TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Board of Trustees

Tuesday, August 24, 2021 | **6:30 PM** | **Board Room**

via Virtual Meeting
https://bit.ly/082421BOT

I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Haid called the meeting to order at 6:30 p.m.

II. ROLL CALL

Trustee Loflin joined the meeting at 8:05 p.m.
Trustee Loflin left the meeting at 10:09 p.m. due to illness.

Present: 6 - Mayor Pro Tem Haid
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Absent: 1 - Mayor Carroll

III. APPROVAL OF AGENDA

Trustee Harrison made a motion to approve the agenda. Trustee Gippe seconded the motion. The motion passed by the following vote at 6:31.pm

Ayes 5 - Mayor Pro Tem Haid
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison

Absent 2 - Mayor Carroll
Trustee Loflin

IV. CONSENT AGENDA

21-312 Approval of the August 10, 2021 Board of Trustees Meeting Minutes

Attachments: August 10, 2021 BOT Minutes

21-308 A Resolution of the Board of Trustees of the Town of Erie Approving the Second Amendment of the Intergovernmental Agreement with Boulder

County for Hazardous Materials Management

Attachments: Resolution 21-113

HMMF IGA Amendment II

21-323 A Resolution of the Board of Trustees of the Town of Erie Approving the Lease of Vehicles with Enterprise FM Trust

Attachments: Resolution 21-110

Quotes

21-330 A Resolution of the Board of Trustees of the Town of Erie Adopting a Facilities Master Plan

Attachments: Resolution 21-105

08-17-21 Study Session Presentation - PowerPoint

21-333 A Resolution of the Board of Trustees of the Town of Erie Approving the First Amendment to the Andalusia Annexation Agreement

Attachments: Resolution No. 21-106

Andalusia Annexation Agreement Amendment

21-343 A Resolution of the Board of Trustees of the Town of Erie Appointing Members to the Diversity, Equity and Inclusion Advisory Board

Attachments: Resolution 21-107

Re appointment recommendation

21-344 A Resolution of the Board of Trustees of the Town of Erie Appointing Members to the Sustainability Advisory Board

Attachments: Resolution 21-112

FW recommendations for appointment to the SAB

21-350 A Resolution of the Board of Trustees of the Town of Erie Approving the Purchase of a Street Sweeper from Intermountain Sweeper Company

Attachments: Resolution 21-111

Quote

21-352 A Resolution of the Board of Trustees of the Town of Erie Recognizing Juneteenth as a Town Holiday

Attachments: Resolution 21-108

Trustee Gippe made a motion to approve the Consent Agenda. Trustee van Woudenberg seconded the motion. The motion passed by the following vote at 6:31 p.m.

Ayes
Mayor Pro Tem Haid
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison

Absent
Mayor Carroll
Trustee Loflin

V. PUBLIC COMMENT AND NON-AGENDA ITEMS

Mayor Pro Tem Haid read the Public Comment Rules.

Public Comment opened at 6:32 p.m.
No one from the public spoke.

Public Comment closed at 6:33 p.m.

VI. GENERAL BUSINESS

21-355 2021 Community Survey

Attachments: Community Survey Results 2021 - Presentation
2021 Survey Questions
Community Survey Report of Results 2021
Erie Custom Questions 2021

Jade Arocha, Senior Program Analyst, Polco, National Research Center, Inc./Boulder, CO and Amber Luttrell, Communications and Marketing Manager presented the item at 6:34 p.m.

No action.

21-339 Semi-Annual Report for the Tree Board

Attachments: Tree Board Presentation

Leanne Vielehr, Tree Board Chair, presented the item at 7:08 p.m.

21-335 Semi-Annual Report for the Planning Commission

Attachments: Planning Commission Presentation

Kelly Zuniga, Planning Commission Chair, presented this item at 7:17 p.m.

21-340 Semi-Annual Report for the Historic Preservation Advisory Board (HPAB)

Attachments: HPAB Presentation

Michael Katyryniuk, Historic Preservation Advisory Board Chair, presented the item at 7:36 p.m.

