



Legislation Details (With Text)

**File #:** 21-026      **Version:** 1      **Name:**

**Type:** General Business      **Status:** Agenda Ready

**File created:** 1/12/2021      **In control:** Town Council

**On agenda:** 1/19/2021      **Final action:**

**Title:** Town Attorney Training for Board of Trustees

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Proposed Social Media Policy

Date	Ver.	Action By	Action	Result
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**SUBJECT: General Business**

Town Attorney Training for Board of Trustees

**DEPARTMENT:** Legal

**PRESENTER:** Kendra Carberry, Town Attorney

**TIME ESTIMATE:** 60 minutes

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

During this study session topic Kendra Carberry, Town Attorney, will provide training and guidance to the Board of Trustees on the following topics:

- Electronic communication (email and texts)
- Social media communications
- In-person communications with the public

The first item is simply a reminder that both email and text messages can result in an inadvertent meeting in violation of the Colorado Open Meetings Law.

Regarding the second topic, in 2018, the Board was presented with a draft Social Media Policy, but at that time, the Board determined not to adopt the Policy. Both the Town Attorney and the Town's insurer, CIRSA, recommend the Board adopt the Policy as soon as possible.

The third topic is again a reminder that, when Board members communicate with the public and

represent themselves as a Board member, the communication reflects on the Town as a whole.

**Board Priority(s) Addressed:**

- ✓ Effective Governance

**ATTACHMENTS:**

1. Proposed Social Media Policy