



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Sustainability Advisory Board

Tuesday, January 15, 2019

5:45 PM

Community Room

Call to Order

Roll Call

Approval of Agenda

Approval of Minutes from 12/5/2018 regular meeting

Public Comment

Member Reports

New member introduction – James Manza

Monali – Earth Day / Arbor Day event

Trustee Liaison Report

Staff Report

Old Business

Master Plan Updates

Process for selection grant supported consultant

Update from each on their Area of Focus (all)

BoT Presentation

Requested 2/12 or 2/26 BoT meeting

Outline proposed

Sustainability Survey Reminder

Sustainability Master Plan

Recycling Center Recommendations

Zero Waste Events

Leaf Composting with the Tree Board

Electric Vehicle Recommendations

Single-Use Plastic Waste Reduction Session

Single-Use Plastic Waste Reduction Workshop Update (Tom)

CC4CA Discussion

New Business

Low irrigation/drought tolerant trees

2018 Budget status:

\$8,000 budget / \$7,500 spent

2019 Budget status:

\$8,200 approved - did not include the need for Concerts in the Park - Zero Waste events so we will need to request a supplementary budget in the Spring.

Other

Adjourn

Call to Order

Roll Call

Anna – Joined in progress

Coady – Absent

J. P. – Present

Jeff – Present

Keith – Absent & Excused

Monali – Present

Tom – Present

Approval of Agenda

Approved unanimously.

Approval of Minutes from 12/5/2018 regular meeting

Approved unanimously.

Public Comment

No public comment, introduction to new Town Administrator Malcolm Fleming.

Member Reports

New member introduction – J. P. (James) Manza

Monali – Earth Day / Arbor Day event

12 people/organizations signed up for booths, hope to have 10 more

Jeff to reach out to Amy about Marketing & Communications, Jeff to work on leaf composting poster, Tom Water conservation poster, J.P. Zero Waste Events/Recycling poster on master plan

Jeff to also ask Amy to order J.P. Shirt - XL

Tom to follow up on Light bulbs & rain barrel

Trustee Liaison Report

None

ShapeStaff Report

None

Old Business

Master Plan Updates

Process for selection grant supported consultant

Create RFP with Raelynn – Tom to ask who wants to be involved with this from our board

Update from each on their Area of Focus (all)

BoT Presentation

We will present at the 2/12 BoT meeting

Outline proposed & approved:

Sustainability Survey Reminder

Sustainability Master Plan

Recycling Center Recommendations

Zero Waste Events

Leaf Composting with the Tree Board

Electric Vehicle Recommendations

Single-Use Plastic Waste Reduction Session

Tom to post draft presentation and we will finalize at Feb 6 meeting

Single-Use Plastic Waste Reduction Workshop Update (Tom)

Erie sponsoring Single-Use Plastic Waste Reduction Workshop at the end of April with Recycle Colorado, Boulder County and other Colorado communities

CC4CA Discussion

On the agenda for them to come present at our February meeting

New Business

Low irrigation/drought tolerant trees proposal – Parks or Residential – Tom & Jeff to meet with tree board to discuss

2018 Budget status:

\$8,000 budget / \$7,500 spent

2019 Budget status:

\$8,200 approved - did not include the need for Concerts in the Park - Zero Waste events so we will need to request a supplementary budget in the Spring.

Will plan budget discussion for March

Other

Adjourn