



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Sustainability Advisory Board

Wednesday, August 7, 2019

5:45 PM

Community Room

Call to Order

Roll Call

Approval of Agenda

Approval of Minutes from 7/2/2019 regular meeting and 7/16/2019 Study Session

Public Comment

Member Reports

Trustee Liaison Report

Staff Report

Old Business

New Business

Sustainability Advisory Board Secretary nominations

Solar Days event (vote on idea) – JP

**Earth Week event (vote on idea). This would include no longer co-sponsoring
Earth/Tree Day. – Tom**

**Leaf Composting update- Saturday, Nov 23rd and Sunday, December 1st?
(Tom/Monali)**

Communication update (Berenice)

**Boulder County Resource Conservation Advisory Board (RCAB) request for
representation**

Other

Adjourn

Call to Order : 5:49 pm

Roll Call

Tom – Present

Anna – Present

JP – Present

Jeff – Present

Adam – Absent & Excused

Berenice – Joined in progress

Monali – Absent

Approval of Agenda

Approved unanimously

Approval of Minutes from 7/2/2019 regular meeting and 7/16/2019 Study

Session

Approved unanimously

Public Comment

None

Member Reports

None

Trustee Liaison Report

None

Staff Report

None

Old Business

Master Plan Updates

Workshop is on Monday. Need to map master plan to budgets. Jeff to send Julia an email regarding the language in the Master Plan vision statement.

New Business

Sustainability Advisory Board Secretary nominations

Jeff nominated to continue as secretary and voted in.

Solar Days event (vote on idea) – JP

Tom Moves to create a subcommittee of 3 people to discuss and plan an event. JP, Tom, Berenice to take next steps ahead of next meeting

Earth Week event (vote on idea). This would include no longer co-sponsoring Earth/Tree Day. – Tom

Tom Moves to no longer co-sponsor earth day / Arbor Day with tree board – approved.

Earth Week – separate committee to plan earth week – we don't need to decide tonight, we should understand Solar Days over the next couple of months. Then we can start to understand Earth Week and further discuss later in the year. Planning would need to start Decemberish.

Leaf Composting update- Saturday, Nov 23rd and Sunday, December 1st? (Tom/Monali)

Tom will follow up on pushing the ecocycle agreement.

Communication update (Berenice)

Is there some budget to create professional fliers? Materials for workshops, open houses, at the recycling center or community center.

Town Fair, other areas – potentially have cookies or games for such an event. Update website. Will attend the chamber green business program.

Boulder County Resource Conservation Advisory Board (RCAB) request for representation

Recommendation is for this to be someone from town staff. Todd suggested discussing once they hire additional people.

Other

Budget for next year. End of July JP submitted an updated budget for next year, requesting \$11,800.

\$5,100 for leaf composting

\$2,000 Community outreach and education

\$1,500 Erie Renewable Energy Research

\$300 town event participation & materials

\$2,500 recycling compost programs

\$200 shirts

\$200 misc

Need to ensure we are aware of this ahead of next year – May/June

Add budget update as a standing item.

This years budget. Do we have to do an RFP for a supplier? Need to talk to eco-cycle? Tom and JP to discuss with Todd regarding the 3 events, also whether the budget can be used for permanent or semi-permanent recycling bins the town can set out and use.

Adjourn : 7:14 pm