



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Board of Trustees

Tuesday, July 13, 2021

7:00 PM

Board Room

via Virtual Meeting
<https://bit.ly/0713BOT>

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Carroll called the meeting to order at 7:00 p.m.

II. ROLL CALL

Present: 7 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

III. APPROVAL OF AGENDA

Trustee Harrison made a motion to approve the agenda. Trustee Gippe seconded the motion. The motion passed at 7:01 p.m. with the following vote:

Ayes 7 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

IV. CONSENT AGENDA

[21-268](#)

Approve the Board of Trustees June 22, 2021 Meeting Minutes

Attachments: [June 22, 2021 BOT Meeting Minutes](#)

[21-196](#) A Resolution of the Board of Trustees of the Town of Erie Repealing the Town of Erie Municipal Sponsorship Marketing Policy, and Adopting the Town of Erie Partnership and Sponsorship Guidelines

Attachments: [Resolution 21-095](#)
[Sponsorship Guidelines-070221](#)

[21-225](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Services Agreement with RoadSafe Traffic Systems, Inc. for Street Striping Services

Attachments: [Resolution 21-084](#)
[Agreement for Services](#)

[21-229](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with Haynes Mechanical Systems, Inc. for Erie Community Center Mechanical Upgrades

Attachments: [Resolution 21-086](#)
[Construction Contract](#)

[21-263](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Termination Agreement with Erie Four Corners, LLC

Attachments: [Resolution 21-092](#)
[Termination Agreement \(4-Corners Pre-Development Agreement\)](#)

[21-264](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Termination Agreement with Erie Four Corners, LLC for the Canyon Creek Subdivision Filing No. 10 Development Agreement

Attachments: [Resolution 21-093](#)
[Termination Agreement \(Canyon Creek Subdivision Filing No. 10 Development Agreement\)](#)

[21-272](#)

A Resolution Of The Board Of Trustees Of The Town Of Erie Approving The Support Of The 2021-2022 Colorado Communities For Climate Action Policy Statement Update

Attachments: [Resolution 21-097](#)
[CC4CA 2021-2022 Policy Statement](#)

Trustee van Woudenberg made a motion to approve the Consent Agenda
Trustee Gippe seconded the motion. The motion passed at 7:02 p.m. with the following vote:

Ayes - 7

Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

V. PUBLIC COMMENT AND NON-AGENDA ITEMS

Mayor Carroll read the Public Comment rules and opened Public Comment 7:02 p.m. with the following speakers:

1. Candace Whitehouse spoke regarding the Open Records Request about the consultant vote.
2. Rich Hiegel spoke about Coal Creek park and parking in Erie.
3. Nick spoke about spoke regarding the Open Records Request about the consultant vote.
4. Leon Schneider spoke about Canyon Creek Filings 7 & 8.
5. Laura Schneider spoke about Canyon Creek Filing 7 & 8.
6. Ryan Knott spoke regarding the Open Records Request about the consultant vote.

With no further speakers, Public Comment closed at 7:17 p.m.

VI. GENERAL BUSINESS

21-251

Attachments: [Ord No. 15-2021 2020 NEC](#)
[CRS Title 12 Article 115 Electricians Practice Act](#)
[Board 2020 NEC Adoption](#)

Fred Star, Director of Planning & Development introduced the item at 7:18 p.m.

Ed Kotlinski, Chief Building Officer, Andy Ulmer, Building Inspector and Plan Reviewer, and Richard Budnick, Inspector III (Master Electrician), were on hand to answer questions from the Board.

The Public Hearing opened at 7:20 p.m.

With no speakers, the Public Hearing closed at 7:25 p.m.

Trustee Harrison made a motion to approve the ordinance. Mayor Pro Tem Haid, seconded the motion. The motion passed at 7:26 p.m. with the following vote:

Ayes 7 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

21-265

Presentation of the 2020 Audit Report and Comprehensive Annual Financial Report

Attachments: [2020 Comprehensive Annual Financial Report](#)
[Auditor Communication - Final Conclusion](#)
[Auditor Communication - Management Letter](#)
[End the Acronym Policy Statement.pdf](#)

Stefanie Furman introduced the item at 7:27 p.m.

Allison Silfe, CPA with CLA (CliftonLarsonAllen LLP) provided a presentation regarding the audit process at 7:26 p.m.

No action taken.

[21-257](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2021 Budget Year

Attachments: [Ordinance 18-2021 and Schedule A](#)
[2021 1st Supplemental Cover Memorandum](#)
[2021 1st supplemental - Schedules](#)
[Supplemental Presentation](#)

The Public Hearing opened at 7:55 p.m.

Candice Huot, Finance Manager, presented this item at 7:56 p.m.

With no speakers, the Public Hearing closed at 8:35 p.m.

Mayor Pro Tem Haid made a motion to approve the ordinance. Trustee Harrison seconded the motion. The motion passed at 8:36 p.m. with the following vote:

Ayes 7 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

[21-282](#)

Home Rule Action Plan & Options

Malcom Fleming, Town Administrator, introduced the item at 8:37 p.m.

Gabi Rae, Communications & Community Engagement Director, provided staff recommendations regarding Home Rule Plans at 8:40 p.m.

Home Rule will be explored in 2022.

Coodinated Elections will be explored in tandem with Home Rule.

City County will not be explored at this time.

[21-281](#)

**Motion to Reconsider Vote on Canyon Creek Filing 7 & 8
Preliminary Plat**

Trustee Gippe made a motion to reconsider the vote on Canyon Creek Filing 7 & 8. Trustee Bell seconded the motion. The motion passed at 9:18 p.m. with the following vote:

Ayes 5 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee Bell
Trustee Harrison

Nayes 2 - Trustee van Woudenberg
Trustee Loflin

VII. STAFF REPORTS

[21-262](#) Erie Municipal Airport Report

Attachments: [Report](#)

VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

The board discussed Open Space, Farmers Market, Lafayette's Community Solar Tour, ordering peaches from Boulder Valley Rotary, 4th of July fireworks display, DEI Training and Downtown Entertainment District.

Trustee van Woudenberg made a motion to go into Executive Session. Trustee Gippe seconded the motion. The motion passed at 9:49 p.m. with the following vote:

Ayes 6 - Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Nayes 1 - Mayor Pro Tem Haid

IX. EXECUTIVE SESSION

[21-283](#)

EXECUTIVE SESSION to hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the Comprehensive Plan consultant selection process.

X. ADJOURNMENT

With no further business, Mayor Carroll adjourned the meeting at 11:00 p.m.

Approved _____
Mayor

Attest _____
Town Clerk