



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Diversity Equity & Inclusion Advisory Board

Thursday, September 2, 2021

6:30 PM

via Virtual Meeting

<https://bit.ly/0816DEIAB>

1. (Virtual) CALL TO MEETING ORDER

- Sandy called meeting to order.

2. ROLL CALL

- Roll called. The attendees are Sandy Abendroth, Cesar Jimenez Lopez, Laura Hoelzley-Barrow, Alejandra Spray, Benazir Rowe, Tanusree Vinnakota, Trustee Loflin, Alberto De Los Rios, Amber Lutrell

3. APPROVAL OF THE AGENDA

- Cesar motions to approve agenda. Laura seconds.

4. APPROVAL OF MINUTES

- Laura moves to approve minutes. Cesar seconds.

5. PUBLIC COMMENT AND NON AGENDA ITEMS

- None offered

6. GENERAL BUSINESS

- Introduce new members
 - New members, Benazir Rowe, Maria Dawson, Alejandra Spray, Tanusree Vinnakota introduced.
 - New DEI manager, Alberto De Los Rios introduced.
- Update on the biannual review presentation
 - Update from Bi-annual review with Board of Trustees provided, as went well. Board of Trustees offered support, if needed.
- Select vice chair and secretary

- Volunteer for Vice-Chair requested. Benazir volunteered. Sandy motions to approve. Laura seconds. Vote taken: Cesar > Yes, Laura > Yes, Tanusree > Yes, Laura > Yes. Vote passes.
- Continue strategic planning
 - Budget update requested from Amber Lutrell. No status update available yet.
 - Discussion opened for event ideas.
- Laura- Focus on education events
- Alejandra- How do we define DEI?
- Alberto- what type of DEI do we want to become?
 - Looking at Longmont events, trainings.
 - Laura- We need to focus on educating town staff.
- Cesar- Can we get clarity on everyone's roles, DEI advisory board, DEI consultant, DEI manager
- Benazir- Brought up breakdown of town's demographics
- Laura asked Alberto about his assessment plan for the DEI needs in the town of Erie
 - Alberto- This is in the preliminary stages
 - Amber-Erie does not have a DEI consultant, no contract has been solidified yet.
 - Laura – We should have an assessment before we can begin the work.
 - Amber has results from a recent survey and will send it to the board for review.
 - Alejandra- We need other forums for residents to voice their opinions about DEI matters

7. ANNOUNCEMENTS/UPDATES/AGENDA ITEMS FOR NEXT MEETING

Agenda topics for next meeting

- Need to know what the DEI consultant's scope of work is. Amber submitted a request to the town clerk cc'd Sandy, Sara Loflin and Alberto.
- Board members to review Erie Survey results and bring feedback to our October meeting.
- Reach out to sister cities with DEI boards and see what type of programs they have- Sandy will take lead on this and report back to our next meeting.
- Lookup the DEI definition for this board, members to look for this. Members should also submit our own version of what this means to us. Alberto can capture this in his one-on-one meetings with the board members

Announcement

- Alberto mentioned he would be sending out invites to the board members for one on one meetings.

8. ADJOURNMENT

- Sandy moves to adjourn meeting. Laura seconds. Meeting adjourned at 8:06pm.

*Next Regular Meeting:
Thursday, October 7,
2021 via Zoom 6:30 p.m.*
