



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Final

### BOARD OF TRUSTEES MEETING

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Tuesday, October 25, 2016

6:30 PM

Board Room

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#### STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Harris called the October 25, 2016 Regular Meeting of the Town of Erie  
Board of Trustees to order at 6:30 pm.

**Present:** 6 - Mayor Harris  
Mayor Pro Tem Gruber  
Trustee Schutt  
Trustee Charles  
Trustee Woog  
Trustee Deakin

**Absent:** 1 - Trustee Carroll

#### III. APPROVAL OF THE AGENDA

Trustee Woog moved to approve the 10/25/2016 Regular Meeting agenda with the amendment of moving Agenda Item 16-384 from IV. Consent to VII. Resolutions; the motion was seconded by Trustee Schutt. The motion carried with all present voting in favor thereof.

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

#### IV. CONSENT AGENDA

Trustee Schutt moved to approve the amended 10/25/2016 Consent Agenda; the motion was seconded by Mayor Pro Tem Gruber. The motion carried with the following roll call vote:

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

- [16-389](#) Approval of October 11, 2016 Meeting Minutes
- [16-385](#) A Resolution Approving a Grants to the Community Application for Use of the Mitchell Room at the Erie Community Center for the Erie Library History Series for 2017.
- [16-387](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Erie Highlands Filing No. 9 Final Plat; Authorizing The Appropriate Town Official To Sign The Erie Highlands Filing No. 9 Development Agreement And A Grant Of Permanent Access And Utilities Agreement.
- [16-388](#) A Resolution by the Board of Trustees of the Town of Erie, Colorado Accepting Dedications As Shown In The Erie Highlands Filing No. 10 Final Plat; Authorizing The Appropriate Town Official To Sign The Erie Highlands Filing No. 10 Development Agreement.
- [16-391](#) A Resolution Approving Additional Sanitary Camera Inspections
- [16-393](#) A Resolution Authorizing the Purchase of a WANCO Mini 3 Line Message Board From Safety & Construction Supply, Inc. in the Amount of \$14,285.00.
- [16-397](#) A Resolution Authorizing the Purchase of a Door Motor From Sprung Instant Structures, Inc. in the Amount of \$14,626.00.
- [16-399](#) A Resolution Authorizing The Purchase Of Submerged Membrane Replacement Modules From Evoqua Water Technologies LLC In The Amount Of \$281,960 And Setting Forth Details In Relation Thereto
- [16-400](#) A Resolution Authorizing A Contract With Design Concepts for Star Meadows Park Final Design and Construction Documents In The Amount Not to Exceed \$144,110.00; And, Setting Forth Details In Relation Thereto

#### **V. PUBLIC COMMENT**

Danny Trbovich, 1236 Nonaham Lane, Erie, CO. asked the Board of Trustees to consider the Town paying for water taps in Erie Village. David Lotton, 365 Main Street, Erie, CO. asked the Board to consider changing the Unified Development Code for future Old Town Residential development.

#### **VI. PROCLAMATIONS AND PRESENTATIONS**

- [16-386](#) 2015-2016 Historic Survey Presentation-Front Range Research

This Proclamation/Presentation was adopted.

**VII. RESOLUTIONS**[16-384](#)

A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Candlelight Estates 1st Amendment Final Plat.

Trustee Woog recused himself from this Agenda Item, citing a conflict of interest as his property management company does business in Candlelight Estates.

Trustee Schutt moved to approve Agenda Item 16-384; the motion was seconded by Trustee Charles. The motion carried with the remaining members of the Board all voting in favor thereof.

