



Legislation Details (With Text)

File #: 18-454 **Version:** 1 **Name:**
Type: Consent Agenda **Status:** Agenda Ready
File created: 12/5/2018 **In control:** Town Council
On agenda: 12/11/2018 **Final action:**
Title: A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An Agreement For Services With Haynes Mechanical Systems For 2019 HVAC Maintenance Services In The Amount Of \$20,900
Sponsors:
Indexes:
Code sections:
Attachments: 1. Resolution, 2. Agreement for Services

Date	Ver.	Action By	Action	Result
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SUBJECT: CONSENT AGENDA

A Resolution Of The Board Of Trustees Of The Town Of Erie Approving An Agreement For Services With Haynes Mechanical Systems For 2019 HVAC Maintenance Services In The Amount Of \$20,900

DEPARTMENT: Public Works

PRESENTER: Todd Fessenden, Public Works Director

FISCAL INFORMATION:

Cost as Recommended: \$ 14,980, \$3,100, \$2,820
Balance Available: \$ 190,200, \$46,100, \$40,300
Budget Line Item Number: 100-70-440-520000-000000
500-70-740-520000-000000
510-70-750-520000-000000
New Appropriation Required: No

STAFF RECOMMENDATION: Approve the Resolution to award said contract, authorize the appropriate Town officer to execute said contract, and authorize Staff to expend contracted fund.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The 2019 Operating Budget also includes funds for annual HVAC preventative maintenance services of all Town-owned facilities and on-call services as needed. Service contracts are competitively or state-bid and awarded. Each of the contracts allows for a renewal option for up to two consecutive years following the initial award (a total of three years). A proposed renewal occurs when both the Town and Contractor/Vendor agree, the increased price is no more than 2% of the previous year and performed work was satisfactory.

Invitation to Bids were posted on the Town's website starting November 27, 2018 and a mandatory pre-bid meeting and walk-thru was held on November 29, 2018. The following bids were received on December 4, 2018:

Bid Information (HVAC Maintenance Services)

Vendor

Total Bid Price

Haynes Mechanical	\$ 20,900.00
Diller Mechanical Services	\$ 21,085.00
Braconier Mechanical	\$ 23,525.00
RBM Mechanical	\$ 57,472.25

Staff recommends awarding the 2019 HVAC Maintenance Services contract to Haynes Mechanical. Haynes Mechanical has previously completed work for the Town of Erie. No local Erie business submitted a bid for this service.

ATTACHMENTS:

- a. Resolution
- b. Agreement for Services