



## Town Council

**Board Meeting Date: 8/24/2021**

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**File #:** 21-330, **Version:** 1

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**Subject: Consent Agenda**

A Resolution of the Board of Trustees of the Town of Erie Adopting a Facilities Master Plan

**Department:** Public Works

**Presenter:** Todd Fessenden, Public Works Director

**Staff Recommendation:**

Approve Resolution adopting the Facilities Master Plan

**Summary and Background of Subject Matter:**

The 2020 capital budget includes funds for developing a Facilities Master Plan. The Town-wide Facility Master Plan will provide a long-range operational, departmental, and programmatic plan for all divisions, programs, and groups that support the strategic plan of the Town, to ensure efficient utilization of physical assets.

**Key objectives of the project:**

- Align facility master planning with the Town-wide plans.
- Enable coordinated planning efforts amongst all Town offices, thus avoiding duplication of efforts, subtle overlaps of services, overlooked complementary programs, and wasted valuable resources.
- Provide for efficiencies and economies of scale, and promote cross collaboration between offices.
- Allow each office program to show long-term needs and compile a Ten (10) Year Plan for capital construction.
- Identify infrastructure needs.
- Ensure adherence with Town Ordinances, capital planning policies, State statutes.
- Potential benefit other agencies such as State departments, County departments (Boulder and Weld) by identifying assets they might use, which are not needed by the Town or could be shared.

The Board approved a professional services agreement with Wold Architects and Engineers on October 30, 2020. Wold has been working with staff since that time and has developed a draft master plan for your review.

Staff presented the proposed master plan in a study session to the Board on August 17, 2021.

**Fiscal Impact:**

The total cost of all facilities covered by the Master Plan exceeds \$60 million in today's dollars. However, construction costs fluctuate significantly from year to year and generally increase. The proposed facility expansions are likely to take place over the next five to seven years and would serve the Town to a build out of approximately 65,000 residents. Staff will develop and bring forward to the Board for consideration a proposed, high-level plan and possible funding sources to pay for all these costs. Then, and reflecting Board direction, staff will execute that plan, including proposals for Board consideration as part of the Town's capital plans and annual budget process. The request related to this master plan is approval of the Master Plan concepts. Any expenditures related to design or construction of such expansions will be brought to the Board for approval at a future date, and as the projects are ready to be implemented.

**Board Priority(s) Addressed:**

- ✓ Attractive Community Amenities
- ✓ Prosperous Economy
- ✓ Well-Maintained Transportation Infrastructure
- ✓ Safe and Healthy Community
- ✓ Effective Governance
- ✓ Environmentally Sustainable
- ✓ Fiscally Responsible

**Attachments:**

1. Resolution 21-105
2. 08-17-21 Town of Erie Study Session Presentation - PowerPoint
3. Facilities Master Plan - [Facilities Master Plan - DRAFT Link \(76M file\)](https://www.erieco.gov/DocumentCenter/View/15070/08-17-21-Town-of-Erie-Facilities-)  
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