



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 8/9/2022

File #: 22-286, Version: 1

Subject: Consent Agenda

A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with W-T Group, LLC for the Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan

Department: Human Resources

Presenter(s): Alicia Melendez, Human Resources Director

Fiscal Summary:

Cost as Recommended:	\$255,535.35 (over 4 fiscal years)
Balance Available:	\$0
Budget Line Item Number:	100-23-510-560100-000000
New Appropriation Required:	Yes, \$44,693.50 for 2022

Staff Recommendation:

Approve the Resolution.

Summary and Background of Subject Matter:

A self-evaluation and transition plan are needed to ensure compliance with the current ADA codes. The scope includes conducting a survey to identify both nonphysical and physical obstacles that could potentially limit accessibility; identify and describe possible methods to improve accessibility and compliance; make recommendations related to prioritization; and provide budgetary estimates to achieve compliance.

The survey and audit include:

- Reviewing and evaluating policies, programs, activities, and services (under Title II) for physical and nonphysical barriers to accessibility
- Conducting a survey and auditing municipal facilities, sidewalks, parks, and trails including interior and exterior features
- Providing opportunities for public input and engagement
- Providing cost estimates and helping to prioritize action items including policies, the Town website, municipal facilities, sidewalks, parks and trails, including interior and exterior features

of all of these elements, that might limit use or accessibility to those with disabilities, and develop a comprehensive Transition Plan for any improvements.

This project is expected to be phased over four fiscal years starting in 2022 and completing in 2025.

Fiscal Impact:

Staff is recommending approving the contract with WT Group based on their qualifications and approach to the project. Staff identified the need for this project after the adopted budget and first supplemental, and therefore will be requesting an additional appropriation of \$44,698.50 for 2022.

The impact per year for the entire project will be:

FY 22	FY 23	FY 24	FY 25			
\$ 44,698.50	\$ 82,296.50	\$ 83,442.51	\$45,097.84		TOTAL	\$ 255,535.35

Board Priority(s) Addressed:

- ✓ Well-Maintained Transportation Infrastructure
- ✓ Safe and Healthy Community
- ✓ Effective Governance
- ✓ Fiscally Responsible

Attachment(s):

1. Resolution 22-88
2. Agreement