennifer Webb – In attendance
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- H. Julian Jacquin – Not present
- I. Jason Hurd – Not present
- J. Brandon Bell – Not present
- K. Anil Pesaramelli – In attendance

3. Pledge of Allegiance

4. Approval of Meeting Minutes

- A. Jan 2026 Agenda
- B. Dec 2025 Minutes (deferred)

5. Public Comment

- A. None

6. General Business

- A. Officer Reports
 - 1. Chair Houghtaling – Just fee structure topic to follow
 - 2. Vice Chair Dowling - Absent
 - 3. Secretary Bowden – None

B. Committee Reports

- 1. Airport Fund Report*
 - 1. Working through end of year update for airport.*
 - 2. Budget set on projections for 2026*
- 2. Hangar Committee*
 - 1. RFP (final) to be distributed to AEDAB*
 - 2. Deadline for questions 2/23. 9 questions from 2 vendors.*
 - 3. RFP closes for submissions on February 6th.*
 - 4. Question aired about potentially extending the time limit.*

7. New Business

- A. Agenda/Minutes Presentation provided by Michelle Crawford. Agendas for Advisory Board Packets will be just like council meetings.*
- B. Applications for appointments will be available Feb 22. 4 seats expiring (Mike Bowden, Lyle Martin, Andrew McLean, Kevin Cain)*
- C. Discussion on airport fee structure was tabled until next meeting when critical stakeholders were in attendance. A very high level overview was provided for Anil's benefit. Explanation was provided for the basic plan for the airport to become revenue neutral. Confirmation was also given regarding whether or not local airport comps had been taken into consideration.*
- D. Next AEDAB meeting will be moved up to accommodate submission of recommendations before City Council Study Session on Feb 17th which will include an airport update.*

8. Adjournment at 8:25 PM

Next regular meeting – February 12, 2026

