



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 1/10/2017

File #: 17-015, Version: 1

SUBJECT: CONSENT AGENDA

Consideration of A Resolution Awarding Services Contracts For 2017 To Various Contractors for Services/Supplies; And Setting Forth Details In Relation Thereto.

DEPARTMENT: Public Works

PRESENTER/PREPARER: Gary Behlen, Public Works Director
Jody Lambert, Operations and Maintenance Manager
Scott Bennett, Public Works Facilities Maintenance Division Manager

FISCAL INFORMATION:

Cost as Recommended: \$ See Table
Balance Available: \$ See Table
Fund: General (100) and Water (500)
Budget Line Item Number: See Table
New Appropriation Required: No

STAFF RECOMMENDATION: Approve Resolution awarding said contracts, authorizing appropriate Town Staff to execute said contracts, authorizing Staff to expend contracted funds.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The 2017 Operating Budget includes funds for various services and supply contracts. The following contracts were either out of renewal options or not chosen to be extended and were competitively bid. Bids were received and opened on December 29, 2016.

Each of the contracts allows for a renewal option for up to two consecutive years following the initial award (a total of three years). This renewal is executed when both the Town and Contractor/Vendor agree and if the price for the service is not increased by more than 2% of the previous year and work was performed satisfactorily. Services/Supplies are described as follows:

- **Janitorial Supplies** for all Town facilities: Town Hall, Leon A. Wurl Service Center, Erie Police Station, Water Treatment Facility, North Water Reclamation Facility, Erie Community Center, Erie Community Park and other Town owned Park Facilities. Supplies are ordered on an as-needed basis.
 - Western Paper Distributors was awarded State Bid number 2015-0000-0000-220 and an executed Option Letter #2.
- **Janitorial Services** - perform daily janitorial cleaning service for Town Hall, ECC and the Service Center.

<u>Contractor</u>	<u>Total Bid Price</u>
Varsity Facility Services	\$ -
Key-People	\$ 146,940.00

Kleen-Tech \$ 161,857.00

- Staff reviewed the proposals and recommends award to Kleen-Tech. Key-People stated in their proposal that they would be subcontracting all their work (similar to a temp agency) with no subcontractors listed.

- **Street Striping** - provide annual refreshing of pavement markings on streets as the budget and conditions warrant. Some areas will require grinding of existing paint prior to application of new paint. The priority is all arterial, secondary, and then residential streets. Pavement markings include, but not limited to, centerlines, edge lines, stop bars, crosswalks, turn arrows, and verbiage (i.e. Left Turn Only). Striping needs are assessed in the spring and compared with the budget to complete as needed.

<u>Contractor</u>	<u>Total Bid Price</u>
Road Safe Traffic Systems	\$ 173,677.46
Colorado Barricade Co.	\$ 175,327.46
American Striping Co.	\$ 189,521.72

- The low bidder was higher than the amount budgeted. Staff will reduce the scope to be within budget.

- **Leak Detection Services** - uses sound equipment to survey water piping, including fire hydrant leads, to identify if any leaks are present. If a leak is discovered, this technology allows the Town to perform the repair at a lower cost than if the leak surfaced causing potentially more damage.

<u>Contractor</u>	<u>Total Bid Price</u>
Colorado Underground Detection, LLC	\$ -
Utility Services Associates, LLC	\$ 5,290.00
Wachs Water Services	\$ 9,461.00
Ace Pipe Cleaning	\$ 12,080.00
M.E. Simpson Co., Inc.	\$ 16,570.50

- This service is bid on identifying the next area(s) to complete on our 5-year maintenance plan. With the bid being so low, Staff will negotiate with the Contractor to increase the scope to complete additional locations up to the budgeted amount.

- **Concrete Replacement Services** - repair services to concrete, including curb, gutter and sidewalk, throughout the Town. Areas are identified based on replacement criteria.

<u>Contractor</u>	<u>Total Bid Price</u>
Osage Construction, LLC	\$ 80,105.00
Colorado Concrete Construction	\$ 118,910.00
Mountain Constructors, Inc.	\$ 131,360.00
Metro Pavers, Inc.	\$ 138,677.50
PLM Asphalt & Concrete, Inc.	\$ 143,120.00
Lightfield Enterprises, Inc.	\$ 150,825.00
Northstar Concrete, Inc.	\$ 156,150.00

- This service was bid using quantities completed in 2015 for bidding purposes only. The actual scope is evaluated each year after the snow season is over and work is completed in phased approach up to the budgeted amount.

Company	Service	Not-To-Exceed Account Amount	
Western Paper Distributors	Janitorial Supplies	\$54,400	100-70-440-530000
Kleen-Tech Services Corp	Janitorial Services	\$161,900	100-70-440-520000
Road Safe Traffic Systems	Street Striping Services	\$166,600	100-70-710-523100
Utility Services Associates, LLC	Leak Detection Services	\$27,500	500-70-720-524100
Osage Construction, LLC	Concrete Replacement	\$100,000	100-70-710-602100

ATTACHMENTS:

- a. Resolution