



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Town Council

**Board Meeting Date: 1/28/2020**

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**File #: 20-052, Version: 1**

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**SUBJECT: General Business**

**A Resolution of the Board of Trustees of the Town of Erie Authorizing a Services Agreement With Langdon Group for Home Rule Community Engagement in the Amount of \$49,411.85**  
**DEPARTMENT: Administration**

**PRESENTER: Farrell Buller, Deputy Town Administrator**

**TIME ESTIMATE: 30 minutes**

**FISCAL INFORMATION:**

Cost as Recommended: \$ 49,411.85

Balance Available: 0

Budget Line Item Number: 100-20-110-560100-000000

New Appropriation Required: Yes

**STAFF RECOMMENDATION:**

**Approval citizen engagement plan and resolution authorizing contract with Langdon Group**

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

During the Board of Trustees October 15 Study Session, the Board asked staff to provide analysis of how the Town could facilitate a November 2020 Home Rule Charter election, what kind of outreach/engagement would be necessary to inform the electorate and get enough interested candidates to run for the Home Rule Commission.

At the November 12 regular meeting the Board approved the following schedule:

- **May-July 2020:** Community engagement on Home Rule and process
- **August 2020:** BoT calls election to form a Charter Commission and vote on commissioners
- **September 2020:** Within 30 days of notice of election, Commission candidates must file nomination petitions
- **November 2020:** Electors vote on (1) whether to pursue home rule; and (2) elect commissioners to serve on the Charter Commission if Home Rule is pursued
- **December 2020:** If voters approve (1) and (2), Charter Commission must have first meeting within 20 days of election being certified
- **December-May 2021:** Charter Commission develops proposed Charter, conducts public hearing(s) and submits proposed charter to Board of Trustees
- **June 2021:** Within 30 days of receiving proposed charter, BoT calls election and publishes notice of election and text of proposed charter.
- **July-October:** Community engagement on proposed charter

- **November 2021:** Election on proposed charter

Staff recommends retaining Langdon Group to assist in the community engagement portions of the Home Rule process. Langdon Group was selected through a competitive RFP process in 2019 to assist Town staff with multiple community engagement topics. The scope of work to be completed by Langdon Group for the Home Rule community engagement process is attached.

Upon approval of the citizen engagement plan and the contract with Langdon Group staff will move forward with implementation.

**ATTACHMENTS:**

1. Resolution
2. Contract
3. Citizen Engagement Plan with Timeline
4. Langdon Group Proposal