



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Board of Trustees

Tuesday, February 11, 2020

6:30 PM

Board Room

STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

ROLL CALL
Mayor Carroll
Mayor Pro Tem Deakin
Trustee Gippe
Trustee Haid
Trustee van Woudenberg
Trustee Charles - Absent
Trustee Woog - Absent

III. APPROVAL OF THE AGENDA

Agenda Item 20-100 will be moved to the beginning of General Business,
A motion was made by Mayor Pro Tem Deakin, seconded by Trustee van
Woudenberg, that this Agenda Item be moved. . The motion carried by the
following vote:

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee
van Woudenberg

IV. CONSENT AGENDA 6:35PM

A motion was made by Mayor Pro Tem Deakin, seconded by Trustee van
Woudenberg, that this Agenda Item be approved. The motion carried by the
following vote:

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee
van Woudenberg

[20-093](#)

A Resolution of the Board of Trustees of the Town of Erie Authorizing a
Payment in the Amount of \$150,900 for the Purchase of Bulk Fuel from Hill
Petroleum

Attachments: [Resolution](#)
[MAPO Extension](#)
[Agreement for Services](#)

[20-102](#) Cancellation of the April 14, 2020 Regular Meeting

[20-105](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement With Adams County, Boulder County, City and County of Broomfield, City of Brighton, City of Lafayette and City of Thornton to Share the Costs for the Preliminary and Environmental Engineering and Design of Colorado State Highway 7 and Provide Funding for the Same in the Amount of \$21,000

Attachments: [Intergovernmental Agreement](#)
[Resolution](#)

[20-108](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with the Boulder County Clerk and Recorder to Allow Installation of a Mail Ballot Drop-Off Box at 777 Flatiron Meadows Boulevard

Attachments: [Resolution](#)
[IGA](#)

[20-111](#) Approval of January 28, 2020 Meeting Minutes

Attachments: [January 28, 2020 Draft Meeting Minutes](#)

V. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA 6:40 PM

VI. GENERAL BUSINESS 6:55 PM

[20-100](#) Presentation on 2020 Presidential Primary and Election Security

Attachments: [Presentation](#)

[20-061](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Lease of Vehicles with Enterprise FM Trust

Attachments: [Resolution](#)
[Lease Quotes](#)

A motion was made by Mayor Pro Tem Deakin, seconded by Trustee van Woudenberg, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

[20-062](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with Boulder County for the Environmental Sustainability Matching Grant Program

Attachments: [Resolution](#)

[IGA](#)

[Award Letter](#)

A motion was made by Trustee van Woudenberg, seconded by Mayor Pro Tem Deakin, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

[20-090](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Amending Title 10, Chapter 7 of the Erie Municipal Code to Expand the Flexibility for Planned Development Zoning

Attachments: [Ordinance No. 2020](#)

[Planning Commission Resolution & Draft Minutes](#)

A motion was made by Mayor Pro Tem Deakin, seconded by Trustee Gippe, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

[20-106](#)

A Resolution of the Board of Trustees of the Town of Erie Adopting the Coal Creek Disc Golf Master Plan

Attachments: [Resolution](#)

[Coal Creek Disc Golf Design and Concepts](#)

A motion was made by Trustee Haid, seconded by Trustee Gippe, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

[20-107](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement with Enterprise Leasing Company of Denver for the Rental of Parks Division Pickup Trucks for the 2020 Season in the Amount of \$39,768.17

Attachments: [Resolution](#)

[Contract](#)

A motion was made by Trustee Haid, seconded by Trustee Gippe, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

20-109

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Sunset Preliminary Plat with Conditions

Attachments: [Resolution](#)
[Preliminary Plat](#)
[Staff Memo](#)
[Application Materials](#)
[Review Comments](#)
[Neighborhood Meeting](#)
[Mineral Notice Certification](#)
[PC Notice](#)
[PC Minutes and Resolution](#)
[BOT Notice](#)
[Staff Presentation](#)
[Applicant Presentation](#)

After board questions and deliberation, this resolution was pushed forward to a date uncertain.

A motion was made by Mayor Carroll, seconded by Trustee Gippe, that this Agenda Item be pushed forward. The motion carried by the following vote:

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

20-127

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Third Amendment to the Sunset Parks Metropolitan District Service Plan.

Attachments: [Notice of Public Hearing](#)
[Affidavit of Publication](#)

The Public hearing was opened and the resolutions was moved forward to the February 25, 2020 meeting. No vote taken.

VII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 8:30 PM

Mayor Pro Tem Deakin attended Election Training over the last weekend. Visit GoVoteColorado.com to be sure that you are a registered voter.

Trustee Van Woodenberg echord the importance of the elections .

Trustee Gippe invited everyone to Mayor Carroll's State of the Town presentation on February 20, at 5:30pm

EXECUTIVE SESSION 8:40PM

A motion was made by Mayor Pro Tem Deakin, seconded by Trustee Gippe, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

[20-110](#)

An Executive Session for discussion of a personnel matter not involving any specific employees who have requested discussion of the matter in open session, any member of this body or any elected official, the appointment of any person to fill an office of this body or of an elected official, or personnel policies that do not require the discussion of matters personal to particular employees, pursuant to C.R.S. § 24-6-402(4)(f), concerning a performance evaluation of the Town Administrator.

VIII ADJOURNMENT 9:00 PM

The meeting was adjourned by Mayor Carroll .