



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Town Council

**Board Meeting Date: 6/28/2016**

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**File #:** 16-202, **Version:** 1

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**SUBJECT:** An Ordinance Of The Town Of Erie, Colorado, Amending Title 2, "Finance And Revenue," Chapter 10, "Fee Schedule," Section 2-10-3 "Police Department Fees" Of The Municipal Code Of The Town Of Erie, Colorado; Setting Forth Details In Relation Thereto (SECOND READING)

**DEPARTMENT:** Police

**PRESENTER:** Marc Vasquez, Chief of Police

**FISCAL INFORMATION:** NONE

Cost as Recommended:

Balance Available:

Budget Line Item Number:

New Appropriation Required:

**STAFF RECOMMENDATION:** Approval of Ordinance on Second Reading

### **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Department was charging a \$1.00 per page for case file reports which included the copy service cost to produce these records. In order to comply with the Colorado Open Records Act regarding fees for Criminal Justice Records, it is necessary to amend the current schedule to separate the per copy charge in the amount of \$.025 per page and the cost of the service. In addition there has been added a charge for research and retrieval of all other records which is consistent with the fee that the Town charges for all non-criminal justice records.

**ATTACHMENTS:** Ordinance Amending Fees