21-332 Semi-Annual Report for the Diversity, Equity and Inclusion Advisory Board

Attachments: DEIAB Presentation

Sandy Abendroth, Diversity, Equity and Inclusion Advisory Board Chair, presented the item at 7:57 p.m.

21-337 Semi-Annual Report for the Open Space and Trails Advisory Board

Attachments: OSTAB Presentation

Ken Martin, Open Space and Trails Advisory Board Chair, presented the item at 8:05 p.m.

21-334 Semi-Annual Report for the Sustainability Advisory Board

Attachments: SAB Presentation

Anna Clark, Sustainability Advisory Board Vice Chair, presented this item at 8:24 p.m.

21-341 Semi-Annual Report for the Airport Economic Development Advisory Board

Attachments: AED Presentation

Paul Houghtaling, Airport Economic Development Advisory Board Chair, presented the item at 8:39 p.m.

21-347 PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving the Bridgewater PUD Overlay Map, Amendment No. 6

Attachments: Ordinance 25-2021
Proposed Bridgewater PUD Amendment No. 2
Staff Report
Application and Narrative
Other Applicant Materials
Referral Comments
Neighborhood Meeting Summary
Notifications
Staff Presentation
Applicant Presentation
PC Resolution P21-11

Mayor Pro Tem Haid read the Public Hearing Rules.

Chris LaRue, Senior Planner, presented Items 21-347 and 21-346 at 8:57 p.m.

Eva Mather, Norris Design, provided a presentation at 9:09 p.m.

The Public Hearing for both items opened at 9:20 p.m.
No one from the public spoke regarding either item.

The Public Hearing closed at 9:21 p.m.

Trustee Loflin made a motion to continue to September 14, 2021. Trustee Bell seconded the motion. The motion passed by the following vote at 10:04 p.m.

Ayes 6 - Mayor Pro Tem Haid
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Absent 1 - Mayor Carroll

21-346 PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Rezoning a Portion of the Colliers Hill Property from Suburban Residential to Low Density Residential

Attachments: Ordinance 24-2021
Proposed Rezoning - Bridgewater Zoning Map - Amendment No. 2
Staff Report
Application and Narrative
Other Applicant Materials
Referral Comments
Neighborhood Meeting Summary
Notifications
Staff Presentation
Applicant Presentation
PC Resolution P21-10

See last item for details.
These items were discussed together.

Trustee van Woudenberg made a motion to continue to September 14, 2021. Trustee Harrison seconded the motion. The motion passed by the following vote at 10:06 p.m.

Ayes 6 - Mayor Pro Tem Haid
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Absent 1 - Mayor Carroll

21-317 PUBLIC HEARING: An Emergency Ordinance of the Board of Trustees of the Town of Erie Amending Section 10-7-20 of the Erie Municipal Code Regarding Development Improvement Guarantees

Attachments: Ordinance 21-2021

Fred Star, AICP, Planning and Development Director, presented the item at 10:06 p.m.

The Public Hearing opened at 10:07 p.m.
No one from the public spoke regarding this item.

The Public Hearing closed at 10:08 p.m.

Trustee Gippe made a motion to approve the Ordinance. Trustee van Woudenberg seconded the motion. The motion passed by the following vote at 10:12 p.m.

Ayes 6 - Mayor Pro Tem Haid
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Absent 1 - Mayor Carroll

VII. STAFF REPORTS

21-331 Planning & Development Monthly Report

Attachments: Planning & Development Report - August

21-325 Public Works Monthly Report

Attachments: Monthly Report

VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Board members spoke about the Farmers Market, Bronco's pre-season game, welcoming new members to Sustainability Advisory Board, touring Jack's Solar Garden, touring Scoffield Farm, Historic Preservation Advisory Board alternate member possibilities, the Maintenance Facility at

the golf course and looking for land opportunities for Open Space.

IX. ADJOURNMENT

Mayor Pro Tem Haid adjourned the meeting at 10:20 p.m.

Approved _____
Mayor

Attest _____
Town Clerk