



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Final

### BOARD OF TRUSTEES MEETING

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Tuesday, July 24, 2018

6:30 PM

Board Room

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#### STUDY SESSION 6:00 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

Mayor Carroll called the July 24, 2018 Regular Meeting to order at 6:32 pm.

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

**Present:** 5 - Mayor Carroll  
Mayor Pro Tem Deakin  
Trustee Haid  
Trustee Gippe  
Trustee van Woudenberg

**Excused:** 2 - Trustee Charles  
Trustee Woog

#### III. APPOINTMENT OF TOWN OFFICERS

[18-262](#)

Appointment of Kendra Carberry to serve as Town Attorney

Kendra Carberry was appointed to serve as Town Attorney.

#### IV. APPROVAL OF THE AGENDA

Trustee van Woudenberg moved to approve the agenda with the amendment of moving Agenda Item 18-259 from V. Consent Agenda to VII. Resolutions. Trustee Haid seconded the motion; the motion carried with all present voting in favor thereof.

#### V. CONSENT AGENDA

[18-258](#)

Approval of the July 10, 2018 Draft Meeting Minutes

[18-270](#)

Approval of the July 17, 2018 Draft Special Meeting Minutes

[18-249](#)

A Resolution Authorizing The Award Of A Consulting Contract To Leonard

Rice Engineers, Inc., For Water Supply Planning In The Amount Of \$78,800.00 With A Contingency Amount Of \$7,900.00; And Setting Forth Details In Relation Thereto.

[18-255](#) A Resolution to Appropriate Funds for Construction of Downtown Bike Plaza

[18-256](#) A Resolution Authorizing the Town to Sign a Maintenance Agreement with the Colliers Hill Master Association; Authorizing And Setting Forth The Details In Relation Thereto.

[18-257](#) A Resolution Authorizing the Town of Erie to Enter Into a Contract to with Strategic Government Resources to Provide Town Administrator Recruitment Services and Appropriate the Funds for the Contracted Services; And, Setting Forth The Details Relating Thereto.

[18-252](#) A Resolution Authorizing Acceptance Of An Permanent Access and Utilities Easement from HT FLATIRON LP.

[18-254](#) A Resolution Authorizing The Purchase Of 40 Motorola, 800 MHZ Handheld, Single Band Radios From Wireless Advanced Communications In The Amount Of \$134,847.05, And Setting Forth Details In Relation Thereto.

**Trustee van Woudenberg moved to approve the July 24, 2018 Consent Agenda; the motion was seconded by Trustee Haid. The motion carried with the following roll call vote:**

**Aye:** 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

## **VI. PUBLIC COMMENT**

**Scott Barcewski of 1875 Gordan Drive, Erie, Colorado, gave public comment on Agenda Item 18-263.**

**Patrick McClintock of 1678 Judson Drive, Longmont, Colorado, gave public comment on Agenda Item 18-263.**

**Jeremy Nicholson of 505 Pope Court, Erie, Colorado, gave public comment on Agenda Item 18-263.**

**Jim Biars of 635 Moffat Street, Erie, Colorado, gave public comment on Agenda Item 18-263.**

**Jerry Percell of 355 Baker Lane, Erie, Colorado, gave public comment on Agenda Item 18-263.**

**Ben Soelberg of 563 Hendee Court, Erie, Colorado, gave public comment on Agenda Item 18-263.**

Rachel Balkcom 265 Skyline Drive, Erie, Colorado, gave public comment on oil and gas operations.

Pamela Biard of 275 Skyline Drive, Erie, Colorado, gave public comment on land use.

Brooke Dryden of 807 Flamingo Cove, Lafayette, Colorado, gave public comment on oil and gas operations.

Barb Parnell of 1534 White Violet Way, Louisville, Colorado, gave public comment on oil and gas operations.

Barry Luginbill of 120 Pebble Brook Court, Erie, Colorado, gave public comment on Agenda Item 18-263.

## **VII. RESOLUTIONS**

### **[18-259](#)**

A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Sierra Vista Minor Subdivision Final Plat; Authorizing The Appropriate Town Official To Sign The Sierra Vista Minor Subdivision Final Plat; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications; And, Setting Forth Details In Relation Thereto.

Mayor Pro Tem Deakin moved to approve Agenda Item 18-259; the motion was seconded Trustee Gippe. The motion carried with all present voting in favor thereof.

## **VIII. ORDINANCES**

### **[18-263](#)**

An Ordinance Of The Town Of Erie, Colorado, Enacting Title 6, "Police And Traffic Regulations," Chapter 3, "Offenses Involving Weapons," Section 6-3-6, Entitled "Carrying Of Weapons Prohibited In Town Buildings, Indoor Facilities," Of The Municipal Code Of The Town Of Erie And Setting Forth Details In Relation Thereto. (SECOND READING)

The Board of Trustees provided direction to staff to perform more research, and amend the ordinance.

Agenda Item 18-263 will return for Board action on August 14, 2018.

### **[18-264](#)**

An Ordinance Of The Town Of Erie, Colorado, Enacting Title 5, "Public Health And Safety," Chapter 3, "Cultivation Of Marijuana: Medical, Recreational," And Setting Forth Details In Relation Thereto. (SECOND READING)

Agenda Item 18-264 will return for Board action on August 14, 2018.

## **IX. GENERAL BUSINESS**

## **X. STAFF REPORTS**

- [18-250](#) Water Treatment and Water Reclamation Monthly Report - July
- [18-251](#) Planning and Development Monthly Building Permit Report - June 2018
- [18-265](#) Changes to Notification Distance
- [18-266](#) Changes to Erie Parkway

#### **XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

#### **XII. PROCLAMATIONS AND PRESENTATIONS**

- [18-261](#) Thank You To Mark Shapiro For His Years of Service As Town Attorney

#### **XIII. ADJOURNMENT**

Mayor Pro Tem Deakin moved to adjourn the July 24, 2018 Regular Meeting; the motion was seconded by Trustee Haid. The motion carried with all present voting in favor thereof.

Mayor Carroll adjourned the July 24, 2018 Regular Meeting at 8:09 pm.