



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/12/2019

File #: 19-049, Version: 1

SUBJECT: Consent Agenda

A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing An Agreement For Services With Form+Works Design Group, LLC For The Schofield Farm Open Space Historic Structures Assessment

DEPARTMENT: Parks & Recreation

PRESENTER: Farrell Buller, Deputy Town Administrator

FISCAL INFORMATION:

Cost as Recommended: \$44,183.00

Balance Available: \$50,000

Budget Line Item Number: 100-50-110-605000-100202

New Appropriation Required: No

STAFF RECOMMENDATION:

Approve the Resolution authorizing a contract with Form+Works, authorize the appropriate Town officer to execute said contract, and authorize Staff to expend contracted fund.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

In December of 2018, staff was notified that History Colorado approved a grant request to conduct a Historic Structures Assessment at the Schofield Open Space site.

In the subsequent months, staff conducted an RFP process for qualified firms and selected Form+Works Design Group to conduct the Historic Structures Assessment.

The contract is for \$44,183.00, with \$30,900.00 to be covered by the SHF grant, the rest being covered by funds currently appropriated in the 2019 Parks & Recreation operating budget. Proposed work will identify the current and foreseeable maintenance, repair and rehabilitation needs of each of the eight eligible structures and organize the preservation and rehabilitation treatment strategies and their associated cost projections into a prioritized plan for the building's continued preservation and utilization.

The study builds upon the Schofield Farm & Open Space Master Plan adopted by the Board of

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Trustees in February of 2018.

ATTACHMENTS:

1. Resolution
2. Agreement for Services
3. Award Email