



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Board of Trustees

Tuesday, June 22, 2021

6:30 PM

Board Room

via Virtual Meeting

<http://bit.ly/0622BOT>

I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Jennifer Carroll called the meeting to order at 6:30 p.m.

II. ROLL CALL

Present: 7 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

III. APPROVAL OF AGENDA

Trustee Gippe moved to approve the agenda. Mayor Pro Tem Haid seconded the motion. The passed by the following vote at 6:32 p.m.

Ayes 7 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

IV. CONSENT AGENDA

[21-249](#)

Approval of the June 8, 2021 Board of Trustees Meeting Minutes

Attachments: [June 8, 2021 BOT Minutes](#)

[21-226](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Services Agreement with A-1 Chipseal Company for Crack Sealant Services

Attachments: [Resolution 21-085](#)
[Agreement For Services](#)

[21-245](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services with Topographic Land Surveyors Co., for the Design of the Lagoon Conversion to Stormwater Quality Pond

Sponsors: Public Works

Attachments: [resolution](#)
[Agreement For Professional Services](#)
[Vicinity Map](#)
[Stormwater Quality Pond Example](#)

[21-253](#) An Ordinance of the Board of Trustees of the Town of Erie Revising Section 6-6-4.A. of the Erie Municipal Code, Entitled "Damage to Property," and Section 1-4-3.D. of the Erie Municipal Code, entitled "Alternatives in Sentencing," and Amending Chapter 10 of Chapter 6 of the Erie Municipal Code by the Addition of a New Section 6-10-17, entitled "Open Marijuana Container"

Attachments: [Ordinance 17-2021](#)

[21-252](#) An Ordinance of the Board of Trustees of the Town of Erie Amending Section 508 of the 2020 Model Traffic Code by the Modification of Section 6-11-1.C. of the Erie Municipal Code, Regarding Gross Weight of Vehicles

Attachments: [Ordinance 16-2021](#)

Trustee Harrison moved to approved the Consent Agenda. Trustee Gippe seconded the motion. The motion passed by the following vote at 6:32 p.m.

Ayes 7
Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

V. PUBLIC COMMENT AND NON-AGENDA ITEMS

Mayor Carroll read the Public Comment Rules and Opened Public Comment at 7:33 p.m.

The following spoke:

1. Kelly Zuniga spoke about process of selecting a consultant for the comprehensive plan update.
2. Andrew Sawusch spoke about the Comprehensive Plan and the Planning Commission vote.

With no further speakers the Public Hearing closed at 6:40 p.m.

VI. GENERAL BUSINESS

[21-248](#) Park & Recreation Month Proclamation

Attachments: [Proclamation - Park & Recreation Month](#)
[Park and Recreation Month Flyer - 2021](#)

Patrick Hammer, Parks and Recreation Director, Mayor Pro Tem Haid, Charlene LaRoy, Recreation Supervisor, and Kayla Greco, Maintenance Technician, presented the proclamation at 6:43 p.m.

[21-250](#) **Directive Task Force Proclamation**

Attachments: [Directive Task Force Proclamation](#)
[DTF Photos](#)

Kim Stewart, Police Chief and Mayor Carroll presented the proclamation at 6:45 p.m.

[21-233](#)

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Canyon Creek Filing No. 7 And 8 Preliminary Plat with Conditions

Attachments: [Resolution 21-087](#)

[Proposed Canyon Creek Filing No. 7 & 8 Preliminary Plat and Landscaping Staff Report](#)

[Application, Authorization, and Narrative](#)

[Other Applicant Information 1](#)

[Other Applicant Information 2](#)

[Other Applicant Information 3](#)

[Referral Comments](#)

[Public Comment](#)

[Neighborhood Meeting Summary](#)

[Notifications](#)

[Staff Presentation](#)

[Applicant Presentation](#)

Chris LaRue, Senior Planner, presented the staff report in regard to this item at 6:48 p.m.

Roger Hollard, Applicant, highlighted pertinent details regarding the proposed filing at 6:55 p.m.

Greg Sherman and Karen Henry answered questions.

The Public Hearing opened at 7:22 p.m. The following spoke:

1. Laura Schneider
2. Leon Schneider
3. Jim Bainbridge

With no further speakers the Public Hearing closed at 8:23 p.m.

Trustee Bell moved to approve the resolution. Mayor Pro Tem Haid seconded the motion. The motion failed by the following vote at 8:45 p.m.

Ayes 3 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Bell

Nayes 4 - Trustee Gippe
Trustee van Woudenberg
Trustee Harrison
Trustee Loflin

[21-240](#)

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Parkdale Preliminary Plat No. 2 with Conditions

- Attachments:**
- [1. BOT Resolution No. 21-088](#)
 - [2. PC Resolution No. P21-08](#)
 - [3. Proposed Parkdale Preliminary Plat No. 2](#)
 - [4. Staff Report](#)
 - [5. Application and Narrative](#)
 - [6. Other Applicant Materials 1](#)
 - [7. Other Applicant Materials 2](#)
 - [8. Referral Comments](#)
 - [9. Public Comment](#)
 - [10. Neighborhood Meeting Summary](#)
 - [11. Notifications](#)
 - [12. Staff Presentation](#)
 - [13. Applicant Presentation](#)

Audem Gonzales, Planner, presented the staff report in regard to this item at 8:50 p.m.

John Prestwich, Applicant, gave a presentation at 9:01 p.m.

Chris Elliot answered questions.

The Public Hearing opened at 9:11 p.m. The following spoke:

1. Maria Zabel
2. Heidi Snyder
3. Jacob Jfornarotto
4. Chris Curry

With no further speakers the Public Hearing closed at 10:07 p.m.

