



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 7/14/2020

File #: 20-383, Version: 1

SUBJECT: CONSENT AGENDA

A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with Armstrong Consultants, Inc. for Engineering Services for Airport Pavement Maintenance at the Erie Municipal Airport in the Amount of \$58,670

DEPARTMENT: Public Works

PRESENTER: Todd Fessenden, Public Works Director

FISCAL INFORMATION:

Cost as Recommended:	\$ 58,670
Balance Available:	\$ 260,000 (w/ supplemental appropriation)
Budget Line Item Number:	530-70-110-605000-100168
New Appropriation Required:	No

STAFF RECOMMENDATION:

Approve the Resolution to enter into said agreement, authorize the appropriate Town officer to execute said addendum, and authorize staff to expend funds.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Each year, Town staff along with members of the Colorado Division of Aeronautics (CDOA) and the Federal Aviation Administration (FAA) develop a 6-year Capital Improvement Project (CIP) list. This list identifies a series of projects that can receive state and federal grant assistance in the coming years. The FAA allows the Airport Sponsor (Town of Erie) to select a consultant to assist in the application for grant assistance, design of and management of the projects. This consultant will enter into a Professional Services contract with the Town that will be in effect for five years. The Erie Municipal Airport has used this contract process successfully in the past.

Fees and scope of work are not identified in the original Professional Services contract. The scope of work is identified in proposals prepared each year for each individual project and fees are negotiated prior to the grant application being submitted to the FAA. Scope of work, fees and grant terms are identified in the federal grant offers which must be accepted by the Board of Trustees.

The Board of Trustees approved a contract with Armstrong Consultants, Inc. at the December 8, 2015, Board of Trustee meeting. In this master agreement, the following projects potential were identified (not necessarily completed in this order):

- A. Snow Removal Equipment Building
- B. All Airfield Pavement Preservation and Marking
- C. Pavement Maintenance
- D. Asphalt Ramp Reconstruction/Expansion

- E. Taxiway Construction/Rehabilitation
- F. Runway Rehabilitation/Extension/Widening
- G. Snow Removal Equipment

The first addendum was for the apron rehabilitation project, while the second for the snow removal equipment building. With both those projects complete, staff is starting the pavement maintenance project. The 2020 Airport Capital budget includes a project to that originally included only repair of the Airport runway apron area, including tie downs and concrete panel rehab. Several areas of the main concrete ramp are experiencing spalling and were included in the project, with the total at an estimated cost of \$166,700. Other areas to be evaluated will be the runway, taxiways and connectors. The FAA requested some sign support revisions, slab repair, remark the runway, swap out sign panels. This additional work request by the FAA increased the overall cost estimate to \$260,000.

Armstrong and the FAA developed a Scope of Work and negotiated a fee for Armstrong to design, perform bidding services, and to perform construction inspection during the construction of the project. This addendum includes those services with Armstrong Consultants in the amount of \$58,670. The FAA has reviewed and approved this Addendum.

Funds for this project will be a combination of grant funds from the Colorado Division of Aeronautics (CDOA) (90% of the project cost), and matching funds from the Town of Erie Airport Enterprise Fund (10% of the project cost). The Board accepted the grant from the CDOA on February 25, 2020.

Board Priority(s) Addressed:

- ☐ Attractive Community Amenities
- ☐ Engaged and Diverse Community
- ☐ Prosperous Economy
- ☒ Well-Maintained Transportation Infrastructure
- ☐ Small Town Feel
- ☐ Safe and Healthy Community
- ☐ Effective Governance
- ☐ Environmentally Sustainable
- ☐ Fiscally Responsible

ATTACHMENTS:

- a. Resolution
- b. Consulting Agreement