



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Sustainability Advisory Board

Wednesday, September 5, 2018

5:45 PM

Community Room

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes from 8/1/2018 regular meeting and 8/7 Study Session
5. Public Comment
6. Member Reports
7. Trustee Liaison Report
8. Staff Report
9. Old Business
 - Review & approve recommendations regarding Erie Recycling Center, as well as discuss next steps.
 - Budget questions – what amount is remaining for current year? Compost bins for town events.
10. New Business
 - Leaf Composting Event – November 3rd and 18th
 - In conjunction with the Tree Board, we are sponsoring the second annual Leaf Composting Event. We have requested and received the funding to bring in Eco-cycle for two days. What we need are volunteers and coordination. This is a great opportunity for service but also an opportunity to educate the community on composting and recycling.
 - Quick update on Electric Vehicle Pilot for the Town
 - Discuss 9/19 Sustainability Master Plan work session and any changes to the approach, grant for professional writer.
 - Sign for events.
11. Other
12. Adjourn

1. Call to Order
2. Roll Call
 - Keith Barr – Absent & Excused
 - Anna Clark – Present
 - Tom Doyle – Present
 - Monali Mujumdar – Present
 - Jeff Percell – Present
 - Coady Skelley – Present
 - Nathaniel Wardwell – Absent

3. Approval of Agenda

Unanimously approved

4. Approval of Minutes from 8/1/2018 regular meeting and 8/7 Study Session

Unanimously approved

5. Public Comment

Janet McCabe – 2695 Odell Drive: Gave public comment that she is interested in observing meetings and interested in composting for the city of Erie

6. Member Reports

None

7. Trustee Liaison Report

- Christiaan - Met with Laurie Johnson with CaFR and discussed with Farrell possibility to get an entry sponsorship with that organization to further collaboration with CaFR with surrounding municipalities regarding plastic bag ban. Also discussed the possibility of a MRF, but she had suggested something more interesting might be a new construction recycling facility.

8. Staff Report

- None

9. Old Business

- Review & approve recommendations regarding Erie Recycling Center, as well as discuss next steps.
- Board reviewed & unanimously approved recommendation document. Tom will send to town staff for review.
- Budget questions – what amount is remaining for current year? Compost bins for town events.
- Reviewed budget. Anna to follow up regarding recycling bins cost.

10. New Business

- Leaf Composting Event – November 3rd and 18th
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There are two main asks of the board outside of general volunteering on these dates.

1 Advertising – Raising awareness, possibly posting at the Community Center and elsewhere. Christiaan volunteered to be key person for advertising.

2 Getting volunteers – which includes consideration for education. It would be nice to have BoT members and/or the Mayor. Also need to find a group to do curbside pickup – boyscouts, girlscouts, 4h, local high school? Last year the boyscouts helped by offering pickup in a couple of neighborhoods. Last year there was some materials and the boards had some tables set up. It would be good to have Posters, banners, signage, etc.

- Quick update on Electric Vehicle Pilot for the Town
- Tom reported that Phil (Nathaniel) has resigned from the board, but wants to stay involved as an electric vehicle consultant. They were discussing a EV pilot proposal. We will carry this forward to next months agenda. The BOT looking for replacement.
- Discuss 9/19 Sustainability Master Plan study session and any changes to the approach, grant for professional writer.

- Desired outcome for the study session - Assign sections (pair of people) and due dates. We want to come out of the study session with defined Scope, Approach & outline so that we can approve it at the October meeting.
 - Sign for events.
 - Tom to ask for town to create a sign and send a pdf to the board for review
11. Other
12. Adjourn