



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Sustainability Advisory Board

Wednesday, December 5, 2018

5:45 PM

Community Room

Call to Order

Roll Call

Approval of Agenda

Approval of Minutes from 11/7/2018 regular meeting

Public Comment

Member Reports

New member introduction (if appointed)

Monali – Earth Day / Arbor Day event

Trustee Liaison Report

Staff Report

Old Business

Master Plan Updates

Update from each on their Area of Focus (all)

Review and approve questions to send to town (Tom)

Update on resources from Boulder County grant (Tom)

Leaf Composting Event recap

EV Pilot Update (Tom)

Recycling Center Recommendations Update (Tom)

New Business

BoT presentation

Ordinance: 3-5-6 B "first report and presentation occurring after the first of the year..."

Determine when we should create the report and present to the BOT

Determine content

Other

Reminder for the Erie board and Commissions Holiday Celebration on 12/9

Discuss timing of January 2019 regular meeting

Adjourn

Call to Order

Roll Call

Anna – Present

Coady – Present

Jeff – Present

Keith – Present

Monali – Present

Tom - Present

Approval of Agenda

Tom motioned to move new business after public comment. Agenda with modification approved unanimously.

Approval of Minutes from 9/5/2018 regular meeting and 9/19 Study Session
Approved unanimously.

Public Comment

None.

New Business

Partners in Energy (PiE) presentation by Ellie Troxell (from Brendle Group/Xcel) and Katie Hansen - Assistant to the Town Administrator - Communications & Marketing (Bill Meier from United Power also in attendance)

Completed planning (6 mos) in Feb 2018 and are in implementation phase (18 mos)

Energy Action Plan included school districts, town staff, chamber, and others.

Plan includes energy vision, energy reduction goal, and engagement goals

Goals based on demand offers for residents and businesses

How - > Focus Areas: New Construction, Existing Businesses, Municipal Energy Leadership

Implementation progress:

Website updates

Green Business Program

Municipal facilities enrolled in benchmarking

Track and identify upgrades for municipal facilities

Next Steps

Outreach and campaigns

Promote Erie Green Business Program

Work w/ planning and building dept

SAB relation/interaction

How can PiE help inform sustainability plan?

Who would like to support/serve as liason in 3 focus areas?

Green Business Program

New Construction

Municipal Leadership

Member Reports

Monali – Earth Day / Arbor Day event

Monali is now connected with the Tree board point of contact.

Tom to dig up list of prior vendors.

Tom – EV Pilot for the Town of Erie

Tom meeting Friday morning with Phil and Anna and Town Staff.

Tom – Leaf Composting Events – Nov 3rd and 18th

Leaves go to local farmer

Tree board connection

Community building

Need volunteers for helping with bags as well as communication

Can we gather additional volunteers 2-3 each?

Tom to meet with Arthur from Tree Board on Saturday

Groups identify what group they are with - curb side pickup most needed

Cindy Hickman is senior coordinator and might be a good person to help coordinate

Tom to develop plan from discussion with Arthur on Saturday, Email to Tree Board, Timing, link for ecocycle

HOAs – distribute information

Trustee Liaison Report

Growing list of to dos

Oil and gas community engagement has taken priority

Plastic bag ban and coordinating with other communities

Focusing on leaf composting event

ShapeStaff Report

None

Old Business

Erie Recycling Center Recommendations. We hope to have Todd and/or Raelynn join.

Todd & Raelynn have discussed and current staff position is they would much rather add pickups instead of bins. Also push educational piece. Recently had another load contamination issue.

We should work with Katie around a Communication strategy around these things with content created. It would be good to perhaps have a quarterly communication strategy for the board so that we can have items like recycling center updates, leaf composting, arbor day, etc on the radar.

Need to determine ownership of the table for leaf board

Sign for events has been ordered

SharePoint site reminder

<https://eriecogov.sharepoint.com/sites/Sustainability>

Other

Adjourn