



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 11/14/2023

File #: 23-527, **Version:** 1

SUBJECT: Consent Agenda

A Resolution of the Board of Trustees of the Town of Erie Adopting Modifications to the Rules and Regulations Governing the Erie Cemetery

DEPARTMENT: Parks & Recreation

PRESENTER(S): Patrick Hammer, Director of Parks & Recreation
Amy Teetzel, Director of Administrative Services & Operations
Debbie Stamp, Town Clerk

POLICY ISSUES: This matter has minimal policy implications.

STAFF RECOMMENDATION:

Approve Resolution regarding proposed update to the Erie Cemetery Rules and Regulations.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

As a standard procedure of operation, staff reviews, and if needed, makes updates to rules and regulations, construction standards and specifications and/or operating policies ensuring the Town of Erie's daily operations are executed consistently, remain current with industry benchmarks, evolving trends, and are meeting the needs of the community. The Rules and Regulations governing the Erie Cemetery are outdated and no longer meeting staff or the community's needs to effectively govern the operation of the site. Staff from the departments of Administrative Services & Operations and Parks & Recreation worked with the Town Attorney to update the Rules and Regulations, improving consistency and clarity.

Primary changes to the Rules and Regulations focused on the following:

- Ensuring all definitions, terminology and descriptive language is clear, concise and does not create points of conflict within the document,
- Updating maintenance regulations to be clear, concise, and understandable from the public's perspective,
- Providing consistent language around permissible and non-permissible decorations, headstones and monumentation, and
- Updating language and definitions for internments and disinterment.

The proposed changes to the Erie Cemetery Rules and Regulations will take effect immediately

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following approval of the attached resolution.

BOARD PRIORITY(S) ADDRESSED:

- ✓ Attractive Community Amenities
- ✓ Small Town Feel
- ✓ Safe and Healthy Community
- ✓ Effective Governance
- ✓ Environmentally Sustainable

ATTACHMENT:

1. Resolution 23-123