

# **TOWN OF ERIE**

*645 Holbrook Street  
Erie, CO 80516*



## **Meeting Minutes**

**Thursday, April 27, 2017**

**6:30 PM**

**Town Hall Board Room**

**Board of Adjustment**

**I. CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG**

Chairman Farr called the April 27, 2017 Board of Adjustment Meeting to order at 6:30pm.

**II. ROLL CALL****Roll Call:**

Board Member Christopher - present  
Board Member Vanlandingham - present  
Board Member Horovitz - present  
Board Member Bowker - present  
Board Member Walker - present  
Chairman Farr - present

Staff Present: Marty Ostholthoff, Community Development Director  
Melinda Helmer, Deputy Town Clerk

**III. APPROVAL OF THE AGENDA**

Board Member Vanlandingham moved to approve the April 27, 2017 Board of Adjustment Meeting Agenda. The motion, seconded by Board Member Walker, carried with all voting in favor thereof.

**IV. APPROVAL OF THE MINUTES**

[17-178](#) Approval of the April 27, 2016 Board of Adjustment Meeting Minutes

**Attachments:** [Draft BOA Meeting Minutes](#)

Board Member Bowker moved to approve the minutes of the April 27, 2016 Board of Adjustment Meeting. The motion, seconded by Board Member Horovitz, carried with all voting in favor thereof.

**V. PUBLIC COMMENT**

No public comment was taken.

**VI. RESOLUTIONS**

[17-176](#) Consideration Of A Resolution Designating Town Hall And The Post Office As Posting Locations For All Board Of Adjustment Meeting Notices.

**Attachments:** [A 17-176 Resolution A17-01](#)

Board Member Christopher moved to approve Resolution A17-01: Consideration of a Resolution Designating Town Hall and The Post Office As Posting Locations For All Board Of Adjustment Meeting Notices. The motion, seconded by Board Member Bowker, carried with all voting in favor thereof.

[17-177](#) Consideration Of A Resolution Regarding A Request Of Variance For An Encroachment Into The Rear Yard Setback At 2259 Cottonwood Place, Erie, Colorado, Adopting Certain Findings Of Fact And Conclusions

Favorable To The Variance.

Attachments: [A 17-177 Applicant Submittal Materials](#)

[B 17-177 Resolution A17-02](#)

Community Development Director, Marty Ostholthoff, presented Resolution A17-02 to the Board: Consideration Of A Resolution Regarding A Request Of Variance For An Encroachment Into The Rear Yard Setback At 2259 Cottonwood Place, Erie, Colorado. Mr. Ostholthoff gave description of the subject property, its current zone and property setback requirements. This variance is for the covered portion of the deck. Due to the unique circumstances of the subject property, staff is recommending approval of the variance request allowing a rear yard setback encroachment at 2259 Cottonwood Place.

Applicants and homeowners, Chad and Lori Scates were also present.

Chairman Farr closed out public comments regarding Resolution A17-02 at 6:40pm.

Board Member Horovitz moved to approve Resolution A17-02. The motion, seconded by Board Member Bowker, carried with the following roll call vote:

Board Member Christopher - yes  
Board Member Vanlandingham - yes  
Board Member Horovitz - yes  
Board Member Bowker - yes  
Board Member Walker - yes  
Chairman Farr - yes

## **VII. STAFF REPORTS**

Community Development Director, Marty Ostholthoff, noted that the next Board of Adjustment Meeting may be held on June 22, 2017 at 6:30pm. Once everything has been confirmed, he will notify the Board.

## **VIII. BOARD REPORTS AND DISCUSSION ITEMS**

Board Member Christopher announced that he will be tendering his resignation from the Board as he will be moving out of Town.

Chairman Farr thanked Board Member Christopher for his service to the Board.

Board Member Christopher will send an official email to Mr. Ostholthoff and Town Clerk Nancy Parker regarding his resignation from the Board.

## **IX. ADJOURNMENT**

Board Member Walker moved to adjourn the April 27, 2017 Board of Adjustment Meeting. The motion, seconded by Board Member Vanlandingham, carried with all voting in favor thereof.

Chairman Farr adjourned the April 27, 2017 Meeting of the Board of Adjustment at 6:45pm.