

TOWN OF ERIE

*645 Holbrook Street
Erie, CO 80516*



Meeting Minutes

Wednesday, August 21, 2019

6:30 PM

Council Chambers

Planning Commission

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO FLAG

Chairman Bottenhorn called the August 21, 2019 Planning Commission Meeting to order at 6:30pm.

II. ROLL CALL**Roll Call:**

Commissioner Witt - present
Commissioner Fraser - present
Commissioner Ames - absent/excused
Commissioner Zuniga - absent
Commissioner Hedahl - present
Vice Chairman Harrison - absent/excused
Chairman Bottenhorn - present

III. APPROVAL OF THE AGENDA

Commissioner Witt moved to approve the agenda of the August 21, 2019 Planning Commission Meeting. The motion, seconded by Commissioner Hedahl, carried with all voting in favor thereof.

IV. APPROVAL OF MINUTES

[19-384](#) Approval of the August 7, 2019 Planning Commission Meeting Minutes

Attachments: [8-7-2019 PC Meeting Minutes](#)

Commissioner Witt moved to approve the minutes of the August 7, 2019 Planning Commission Meeting. The motion, seconded by Commissioner Fraser, carried with all voting in favor thereof.

V. PUBLIC COMMENTS

No Public Comments.

VI. RESOLUTIONS

[19-349](#) PUBLIC HEARING: A Resolution Of The Planning Commission Of The Town Of Erie Making Certain Finding of Fact and Conclusions Favorable to the Site Plan For Vista Ridge Filing No. 6, Lot 1.

The subject property is located at 2831 Bonanza Drive, which is northeast of Bonanza Drive and Commons Drive. This proposed site plan proposes developing the site as mini-storage with a care takers residence. In addition the site plan would provide 3,000 square feet of office use on the west side of the building facing along Bonanza Road.

Attachments: [a\) Staff Report](#)
[b\) Resolution P19-25](#)
[c\) Site Plan Exhibits](#)
[d\) Applicant Information & Referral Comments](#)

Chairman Bottenhorn opened the Public Hearing for Agenda Item 19-349 (Resolution P19-22) at 6:32pm.

Chris LaRue, Senior Planner gave a presentation to the Commission on this agenda item.

The applicant, Scott Carlson, provided additional information and background to the Commission.

Chairman Bottenhorn brought it back to the Commission for questions/comments.

Some questions/comments included the following:

- hours of operation
- access gate
- height of existing screen wall
- site lighting requirements
- topography
- prime real estate/commercial development
- allowable use in Vista Ridge PD

Commissioner Fraser moved to approve Agenda Item 19-349 (Resolution P19-22). The motion, seconded by Commissioner Witt, carried with all voting in favor thereof.

VII. STAFF REPORTS

No Staff Reports.

VIII. COMMISSIONER REPORTS AND DISCUSSION ITEMS

No Commissioner Reports.

IX. ADJOURNMENT

Chairman Bottenhorn adjourned the August 21, 2019 Planning Commission Meeting at 6:55pm.