



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes

### Sustainability Advisory Board

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Wednesday, August 1, 2018

5:45 PM

Community Room

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1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes from 6/27/2018
5. Public Comment
6. Member Reports
7. Trustee Liaison Report
8. Staff Report
9. Old Business
  - August 7th Study Session: Erie Recycling Center – Comment on problem statement and scope
  - Erie Sustainability Advisory Board Budget Review – Comments
  - Erie Concert in the Park: Eco-Cycle – Zero-Waste Volunteers needed – Ideas to generate more volunteers
  - Erie Concert in the Park: Eco-Cycle – Zero-Waste: Diversion rate is over 85%!! – Inform only
  - Erie Sustainability Master Plan Schedule Review - Comments
10. New Business
  - Erie Sustainability Mission and Vision
  - Grant for Master Plan development
11. Other
12. Adjourn

1. Call to Order
2. Roll Call

Keith Barr – Present  
Anna Clark – Present  
Tom Doyle – Absent and excused  
Monali Mujumdar – Present  
Jeff Percell – Present  
Coady Skelley – Present  
Nathaniel Wardwell - Absent

3. Approval of Agenda  
Approved unanimously
4. Approval of Minutes from 6/27/2018  
Approved unanimously
5. Public Comment  
None

**6. Member Reports**

None

**7. Trustee Liaison Report**

\* Christiaan will follow up with Laurie Johnson with CAFR in Lafayette about interesting sustainability items, such as a plastic bag ban.

\* Board of Trustees has been discussing transportation, particularly for events in old town.

**8. Staff Report**

None

**9. Old Business**

- August 7th Study Session: Erie Recycling Center – Comment on problem statement and scope

\* Agenda is posted and follows the items that Tom had sent out.

\* We'd like to include more input from residents – publicize on nextdoor & Facebook. Christiaan to follow up with town marketing on sending a message, as well as the potential to create a Facebook page for the advisory board.

\* Christiaan to ask for the study session to be moved to the board room in case there are additional members of the public that show up.

\* Jeff to add outlook calendar invites for Sustainability meetings.

- Erie Sustainability Advisory Board Budget Review – Comments

\* Open question as to what we have already spent, as several of the budgeted events, such as town fair and Arbor Day/Earth Day had already occurred under the ad hoc committee. Perhaps Tom can provide details here?

\* Open question regarding recycling and what the cost would be to add recycling recepticals through out town in areas such as parks and trails where currently only trash or limited recycling is available.

\* Concerning \$2,000 line item for recycling and compost bins for town events, we need to follow up with Public Works to see if we have spent any of this. There is a mention of use for farmer's market. Jeff to email staff liaison.

\* Concerning writing the master plan there has been discussion regarding grants for the plan and grants for a writer. Open questions regarding how other master plan documents have been created, such as OSTAB master plan. If we were not able to obtain a grant for a writer, would we need to budget cost for a professional writer?

- Erie Concert in the Park: Eco-Cycle – Zero-Waste Volunteers needed – Ideas to generate more volunteers

\* Jeff posted some pictures from most recent event to Facebook and Nextdoor, but the posts received minimal engagement. Possibly create an educational video for next year. Perhaps the board can fill the volunteer slots and we can focus on further education for next year events.

- Erie Concert in the Park: Eco-Cycle – Zero-Waste: Diversion rate is over 85%!! – Inform only

- Erie Sustainability Master Plan Schedule Review – Comments

\* Good high-level outline. However, we're not sure about the details.

\* Open question on who would be writing it. We've mentioned a possible

grant for a writer. Open question on who currently writes other town master plans and what the processes look like for those.

\* Study session is needed to work on the master plan in September. 2 members will be out the last week of September. Later in the month is better for some. September 19 at 5:45 is the recommended time. However, we need to check availability with Tom and Nathaniel.

**10. New Business**

- Erie Sustainability Mission and Vision

Recommended that we move this discussion to the study session in September.

- Grant for Master Plan development

See above open questions.

**11. Other**

**12. Adjourn**