**Aye:** 5 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, and Trustee Deakin

**Recused:** 1 - Trustee Woog

**VIII. ORDINANCES**[16-358](#)

An Ordinances Annexing Erie Gateway South Annexation No. 1, Erie Gateway South Annexation No. 2, Erie Gateway South Annexation No. 3, Erie Gateway South Annexation No. 4, Erie Gateway South Annexation No. 5, and Erie Gateway South Annexation No. 6, Pursuant To the Petitions Of The Owners Thereof, Providing For The Effective Date Of The Ordinances; And, Setting Forth Details In Relation Thereto. (SECOND READING)

Trustee Charles moved to approve an Ordinance Annexing Erie Gateway South Annexation Number 1; the motion was seconded by Trustee Schutt. The motion carried with all present voting in favor thereof.

Trustee Charles moved to approve an Ordinance Annexing Erie Gateway South Annexation Number 2; the motion was seconded by Trustee Schutt. The motion carried with all present voting in favor thereof.

Trustee Charles moved to approve an Ordinance Annexing Erie Gateway South Annexation Number 3; the motion was seconded by Trustee Schutt. The motion carried with all present voting in favor thereof.

Trustee Charles moved to approve an Ordinance Annexing Erie Gateway South Annexation Number 4; the motion was seconded by Trustee Schutt. The motion carried with all present voting in favor thereof.

Trustee Charles moved to approve an Ordinance Annexing Erie Gateway South Annexation Number 5; the motion was seconded by Trustee Schutt. The motion carried with all present voting in favor thereof.

Trustee Charles moved to approve an Ordinance Annexing Erie Gateway South Annexation Number 6; the motion was seconded by Trustee Schutt. The motion

**carried with all present voting in favor thereof.**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

**16-359**

An Ordinance Zoning The Erie Gateway South Annexation Property, Pursuant To The Petition Of The Owner Thereof, To 'LR' - Low Density Residential; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. (SECOND READING)

**Trustee Deakin moved to approve an Ordinance Zoning Erie Gateway South Annexation; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

**16-370**

An Ordinance Annexing The Schmidt Property, Pursuant To The Petition Of The Owner Thereof, To Be Known As The Schmidt Property Annexation To The Town Of Erie, Colorado; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. (SECOND READING)

**Trustee Deakin moved to approve an Ordinance Annexing the Schmidt Annexation the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

**16-371**

An Ordinance Zoning The Schmidt Annexation Property, Pursuant To The Owner Thereof, To LR - Low Density Residential And AG/OS - Agricultural/Open Space; Providing For The Effective Date Of This Ordinance; And, Setting Forth Details In Relation Thereto. (SECOND READING)

**Trustee Deakin moved to approve an Ordinance Zoning Schmidt Annexation; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

## **IX. GENERAL BUSINESS**

**16-390**

OTR Discussion - Permitted Uses

**Staff was directed to bring back changes to the Unified Development Code amending Old Town Residential-Duplexes from Use by Right to Special Review Use.**

**X. STAFF REPORTS**

[16-392](#) Water and Waste Water Monthly Report

[16-398](#) Monthly Communications Report - September 2016

**XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

Mayor Harris congratulated Trustee Carroll and her Husband on the arrival of their new son. She also asked about the cost of watertaps for Erie Village. The Town Administrator noted that Town Staff will continue to negotiate this issue with the Homeowners Association and bring back information to the Board at a later date.

Trustee Charles noted that this Saturday was Trunk or Treat at the Erie Community Center and encouraged people to attend. In addition he provided an update on the activities of the Historic Preservation Board.

Mayor Pro Tem Gruber noted that this weekend was also the Erie Erie Race sponsored by the Optimist Club. He also asked about the Airport Budget and information requested regarding fees. Staff will provide this following an scheduled Airport meeting.

Trustee Deakin noted that he will be stepping in for Trustee Carroll temporarily for the Sustainability Ad-Committee.

**XII. ADJOURNMENT**

Mayor pro Tem Gruber moved to adjourn the October 25, 2016 Regular meeting of the Town of Erie Board of Trustees; the motion was seconded by Trustee Woog. The motion carried with all present voting in favor thereof.

Mayor Harris adjourned the meeting at 7:27 pm.