Mayor Pro Tem Haid excused himself from the meeting at 10:07 p.m.

The next items to be heard are 21-261, 21-219 and 21-220.

Trustee van Woudenberg move to approve the resolution. Trustee Harrison seconded the motion. The motion passed by the following vote at 10:20 p.m.

Ayes 6 - Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Absent 1 - Mayor Pro Tem Haid

[21-241](#)

PUBLIC HEARING: Approval of a Resolution and Two Ordinances Annexing Property to the Town and Zoning the Property (Hammer Annexation)

Attachments: [1. Staff Report](#)
[2. Resolution No. 21-089 \(Findings of Fact\)](#)
[3. Ordinance No. 13-2021 \(Annexation\)](#)
[4. Ordinance No. 14-2021 \(Initial Zoning\)](#)
[5. Annexation Map](#)
[6. Other Applicant Materials](#)
[7. Referral Comments](#)
[8. Notifications](#)
[9. Staff Presentation](#)

Audem Gonzales, Planner, presented the staff report in regard to this item at 10:38 p.m.

The Public Hearing opened at 10:43 p.m. The following spoke:

1. Maria Zabel

With no further speakers the Public Hearing closed at 10:57 p.m.

The public hearing reopened at 11:12 p.m.

With no further questions, the Public Hearing closed at 11:17 p.m.

The next item to be heard will be 21-247 Comprehensive Plan.

Items 21-257 Supplemental Appropriation and 21-251 Adoption of Electrical Code will be considered at the July 13, 2021 meeting and will need to be republished.

Trustee Bell moved to approve the resolution. The motion failed for lack of a second at 11:18 p.m.

Due to the resolution failing, the two ordinances were not considered.

21-257

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2021 Budget Year

Attachments: 2021 1st Supplemental Cover Memorandum
2021 1st supplemental - Schedules
Ordinance and Schedule A
2021.07.13 2021 1st Supplemental Presentation

21-251

Attachments: [Ord No. 15-2021 2020 NEC](#)
[CRS Title 12 Article 115 Electricians Practice Act](#)
[Board 2020 NEC Adoption](#)

21-261

A Resolution of the Board of Trustees of the Town of Erie Affirming the Boulder Valley School District and St. Vrain Valley School District Commitments to an Education and Working Environment that is Free of Harassment and Intimidation, Promotes Equity and Inclusiveness, and is Safe for Students and Staff

Attachments: [School District Resolution-R061821](#)
[2021.05.26 NAACP Ltr re SVVSD MHS](#)
[2021.04.28 NAACP Ltr re BVSD procon slavery assignment](#)
[2021.06.17 SVVSD Ltr re IGA & Commitments to Student Safety](#)
[2021.05.20 SVVSD Media Release](#)

Malcom Fleming, Town Administrator, presented the item at 10:23 p.m.

Rob Anderson, BVSD, and Johnny Terrell, SVVSD gave brief statements at 10:25 p.m.

Trustee Loflin moved to approve the resolution. Trustee Harrison seconded the motion. The motion passed by the following vote at 10:28 p.m.

Ayes 6 - Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Absent 1 - Mayor Pro Tem Haid

[21-219](#)

**A Resolution of the Board of Trustees of the Town of Erie
Approving an Agreement for Fair Contributions with the
Boulder Valley School District RE-2**

Attachments: [Resolution No. 21-078](#)
[BVSD IGA](#)

Trustee Loflin moved to approve the resolution. Trustee Harrison seconded the motion. The motion passed by the following vote at 10:37 p.m.

- Ayes** 6 - Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Absent 1 - Mayor Pro Tem Haid

[21-220](#)

**A Resolution of the Board of Trustees of the Town of Erie
Approving an Agreement for Fair Contributions with the Saint
Vrain Valley School District RE-1J**

Attachments: [Resolution No. 21-077](#)
[SVVSD IGA](#)

The next item to be heard will be item 21-241 Hammer Annexation.

Trustee Gippe moved to approve the resolution. Trustee Harrison seconded the motion. The motion passed by the following vote at 10:37 p.m.

- Ayes** 6 - Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Absent 1 - Mayor Pro Tem Haid

[21-247](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services with Houseal Lavigne Associates for the Town of Erie Comprehensive Plan

Attachments: [Resolution No 21-090](#)
[Agreement for Professional Services - Houseal Lavigne](#)
[Exhibit A to the Agreement - Scope of Services](#)
[Professional References](#)
[Request for Proposal](#)

Fred Starr, Planning and Development Director, introduced the item at 11:20 p.m.

Mayor Pro Tem Haid returned to the meeting at 11:20 p.m.

John Houseal, Applicant, joined the meeting answer any questions the board might have at 11:23 p.m.

Trustee van Woudenberg moved to table the resolution to an undetermined date Trustee Bell seconded the motion. The motion passed by the following vote at 11:59 p.m.

Ayes 4 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Nayes 3 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe

VII. STAFF REPORTS

[21-246](#)

Planning & Development Monthly Report

Attachments: [Planning & Development Report - June](#)

[21-254](#)

Public Works Monthly Report

Attachments: [Monthly Report](#)

VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Board members took a moment in silence in honor of Officer Gordon Beesley of Arvada, celebrated the success of the Juneteenth event, brought forth the idea of supporting the Colorado Communities for Climate Action (CC4CA) resolution at a later meeting, asked about affordable housing analysis and reminded residents about the DEBA event on June 25, 2021.

IX. ADJOURNMENT

The mayor adjourned the meeting at 12:12 a.m.

Approved _____
Mayor

Attest _____
Town Clerk