



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Final

### Tree Board

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Wednesday, January 9, 2019

7:00 PM

Community Room

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#### CALL MEETING TO ORDER

#### ROLL CALL

#### PUBLIC COMMENT AND NON-AGENDA ITEMS

#### GENERAL BUSINESS

##### Review & Approval of December 2018 Minutes

##### Tree Buying Program

- Update to the program – Rachel and Art

##### Arbor / Earth Day 2019 Event

- 4/27/2019 – Sharon

##### School Outreach

- Update – Brian and Leanne

##### 2019 Projects

- Updates – Tree Board

##### Future Direction

- Update(s) – Tom and Kim
- Native trees and possible incentives – Tom and Brian

##### Discussions

#### MEETING ADJOURNMENT

CALL MEETING TO ORDER 7:02pm

**ROLL CALL**      Brian O'Connor, Present  
Tom Swihart, Present  
Kim Tuck, Present  
Rachel Folger, Absent  
Arthur Henderlong, Excused  
Sharon Clark, Present  
Leanne Vielehr, Present

**PUBLIC COMMENT AND NON-AGENDA ITEMS**  
n/a

**APPROVE December 2018 MEETING MINUTES**  
Moved to approve: Tom  
Second: Kim  
Approved: unanimous

**GENERAL BUSINESS**

**Tree Buying Program**  
Staff report that came late today. Addressed some recommendations of the tree incentive program. Art and Rachel not present to discuss.

**Arbor / Earth Day 2019 Event**  
4 months out. Sent reminders to people who haven't confirmed. Emailed Monali Mujumdar from the Sustainability Board, for update. Mike McGill, Town Arborist, usually gives an update about what he is providing in terms of raffles and trees. Art is not going to be present so we need to have someone else as an MC. Leanne would consider. We do have a script available to modify for the event. There is also someone who manages the time at the event.

Poster contest for 5th graders doesn't have to be sent out after a theme is available from Colorado Tree Coalition. Will probably know in a month or so. The schools/teachers will judge a winner from each school and we deliver those winners to the state. Each of the school winners will get a gift certificate from Town of Erie.

Sharon to find out who can create the Arbor day advertisement to go out in the town water bills.

Brian has a list of the school principals in an excel spreadsheet. We just need to let the principals know, know the process, the schools that will participate will let us know, and then pick up the winners, and Mike takes to the state. We also have Town staff scan the images so we can send the originals to state but still present the winners at our event.

**School Outreach**  
Past weekend, Brian and Leanne started discussing plans and ideas for programs. Be more clear on when schools need to commit and when Mike is free for planting before sending invites to schools.

Possibly see if schools want to invite a couple of teachers to help with the plantings. Ask Mike about this.

**2019 Projects**

Nothing to report on Tree Talks at the moments

**Future Direction**

Scoresheet discussion. Tom provided summary.

Tree incentive program adjustments/modifications are underway.  
Incorporating Tree Coalition tree sales with tree incentive program.

Discussion on outreach events like farmer's day, outdoor adventure.  
What is our purpose there? If just to provide information, then perhaps another method would be better (stand of materials at Rec Center, or available on the website).

Discussion of leaf composting as a policy change/recommendation for the town to do. Need to be prepared for justifications if recommending town take over this task. Previous administrator had discussed including composting as a town service. May be good to wait until new administrator is active before making recommendation.

Discussion of limb composting - issue with Ash trees, which cannot be transferred across outside of the quarantine borders and not everyone may know their tree is an ash. Recommend town consider it.

Xeric - need a contact person with sustainability board before proceeding.

Arboretum - Leanne and Sharon. Need to discuss with Mike about what his vision is, what is useful to residents, goals, what is feasible, and timeline. This could be a long-term step after the online tree guidelines.

Landmark tree - Historic board member had identified trees of historical value. Could also include champion (large) tree, historical tree, old trees. Could roll under the arboretum.

Memorial Tree - Moved to list of possibles due to Mike's concern of difficulty administering a program like this.

Should the Tree Board be involved in urban forestry plan, inventory, and goals? Follow up with Mike on if he is working on this and if so, can we see it?

This is a valuable exercise and feel it would be useful to re-evaluate priorities and activities every couple of years.

Push off presentation to board until March so we can firm up some of our priorities and plans for this year. Leanne may be able to do the presentation. Would need to let town clerk know when we wish to present so we can be put on the agenda.

**MEETING ADJOURNMENT: 8:21pm**

February 13, 2019, 7:00 pm  
Community Room, Erie Town Hall