



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 10/25/2016

File #: 16-393, Version: 1

SUBJECT: CONSENT AGENDA

Consideration Of A Resolution Authorizing The Purchase Of A WANCO Mini 3 Line Message Board From Safety & Construction Supply, Inc. In The Amount Of \$14,285.00; And Setting Forth Details In Relation Thereto.

DEPARTMENT: Public Works

PRESENTER/PREPARER: Gary Behlen, Public Works Director
Jody Lambert, Operations & Maintenance Manager

FISCAL INFORMATION:

Cost as Recommended: \$ 15,700
Balance Available: \$ 18,400
Fund: General - Streets
Budget Line Item Number: 100.70.710.600190.000000
New Appropriation Required: No

STAFF RECOMMENDATION: Approve Resolution authorizing said purchase and the appropriate Town Officer to execute said contract, authorizing Staff to expend contracted funds.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The purchase of a message board will allow the Public Works Department increased communication or warning to the residents of the Town and the traveling public. In an instance of road closures or detours the message board is paramount in communicating the situation and preventing some issues from arising. The message board will also allow for better communication regarding special events. Currently the Public Works Department utilizes the Town website as our only communication tool and having a message board will allow the department to reinforce the message on site.

Staff recommends purchasing the message board from Safety & Construction Supply, Inc.

Bid Information:

Contractor	Bid Amount
Safety & Construction Supply, Inc.	\$14,285.00
Holland Signs, Inc.	\$14,410.00
Colorado Barricade Co.	\$15,550.00

Project Budget Summary

Contract	\$14,285.00
<u>Contingency (10%)</u>	<u>\$1,415.00</u>
Total	\$15,700.00

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Project Schedule

Notice of Award	October 2016
Notice to Proceed	November 2016
Purchase Complete	November 2016

ATTACHMENTS:

a. Resolution