



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Town Council

**Board Meeting Date: 1/8/2019**

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**File #: 19-027, Version: 1**

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**SUBJECT: CONSENT AGENDA**

A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing A Payment In The Amount Of \$150,900 For The Purchase Of Bulk Fuel From Hill Petroleum

**DEPARTMENT:** Public Works

**PRESENTER:** Todd Fessenden, Public Works Director

**FISCAL INFORMATION:**

Cost as Recommended:	\$ 150,900
Balance Available:	\$ 150,900
Budget Line Item Number:	100.70.450.534040.000000
New Appropriation Required:	No

**STAFF RECOMMENDATION:** Approve Resolution authorizing said purchase and authorizing Staff to expend said funds.

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The 2019 Operating Budget includes funds for annual maintenance service and supplies contracts. These contracts are competitively or state-bid and awarded. Each of the contracts allows for a renewal option for up to two consecutive years following the initial award (a total of three years). A proposed renewal occurs when both the Town and Contractor/Vendor agree, the increased price is no more than 2% of the previous year and performed work was satisfactory.

The Colorado Municipal Assembly of Procurement Officials (MAPO) solicits a competitive bid for all participants in the MAPO group for purchase and delivery of bulk fuel. On June 27, 2018, the MAPO group offered a contract extension to Hill Petroleum through July 31, 2019. The Town reached out to Hill Petroleum to offer a contract through December 31, 2019, using the MAPO received pricing.

**ATTACHMENTS:**

- a. Resolution
- b. Request for Proposal
- c. Contract Extension