

# Erie Historical Preservation Advisory Board

## Meeting Minutes Virtual

Recorded by: Mike Katryniuk

Date: 04/26/2021

1. Call to order time: 6:30 pm – ZOOM
2. Roll Call:
  - i. Mike Katryniuk, Scott Charles, Dennis Buck, Mike Turner, Audem Gonzales, Joan Organ, Mike Hoover, Eric Schmidt in attendance. Absence: Tracy Colburn, Bill Gippe
3. Approval of agenda – approved
4. Approval of minutes –March 2021- approved
5. 2021 HP Board Officer Election
  - i. Chair: Mike Katryniuk
  - ii. Vice Chair: Mike Turner
  - iii. Secretary: Tracy Colburn
6. GIS mapping – Mike Katryniuk and Joan Organ phone conference with IT on changes to GIS Mapping. All changes will be incorporated and ready for launching for the May Town Fair. A several months change freeze will be in effect awaiting public feedback. Web Page changes will commence later in the year.
7. Public Comment on Non-Agenda Items – n/a
8. Events Calendar –
  - i. Town Fair – May 15 9:00 Mike Turner, Dennis - TLC to staff this event. Tent, stickers, handouts. \$1000 budget voted for additional expenses for t-shirts, swag.
  - ii. Farmers Markets – Joan Organ/Mike Turner to work three events, give dates to Tracy to set up with Ellie at the Chamber. [elle@eriechamber.org](mailto:elle@eriechamber.org) or call 303.828.3440
  - iii. Biscuit Day - September 18<sup>th</sup>, 2021- address in July's meeting.
  - iv. Start planning what we can do for 150<sup>th</sup> year for the town of Erie – 2024. Idea would be to reach out to the photography department/history departments at Erie High School. Perhaps offering a grant to the HS to offset expenses to do so. Include History Colorado
9. Old Business/Board Reports
  - i. Budget – Dennis Buck reported expenditures totaling ~\$100 against approved budget of \$5K

- ii. Downtown Phase 2 Survey Grant HS Application –Mike Katryniuk and Heidi Short phone conference with The ABO Group to clarify scope and proposal date submittal. Proposal is due in July in advance of FY22 budget submittal.
- iii. Eagle Mine Archeological Survey–Mike Hoover reported that Northern Colorado University is interested in assisting in conducting the Archeological Survey. NCU requires a release form to be approved by the Town in advance of the survey.
- iv. Ordinance & Bylaws Update – SC – Ordinance will be submitted to the BOT and subsequently approved. A draft of the Bylaws is in progress and will be forwarded to board members for final comments.
- v. Designated Property Field Survey- MT- Presentation of the designated properties brought to the forefront that 3 properties were outside the Town’s boundary and reside within Weld County. In addition, 8 properties were recommended for future surveys.
- vi. Historian –JO- Request were made of History Colorado and several local communities to provide copies of Historical Registers. Further research will be conducted at the local library and town hall.
- vii. Landmark Plaque Order – The prior person that did our plaques has relocated to Oregon. Dennis Buck found a new person that can do them for \$535

#### 10. New Business Board Reports

- i. R&R’s were reviewed especially on unaccused absences.
- ii. Planning Department is updating COA procedure in line with current practices.
- iii. Condition Assessments for FY20 was discussed and pending further clarification on the need to include the Schofield Farm since a survey was conducted in 2016.
- iv. The Town is considering submitting a COA to add a WIFI antenna on the roof of the Town Hall.

#### 11. Review of Nominations None-Presented

- i. Staff/Designated commissioner Presentation – n/a
- ii. Owner Presentation n/a
- iii. Public Comment n/a
- iv. Commission Discussion n/a

#### 12. Review of Alteration/Demolition

- i. Staff/Demolition Commissioner n/a
- ii. Owner Presentation n/a
- iii. Public Comment – n/a
- iv. Commission Discussion n/a

#### 13. Other Business –

- i. All meetings to remain remote.

#### 14. Announcements –

- i. next meeting on June 28th. Via zoom

#### 15. Meeting Adjourned – 7:54 PM