



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Sustainability Advisory Board

Wednesday, February 6, 2019

5:45 PM

Community Room

Call to Order

Roll Call

Approval of Agenda

Approval of Minutes from 1/15/2019 regular meeting

Public Comment

George Crutcher

Member Reports

Monali – Earth Day / Arbor Day event

Jeff – Native and low-irrigation tree discussion

Trustee Liaison Report

ShapeStaff Report

Amber Luttrell – Communications & Marketing Manager – to discuss posters & communications for the Arbor & Earth Day event.

Old Business

CC4CA Discussion – Jacob Smith from CC4CA

Master Plan Updates

Liaison to work with Raelynn to review the RFP and submittals for Master Plan

Consultant

Update from each on their Area of Focus (all)

BoT Presentation

Approval of presentation for 2/12 meeting

Single-Use Plastic Waste Reduction Workshop Update (Tom)

New Business

Rosie Briggs – Eco-Cycle public outreach

Other

Adjourn

Call to Order

Roll Call

Anna – Present

Coady – Joined in Progress

J.P. – Present

Jeff – Present

Keith – Present

Monali – Present

Tom – Present

Approval of Agenda

Approved Unanimously

Approval of Minutes from 1/15/2019 regular meeting

Approved Unanimously

Public Comment

None

Member Reports

Monali – Earth Day / Arbor Day event

17 booths confirmed, hoping to get 5-6 more

Tom reached out to United Power, has not heard back

Tom recommends getting a rain barrel from Container Reclaimer, a place in Lafayette that has kits for \$50-60 with repurposed barrels to build a rain barrel;

Monali asked for help planning the booths, we have 25 tables, people can bring a tent if they want – Anna happy to help with map

Jeff to reach out to EMS, EE; Anna to reach out to Redhawk

Jeff – Native and low-irrigation tree discussion

Jeff & Tom met with Tom Swihart from the tree board to discuss potential approaches

Trustee Liaison Report

Christiaan – discussed upcoming multi-municipality, industry meeting regarding single use container/plastic reduction; mentioned there is a legislation being considered at the state level regarding straws;

ShapeStaff Report

Amber Luttrell – Communications & Marketing Manager – to discuss posters & communications for the Arbor & Earth Day event.

Amber to send us a template for requests;

Asked if we have an images, library

Tom will pull out checklist of what we've done in the past

Master plan on outreach & communication plan – get SAB board contact

for events

Utility bill insert needs to be in March 20th for April 4th

Erie Edition needs to be in February 20th for March 1st

JP to work with messaging for arbor day earth day

Old Business

CC4CA Discussion – Jacob Smith from CC4CA

Jacob gave an overview of CC4CA

Board to send ?s to Tom this week

Board to determine direction next meeting

Master Plan Updates

RFP went out last week, output of that should come to bot in march

BoT Presentation

Approval of presentation for 2/12 meeting

Approved unanimously

Single-Use Plastic Waste Reduction Workshop Update (Tom)

New Business

Rosie Briggs – Eco-Cycle public outreach

Rosie was not available, she plans to attend next month

Other

Next month Town Clerk Jessica Koenig plans to attend

Adjourn