



## Legislation Details (With Text)

**File #:** 17-145      **Version:** 1      **Name:**  
**Type:** Staff Report      **Status:** Agenda Ready  
**File created:** 3/29/2017      **In control:** Town Council  
**On agenda:** 4/11/2017      **Final action:**  
**Title:** Annual Report-Public Works  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Public Works - Annual Report 2016

Date	Ver.	Action By	Action	Result
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### SUBJECT: STAFF REPORT

2016 Public Works Annual Report

**DEPARTMENT:** Public Works

**PRESENTER/PREPARER:** Gary Behlen, Public Works Director  
Kris McDaniel, Public Works Coordinator  
Katie Jenkins, Communications & Marketing Coordinator

### FISCAL INFORMATION:

Cost as Recommended: \$ 0  
Balance Available: \$ 0  
Fund: N/A  
Budget Line Item Number: 000.00.000.000000.000000  
New Appropriation Required: No

**STAFF RECOMMENDATION:** N/A

### SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The 2016 Public Works Annual Report conveys undertakings in the Department of Public Works (DPW). DPW uses this report as an educational and reference tool both internally and externally. It is a great opportunity to showcase Public Works, reference what the department does as a whole, use as a budgeting and forecasting tool, and highlight accomplishments in 2016.

Included in this newsletter are articles such as:

- **Letter to the Community** - A Director's message regarding the department's overall purpose and highlighting some accomplishments.
- **Divisions** - Administration, Engineering, Erie Municipal Airport, Facilities, Fleet, Streets, Distribution/Collection/Storm, Water Treatment, Wastewater Treatment, and Meters - A brief overview of each division, statistics, accomplishments, and performance measure information.
- **Capital Improvement & General Projects** - highlights active 2016 Capital Improvement and General Projects.
- **Community Outreach Events** - presents some of the public programs and events that DPW hosted

including the Annual Open House, Clinics, Clean-Up Program, and Public Works Week.

- **Financial Snapshot & Grants, Awards & Publications** - reflects a quick snapshot of the 2016 financials for capital and operations. List of grants and awards received.
- **Incentives for You** - features benefits available to our residents including the Adopt-A-Road Program, Clean-Up Program, High Efficiency Washing Machine Rebates, Do-It-Yourself/Indoor/Outdoor Audits, Waterwise Seminar, Notify Me via the Town's website, and iPhone/Pod/Pad Citizen Request application and Reporting Street Light Outages.
- **Sustainability** - highlights of Public Work's contributions to sustainability
- **Get to Know Us** - introduces DPW Staff and their years of service.
- **What's Coming in 2017** - sneak peak of things to come in the new year.

**ATTACHMENTS:**

a. Annual Report