



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Final

### Board of Trustees

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Tuesday, April 27, 2021

6:45 PM

Board Room

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via Virtual Meeting

<http://bit.ly/0427BOT>

#### I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Jennifer Carroll called the meeting to order at 7:33 p.m.

#### II. ROLL CALL

**Present:** 7 - Mayor Pro Tem Haid  
Mayor Carroll  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

#### III. APPROVAL OF AGENDA

Mayor Pro Tem Haid requested to move Consent Agenda item 21-155 to be discussed at a future date. Trustee Harrison seconded the motion. The motion passed by the following vote at 7:36 p.m.:

**Ayes** 7 - Mayor Pro Tem Haid  
Mayor Carroll  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

#### IV. CONSENT AGENDA

This was approved.

[21-142](#)

#### **Approval of the April 13, 2021 Board of Trustee Meeting Minutes**

**Attachments:** [April 27, 2021 BOT Meeting Minutes](#)

[21-159](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement with Star Playgrounds for the Replacement of Playground Equipment at Country Fields Park

**Attachments:** [Resolution No. 21-051](#)  
[Agreement](#)  
[Playground Design](#)

[21-165](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing the Town of Erie to Enter into an Intergovernmental Agreement with Boulder County Community Services for a Dedicated Co-Responder

**Attachments:** [Resolution 21-053](#)  
[Inter-Governmental Agreement](#)

**21-155** Resolutions Approving Agreements Related to the Installation and Maintenance of Stormwater Facilities Necessary for the Parkdale Development

**Attachments:** Resolution 21-049  
Resolution 21-055  
IGA Permanent Water Quality Facilities Maintenance  
IGA Exhibit A.pdf  
Reimbursement Agreement  
Location Map

Trustee Harrison moved to approve the Consent Agenda. Trustee Bell seconded the motion. The motion passed by the following vote at 7:36 p.m.

Ayes:           7- Mayor Pro Tem Haid  
Mayor Carroll  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

## **V. PUBLIC COMMENT AND NON-AGENDA ITEMS**

Mayor Carroll read the Public Comment Rules. Public Comment opened at 7:37 p.m.

The following spoke:

- 1) Kelsey Barnhoelt spoke about oil and gas operations around Colliers Hill.
- 2) Jorge Garcia spoke about being a member of the DEIAB and the importance of diversity.

Public Comment closed at 7:45 p.m.

**VI. GENERAL BUSINESS**

[21-140](#) Older Americans Month Proclamation

**Attachments:** [Proclamation - Older Americans Month](#)

**Trustee Gippe read the proclamation and Cindy Hickman, Active Adults Coordinator, presented the video at 7:48 p.m.**

[21-151](#) **Downtown Erie Business Association (DEBA) Presentation**

**Attachments:** [DEBA Budget Proposal Apr 2021 v3](#)

Ben Pratt, Economic Development Director, presented the item and Mark Rockwell, Vice-President of DEBA presented Downtown Erie Business Association Proposal at 7:49 p.m.  
There was no action taken.

[21-164](#) Communications & Community Engagement Improvement Plan

**Attachments:** [CCE Improvement Plan 4.27.2021.pdf](#)  
[CCE Improvement Plan presentation 4.27.2021.pdf](#)

Gabi Rae, Director of Communications & Community Engagement, introduced the item at 8:39 p.m.  
There was no action taken.

[21-129](#) An Ordinance of the Board of Trustees of the Town of Erie granting Black Hills Colorado Gas, Inc. d/b/a Black Hills Energy a Natural Gas Franchise

**Attachments:** [Ordinance 08-2021](#)  
[Franchise Agreement](#)

**This item was presented by Todd Fessenden, Public Works Director at 9:42 p.m.**

**Trustee Gippe moved to approve the ordinance. Trustee Harrison seconded the motion. The motion passed by the following vote at 9:46 p.m**

**Ayes** 6 - Mayor Pro Tem Haid  
Mayor Carroll  
Trustee Gippe  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

**Nayes** 1 - Trustee van Woudenberg

[21-092](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with Asphalt Specialties Company, Inc. for the 2021 Street Maintenance Program

**Attachments:** [Resolution 21-045](#)  
[Construction Contract](#)  
[Vicinity Map](#)

**This item was presented by Todd Fessenden, Public Works Director at 9:46 p.m.**

**Trustee Gippe moved to approved the resolution. Trustee Harrison seconded the motion. The motion passed by the following vote at 10:00 p.m.**

**Ayes** 7 - Mayor Pro Tem Haid  
Mayor Carroll  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

## **VII. STAFF REPORTS**

[21-150](#) Planning & Development Monthly Report

**Attachments:** [Planning & Development Monthly Report - April](#)

[21-163](#) Public Works Monthly Report

**Attachments:** [Monthly Report](#)

## **VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

**Board members spoke about oil and gas noise as residents are being impacted. The Town Administrator responded that there would be a study session on June 1, 2021. Board members noted the following events: Asian Heritage Month, Cinco de Mayo, Mother's Day, DEBA has popup garden weekend, Farmer's Market, Town Fair, Golf Tournament, and Bolder Boulder.**

## **IX. ADJOURNMENT**

**Mayor Carroll adjourned the meeting at 10:31 p.m.**

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Mayor

\_\_\_\_\_  
Town Clerk