



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 1/10/2017

File #: 17-004, **Version:** 1

SUBJECT: A Resolution Designating the Official Public Notice Location And The Official Newspaper of General Circulation for The Town Of Erie, Colorado

DEPARTMENT: Administration

PRESENTER: Town Clerk, Nancy Parker

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

This resolution is an annual agenda item and is done every year to comply with the statute regarding open meetings. The Open Meetings Law requires that the public receive "full and timely notice" of any meeting held. The public cannot exercise its right to attend an open meeting unless given sufficient notice. Therefore, the statute prescribes the notice requirement as follows:

Any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means of full and timely notice, a local public body shall be deemed to have given full and timely notice if the notice of the meeting is posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting. The public place or places for posting such notice shall be designated annually at the local public body's first regular meeting of each calendar year. The posting shall include specific agenda information where possible.

Staff is requesting that the Board of Trustees continue to use the US Post Office - 150 Wells Street, Erie, Colorado and Town Hall- 645 Holbrook Street, Erie, Colorado. The Agenda will continue to be posted on the Town of Erie website at www.erieco.gov.

ATTACHMENTS: Resolution