



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Final

### Tree Board

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Wednesday, February 13, 2019

7:00 PM

Community Room

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#### CALL MEETING TO ORDER

#### ROLL CALL

#### PUBLIC COMMENT AND NON-AGENDA ITEMS

#### GENERAL BUSINESS

##### Review & Approval of January 2019 Minutes

##### Tree Buying Program

- Update to the program – Rachel and Art

##### Arbor / Earth Day 2019 Event

- 4/27/2019 – Sharon
- 5th Grade Poster Contest

##### School Outreach

- Update – Brian and Leanne

##### Future Direction

- Review of Priority List – Tree Board
- Update(s) – Tom and Kim
- Native trees and possible incentives – Tom

#### Discussions

#### MEETING ADJOURNMENT

CALL MEETING TO ORDER 7:03pm

ROLL CALL      Brian O'Connor, Present  
Tom Swihart, Present  
Kim Tuck, Present

Rachel Folger, Present  
Arthur Henderlong, Present  
Sharon Clark, Present  
Leanne Vielehr, Present

Trustee Christiaan van Woudenberg, Present

**PUBLIC COMMENT AND NON-AGENDA ITEMS**

n/a

**APPROVE January 2019 MEETING MINUTES**

Moved to approve: Kim

Second: Leanne

Approved: unanimous

**GENERAL BUSINESS**

**Tree Buying Program**

Art - initially had to take program plan to board for approval. Mike McGill talked to Farrell Buller and determined there are funds available that doesn't require approval to set aside for this program. 100 trees to be selected from 5 categories (shade, flowering, etc), to change every year depending on diversity needs. Previously called Trees Across Erie when a similar program existed before. Purchase price \$40 even though prices vary for different trees. We can run visa payments through the town. Benefits: Mike selects the trees that fit in with town's diversity plan. People will definitely be getting good quality trees. Reasonable prices. The list of trees to plant will change yearly to support the diversity efforts. We will review after this pilot to determine if continue/change program.

This is a comparable program to what other communities are doing.

Tom advocated to drop the existing \$100 certificate program because people can get cheaper trees with this program. Art mentioned that it's a lottery so not everyone gets it who wants it. We may change over time to move away from the certificate if this program is desirable and works well.

Tom asked if we should preference native trees. Brian pointed out that the trees we pick should be desirable so people will want to buy them. Leanne pointed out that the selection of native trees tend to be small and if we just get native trees that would not assist the diversity goals.

Not altering anything from existing certificate in current plan. We need \$8,000 to buy the trees and \$6,000 should come back through people buying the trees. It can be funded separately from the certificate program through parks funds for trees. Advertise new program at arbor day. Mike will order when the list is available. Then advertise through the town, first come, first serve. HOAs may even want to purchase if residents don't. Christiaan said that HOAs could instead add their tree orders on top of our program's order. Town staff will pick up the trees and people will pick up their trees at the service center. What doesn't sell, we can sell at arbor day. What doesn't sell at all, the town can use. Leanne suggests that residents should order a couple of months or weeks

before trees are ready for pick up so they know they want that tree. Brian suggests we collect emails for people to be notified. Tom suggests just holding a discount tree sale day. Leanne and Art point out that it may be a mad rush of people. Christiaan suggests that 100 trees could go fast. Brian suggests to limit to one tree per household. Christiaan suggests presale price should be lower than day of sale. Art hasn't determined what the presale would look like. Do we have an inventory/sales system that auto counts down? What about tree planting supplies? Can Mike provide that for sale as well? Have planting supplies as pre-orderable only?

Move to adopt program as presented: Tom

Second: Kim

Approved: unanimous

Need a timeline and name and how we are going to promote.

Kim - suggests Erie Tree Purchase Program to complement the Residential Tree Incentive Program.

#### **Arbor / Earth Day 2019 Event • 4/27/2019**

20 confirmed tables so far, including Erie groups

Mike says we have as many tables and chairs as we need.

Sustainability group met with town to work on Social Media advertising and are seeking photos from last year to share. New marketing person is Amber Luttrell.

Will update script for Leanne to MC the event.

Brian to invite the town officials.

Boy scouts are doing the flag ceremony.

Collin from Forest service contacted, someone will be there to present the plaque.

Can promote the Tree Talks at the event. If tree composting is decided can promote as well.

#### **5th Grade Poster Contest School Outreach**

Brian going to send out letter to principals as well as info about the tree planting outreach program. Seven schools with 5th graders. If can get ahold of home schoolers, then 8 gift certificates of \$50 for each winner.

#### **Native Trees/Native Landscaping/Low Irrigation**

Tom - Native trees, native landscaping, low irrigation. Met with Tom Doyle and Jeff Percell on Sustainability advisory board and are looking to add these topics to their master plan. Met with Front Range Wild Ones who gave information about communities in Colorado who've already adopted these types of policies. Low irrigation and habitat value. Phil Brink with Open Space board also attended this meeting and invite Tom to OSTAB meeting and they were also supportive of the idea. The Chair, Ken, said since this crosses the interest of these advisory boards to discuss these topics further. Should we incentivize planting/ordering native trees as opposed to non-native trees. Should we promote native

trees/native landscaping/low irrigation landscaping throughout Erie?

Art suggests building a pilot to see where it goes. Brian says this makes more sense for Sustainability takes the lead on this from the xeriscape angle and we can provide/promote the tree selection, OSTAB can advise on the trails and parks. Brian says this needs to be posted ahead of time and someone has to take the lead before the meeting. Christiaan proposed a public study session in main Town Hall room. We decided we needed first to have the boards get together for a simple meeting before we are ready to organize a study session. Tom will discuss this with Jessica Koenig and schedule a time. Amber can advertise it. Aim for March 19th at 7pm.

#### **Presentation to BoT**

Aim for March 12th update for presentation to BoT. Need to be on agenda by the Thursday before the Tuesday meeting. Presentation is coordinated with Jessica Koenig. Need to confirm by March 6th. Leanne will look for the slides and update them. Art may have pictures of events if needed.

**MEETING ADJOURNMENT: 8:12pm**

March 13, 2019, 7:00 pm  
Community Room, Erie Town Hall