



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 4/11/2017

File #: 17-145, Version: 1

SUBJECT: STAFF REPORT

2016 Public Works Annual Report

DEPARTMENT: Public Works

PRESENTER/PREPARER: Gary Behlen, Public Works Director
Kris McDaniel, Public Works Coordinator
Katie Jenkins, Communications & Marketing Coordinator

FISCAL INFORMATION:

Cost as Recommended: \$ 0
Balance Available: \$ 0
Fund: N/A
Budget Line Item Number: 000.00.000.000000.000000
New Appropriation Required: No

STAFF RECOMMENDATION: N/A

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The 2016 Public Works Annual Report conveys undertakings in the Department of Public Works (DPW). DPW uses this report as an educational and reference tool both internally and externally. It is a great opportunity to showcase Public Works, reference what the department does as a whole, use as a budgeting and forecasting tool, and highlight accomplishments in 2016.

Included in this newsletter are articles such as:

- **Letter to the Community** - A Director's message regarding the department's overall purpose and highlighting some accomplishments.
- **Divisions** - Administration, Engineering, Erie Municipal Airport, Facilities, Fleet, Streets, Distribution/Collection/Storm, Water Treatment, Wastewater Treatment, and Meters - A brief overview of each division, statistics, accomplishments, and performance measure information.
- **Capital Improvement & General Projects** - highlights active 2016 Capital Improvement and General Projects.
- **Community Outreach Events** - presents some of the public programs and events that DPW hosted including the Annual Open House, Clinics, Clean-Up Program, and Public Works Week.
- **Financial Snapshot & Grants, Awards & Publications** - reflects a quick snapshot of the 2016 financials for capital and operations. List of grants and awards received.
- **Incentives for You** - features benefits available to our residents including the Adopt-A-Road Program, Clean-Up Program, High Efficiency Washing Machine Rebates, Do-It-Yourself/Indoor/Outdoor Audits, Waterwise Seminar, Notify Me via the Town's website, and iPhone/Pod/Pad Citizen Request application and Reporting Street Light Outages.
- **Sustainability** - highlights of Public Work's contributions to sustainability
- **Get to Know Us** - introduces DPW Staff and their years of service.
- **What's Coming in 2017** - sneak peak of things to come in the new year.

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ATTACHMENTS:

a. Annual Report