



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes

### Open Space and Trails Advisory Board

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Monday, May 7, 2018

6:00 PM

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- 1) CALL TO ORDER
- 2) ROLL CALL / DETERMINATION OF QUORUM
- 3) ASSIGNMENT OF CURRENT MINUTES
- 4) APPROVAL OF PREVIOUS MINUTES
  - a) December 11 – Dawn Fraser;
  - b) February 12 – Phil Brink;
  - c) March 12 – Bob Braudes;
  - d) April 9 – Monica Kash
- 5) APPROVAL OF AGENDA
- 6) PUBLIC COMMENT
- 7) GENERAL BUSINESS:
  - a) Review of applications for open OSTAB seat.
  - b) Town Fair – Saturday May 19, 10-4, Old Town, Briggs Street: plans and staffing
  - c) BoT Liaison Report;
  - d) Development Referrals - Quasi-judicial:
    - i) Sunset;
    - ii) Erie Commons Filing 4 3rd Amendment: site plan, preliminary plat, PUD amendment.  
Due Tues 5/8, Audem Gonzales, filing documents loaded onto SharePoint;
    - iii) Flatiron Meadows Filing 13: site plan, preliminary plat. Due Tues 5/22, Chris Larue.  
filing documents loaded onto SharePoint;
- 8) ACTION ITEMS, SCHEDULING, KEY DATES
  - a) Next regular OSTAB meeting – Monday, June 11, 2018.
- 9) MEMBER REPORTS/DISCUSSIONS: 10)FUTURE DISCUSSION TOPICS:
  - a) Meeting with Great Ecology - Open Space Management Plan and Natural Areas  
Inventory Update.
  - b) Future open space acquisitions;
  - c) Possible TNAF reimbursement for spine trail between Lost Creek Farm and Schmidt;
  - d) Funds allocated years ago for future trail near Erie/Broomfield border;
  - e) Signage for trails and/or open space;
  - f) New open space fund eligible for tax deductible contributions of cash or land;
  - g) Property tax benefits for conservations easements;
  - h) Community Room heater;
- 11) ADJOURNMENT

1) CALL TO ORDER: 6:04 PM

2) ATTENDANCE/ DETERMINATION OF QUORUM - Ken Martin, Joe Martinez, Bob

Braudes, Phil Brink, Monica Kash, Dawn Fraser. BOT Liaison: Trustee Adam Haid & Planner Hannah Hippely.

3) ASSIGNMENT OF CURRENT MINUTES: Dawn Fraser

4) APPROVAL OF PREVIOUS MINUTES

a) December 11 - Dawn Fraser; Approved January 22, 2018

b) February 12 – Phil Brink; Approved as amended

c) March 12 - Bob Braudes; Approved

d) April 9 - Monica Kash; Approved as amended

5) APPROVAL OF AGENDA – Approved

6) PUBLIC COMMENT – N/A

7) GENERAL BUSINESS:

a) Review of applications for open OSTAB seat. OSTAB does not have all applications. Will ask for all apps to be posted in Sharepoint. OSTAB members will review and respond to Monica by email on Thursday, May 10th with recommendations.

b) Town Fair – Saturday May 19, 10-4, Old Town, Briggs Street: plans and staffing. Ken will send final schedule by email and follow on up on with staff for maps.

c) BoT Liason Report; Nothing to report.

d) Development Referrals – Quasi-judicial:

i) Sunset: Discussed our field site visit. Will look for new plan next month for further discussion.

ii) Erie Commons Filing 4 3rd Amendment: Reviewed respond from developer. Ken to respond, no further recommendations.

iii) Flatiron Meadows Filing 13: Ken to ask Staff if open space obligation was met.

8) ACTION ITEMS, SCHEDULING, KEY DATES

a) Next regular OSTAB meeting – Monday, June 11, 2018

b) Development referrals are not on Sharepoint. Ken to send email request for referral downloads.

c) Request to have Great Ecology prioritize Sunset in NAI update.

d) Request an update from Farrell and Nancy on future open space acquisitions.

e) August 25, 2018

f) Possible additional meeting in July – Tentative date of July 23, 2018. Ken will advise when firm.

i) Meeting with Great Ecology – Open Space Management Plan and Natural Areas Inventory Update;

ii) Update of potential open space acquisitions.

iii) Monthly update from Staff on Trails and Natural Areas Fund (TNAF).

9) MEMBER REPORTS/DISCUSSIONS: N/A

10) FUTURE DISCUSSION TOPICS:

a) Meeting with Great Ecology – Open Space Management Plan and Natural Areas Inventory Update; Refer to (8.c) above.

b) Future open space acquisitions; Refer to (8.d) above

c) Possible TNAF reimbursement for spine trail between Lost Creek Farm and Schmidt;

d) Funds allocated years ago for future trail near Erie/Broomfield border;

e) Signage for trails and/or open space;

f) New open space fund eligible for tax deductible contributions of cash or land;

g) Property tax benefits for conservative easements;

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**Advisory Board**

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h) Community Room heater

11) ADJOURNMENT 7:58 PM