



## Legislation Details (With Text)

**File #:** 19-053      **Version:** 1      **Name:**  
**Type:** Consent Agenda      **Status:** Agenda Ready  
**File created:** 1/15/2019      **In control:** Town Council  
**On agenda:** 1/22/2019      **Final action:**  
**Title:** A Resolution of the Board of Trustees of The Town Of Erie to Enter Into A Contract With Kelly Enterprises, LTD For the Management of the 2019 Erie Farmer's Markets and Neighborhood Block Parties in the Amount of \$35,000

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Contract, 2. Resolution

Date	Ver.	Action By	Action	Result
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### SUBJECT: Consent

**A Resolution of the Board of Trustees of The Town Of Erie to Enter Into A Contract With Kelly Enterprises, LTD For the Management of the 2019 Erie Farmer's Markets and Neighborhood Block Parties in the Amount of \$35,000**

**DEPARTMENT: Parks & Recreation**

**PRESENTER: Farrell Buller, Community Services Director**

### FISCAL INFORMATION:

Cost as Recommended: \$35,000  
Balance Available: \$35,000  
Budget Line Item Number: 100.20.110.575140.000000  
New Appropriation Required: No

### STAFF RECOMMENDATION:

**Approve the resolution authorizing a contract with Kelly Enterprises, LTD.**

### SUMMARY AND BACKGROUND OF SUBJECT MATTER:

In the 2019 budget, the Board of Trustees authorized \$35,000 for management of the Erie Farmers Markets and Neighborhood Block Parties. In 2016 Kelly Enterprises, LTD requested and received funds to assist in the management of the newly established Erie Farmer's Market, held on Thursday nights in Old Town. Response was so great to the Thursday night events that in 2016 staff hoped another family friendly event series would further activate the down town area. Kelly Enterprises, LTD was contacted to organize and manage the Neighborhood Block parties.

Both events continued in 2017 and 2018 and are planned for 2019 as shown below:

**2019 Erie Farmer's Markets - (Thursdays 5:00 pm - 8:00 pm):**

May 16  
May 23  
June 6  
June 13  
June 20  
June 27  
July 4  
July 11  
July 18  
July 25  
August 1  
August 8  
August 15  
August 22  
August 29  
September 5  
September 12

**2019 Downtown Neighborhood Block Parties - (Fridays 6:00 pm - 9:00 pm):**

June 7  
June 14  
July 19  
August 2  
August 9

Under this contract Kelly Enterprises, LTD will be responsible for the following actions:

- Acquiring Town Special Event Permit
- Coordinating with Erie Entertainment District to obtain Liquor Permit
- Securing street vendors as needed
- Set-up and tear-down of event
- Street closures
- Signage placement
- Adherence to all requirements of the Special Events Permit and Application

The Town of Erie will provide the following services to facilitate the above events:

- Provide street closure barricades
- Provide "No Parking" signs
- Waive Special Event Permit fees

**ATTACHMENTS:**

1. Contract
2. Resolution