

# Erie Historical Preservation Advisory Board

## Meeting Minutes

Recorded by: Tracy Colburn

Date: 02/22/2021

1. Call to order time: 6:38 pm – ZOOM
2. Roll Call:
  - i. Mike Katryniuk, Scott Charles, Dennis Buck, Tracy Colburn, Bill Gippe, Mike Turner, , Audem Gonzales, Joan Organ in attendance. Absence: Mike Hoover, Eric Schmidt
3. Approval of agenda – approved
4. Approval of minutes –January 2021- approved
5. GIS mapping – a few addresses will be added to the map. IT and a few board members will be meeting together to go over the final project. Dennis will be setting it up. Mike will reach out to board members interested in attending a work session with the IT Developer.
6. Public Comment on Non-Agenda Items – n/a
7. Events Calendar –
  - i. Town Fair – May 15 9:00 Mike Turner, Dennis - TLC to staff this event. Tent, stickers, handouts, everyone to bring a t-shirt to Tracy by April 15th with your name in sharpie on the tag.
  - ii. Farmers Markets – Joan Organ/Mike Turner to work three events, give dates to Tracy to set up with Ellie at the Chamber. [elle@eriechamber.org](mailto:elle@eriechamber.org) or call 303.828.3440
  - iii. Biscuit Day - September 18<sup>th</sup>, 2021
8. Old Business/Board Reports
  - i. Budget – Dennis Buck filling in for Mike Hoover \$5000
  - ii. Downtown Phase 2 Survey Grant HS Application – going for a grant
  - iii. Eagle Mine – ES was not present to report on status –It was discussed to conduct an archeological walking surface survey this summer utilizing archeological students from local universities.
  - iv. Ordinance & Bylaws Update – SC – submitted ordinance to Bill Gippe, then submitted to Kendra for submission to the BOT on March 9, 2021. Bylaws – not necessary to have as a board, but we can put into place if we decide to. Look into other historical boards bylaws to get an idea of what we can put into place at EPHAB.
  - v. 2021 Work Plan – MK – EPHAB is celebrating its tenth anniversary on 08/11/2021. Board did achieve 9 out of 14 goals for 2020 despite COVID-19 restrictions.

- vi. Sites for National Registry (Cemetery, Town Hall, City Hall) – MK- Found that town hall is on the national registry of Historical Places under Erie Lincoln School. Need to add the cemetery and city hall for National Registry.
- vii. Notice to homeowners that had the surveys done, that their home was not chosen for local historical landmarking. Mike Turner and Joan Organ to look at all properties on the designated property list to check for upkeep on landmarking. They will be doing a field trip with Mike K to get some backstory of what has been done with the board historically.

9. New Business Board Reports

- i. n/a

10. Review of Nominations None-Presented

- i. Staff/Designated commissioner Presentation – n/a
- ii. Owner Presentation n/a
- iii. Public Comment n/a
- iv. Commission Discussion n/a

11. Review of Alteration/Demolition

- i. Staff/Demolition Commissioner n/a
- ii. Owner Presentation n/a
- iii. Public Comment – n/a
- iv. Commission Discussion n/a

12. Other Business –

- i. Please do your training for emails, they are past due if you have not completed.
- ii. Review online meeting rules.
- iii. Review survey letter
- iv. All meetings to remain remote.

13. Announcements –

- i. next meeting on March 22, 2021. Via zoom

14. Meeting Adjourned – 7:43 PM