



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Board of Trustees

Tuesday, January 26, 2021

6:30 PM

Board Room via Virtual Meeting

<http://bit.ly/0126BOTMeeting>

I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Jennifer Carroll call the meeting to order at 6:30 p.m.

II. ROLL CALL

PRESENT: Mayor Jennifer Carroll, Mayor Pro Tem Adam Haid, Trustee Bill Gippe, Trustee Christiaan vanWoudenberg, Trustee Brandon Bell, Trustee Ari Harrison, Trustee Sara Loflin.

III. APPROVAL OF AGENDA

Trustee Gippe requested that Item 21-048 be moved to General Business and to approve the agenda. Trustee Harrison seconded the motion. The motion passed 7-0 at 6:34 p.m.

IV. CONSENT AGENDA

Trustee Gippe moved to approve the Consent Agenda. Trustee Bell seconded the motion. The motion passed 7-0 at 6:34 p.m.

[21-037](#) Approval of the January 12, 2021 Board of Trustees Meeting Minutes

Attachments: [January 12, 2021 BOT Minutes](#)

[21-021](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Westerly Filing No. 1 Subdivision

Attachments: [Resolution No. 21-007](#)

[DA and Exhibits A & B](#)

[Exhibit C](#)

[Westerly Filing No. 1 Final Plat](#)

[21-034](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Leasing of Ford Pickups with Enterprise FM Trust

Attachments: [Resolution 21-019](#)

[Final Menu Pricing 01202021 for Ford F150s](#)

[21-040](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Town of Erie Social Media Policy

Attachments: [Social Media Policy-012021](#)
[Resolution 21-016](#)

[21-030](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Second Amendment to Employment Agreement with Town Administrator Malcolm Fleming, to Increase his Compensation

Attachments: [Resolution 21-0018](#)
[Fleming Second Amend-A011821](#)
[Employment Agreement 2020.02.25](#)
[Accomplishments Improvements and Innovations 2021.01.12](#)
[2020 Work Plan 2021.01.12 Q4 Update](#)
[Comparable TA Salaries 1.11.21](#)
[Compensation Comparables 2021 Best Available Data Mostly 2020](#)

V. PUBLIC COMMENT AND NON-AGENDA ITEMS

Mayor Carroll read the Public Comment Rules and Opened Public Comment at 6:36 p.m.

With no speakers the Public Comment closed at 6:39 p.m.

VI. GENERAL BUSINESS

[21-048](#) Letter of Support Boulder County Five Star Program

Attachments: [Trustees Letter of Support](#)
[Media Release- Boulder County Five Star Program](#)

Ben Pratt, Director of Economic Development presented the item.

Trustee vanWoudenberg moved to approve the Letter of Support. Trustee Loflin seconded the motion. The motion carried 7-0 at 6:57 p.m..

[21-031](#) A Resolution Authorizing the Town of Erie to enter into a Sales Tax Rebate and Incentive Agreement with Elementum 3D for the Purposes of Economic Development

Attachments: [Resolution 21-015](#)
[2021.01.26 Elementum 3D Tax Rebate](#)
[Upstate Colorado Assistance Proposal- Elementum 3D - Manufacturing Facility Expansion](#)

Ben Pratt, Director of Economic Development, presented the Item. Also Present was Brent Bowyer with Elementum 3D.

Trustee Harrison moved to approve the resolution.. Trustee Bell seconded the motion. The motion carried 7-0 at 7:20 p.m.

21-032

Development Review and Building Fees Update

Attachments: [BOT Memo - Land Use and Building Permit Fees](#)
[Fee Comparisons](#)
[Section 2-10-5 Current Land Use Fees](#)
[Section 2-10-6 Building Permit Fees](#)
[2006 Valuation Memo by CBO](#)
[Ordinance No. 31-2005 - New Chapter 10 Fee Schedule of the Municipal Code](#)
[ICC Table Feb 2020](#)

Fred Starr, Planning and Development Director, presented the item and answered questions from the Trustees.

Suggestions moving forward.

1. Move the fee structure to the 2012 fee increase.
2. Add at least 3 other towns to the fee comparison.
3. Schedule a study session.

No action was taken.

21-038

Home Rule Action Plan

Attachments: [Home Rule Summary 2021](#)

Malcolm Fleming, Town Administrator presented the item.

The general consensus of the board is that the Town move forward with the Community Engagement.

A study session will be scheduled.

No action was taken.

VII. STAFF REPORTS**21-023**

Planning & Development Monthly Report

Attachments: [Planning & Development Monthly Report](#)

21-003

Public Works Monthly Report

Attachments: [Monthly Report](#)

VIII. BOARD MEMBER REPORTS

Boards Members asked about the Recycling Center, the Boulder County Composting Facility and a possible listening session regarding Oil and Gas. Members reported on the Comprehensive Steering Committee, Tree Board, and

the Historic Preservation Advisory Board.

IX. ADJOURNMENT

Mayor Jennifer Carroll adjourned the meeting at 8:53 p.m.