

**Town of Erie
Resolution No. 21-134**

**A Resolution of the Board of Trustees of the Town of Erie Adopting
the Town's Fee Schedule**

Whereas, to cover the costs of certain services, the Town charges fees; and

Whereas, pursuant to Section 2-10-1 of the Erie Municipal Code, the Board of Trustees adopts the Town's current Fee Schedule by resolution.

Now Therefore be it Resolved by the Board of Trustees of the Town of Erie, Colorado, that:

Section 1. The Board of Trustees hereby adopts the Fee Schedule attached hereto.

Adopted this 12th day of October, 2021.

Jennifer Carroll, Mayor

Attest:

Heidi Leatherwood, Town Clerk

Town of Erie Fee Schedule
(all fees are in U.S. Dollars)

Administrative Fees

Fee Type	Fee Amount
Amusement devices, pinball games, music boxes, etc.:	
Dealer license	25.00
Operator license, first device	10.00
For each additional device	10.00
Annexation elections	Fee established by the Town Clerk's division based on actual costs. Costs are prorated and charged back to individual applicants.
Backyard chicken license	25.00
Billiard halls, game rooms, and restaurants; license	25.00
Plus, for each room over 1	25.00
Billiard tables, shuffleboard tables, other games and shooting galleries; license for first table, shooting gallery, etc.	25.00
Plus, for each additional table, shooting	5.00 gallery, etc.
Block parties, i.e., Town fair	10.00 per day
Commercial business license	50.00 per year
Door to door solicitation license (no group rates):	
Per individual	35.00 per month
	100.00 per year
Handbill, flier, or billposter distributor's license	5.00 per day
	25.00 per month
	50.00 per year
Home occupation license	25.00 per year
Junk dealers	25.00 per 3 months
	50.00 per year
Liquor license fees	Those local liquor license fees established and set forth in the State Liquor Code. A list of the fees is available in the Town Clerk's Office.
Manufacturing or assembly license	100.00 per year
Medical marijuana patient registration:	

Fee Type	Fee Amount
Application fee	50.00
Late application fee	25.00
Medical marijuana primary caregiver license:	
Application fee	100.00
Late application fee	200.00
Promotional Associations:	
Application for Promotional Association	500.00 per year
Application for attachment to a common consumption area	100.00 per year
Application for recertification of a Promotional Association	100.00 per year
Special events (Town fair, parade, procession, open air meeting, circus, carnival, or similar exhibition):	
Application processing fee	200.00
Permit fee	50.00

Police Department Fees

Fee Type	Fee Amount
Reports:	
Copies	0.25 per page
Fingerprints:	
Resident/Nonresidents (Out of State or FBI Prints Only)	10.00
Nonresidents	15.00
VIN inspections:	
Noncertified	10.00
Audio/video/photo Thumb drives	20.00 each
Research/Redaction (no charge for first hour)	33.58 per hour
Bond filing fee	25.00 per warrant

Municipal Court Fees

The following costs may be assessed by the presiding municipal judge against any defendant in the municipal court:

Fee Type	Fee Amount
Collection fee upon referral of delinquent monetary amounts due to a collection agency	25% of total due
Court costs upon entry of a plea of guilty, nolo contendere, or finding of guilt or liability	30.00
Default judgment fee	30.00
Outstanding judgment warrant (OJW)	30.00
Payment plan fee (onetime fee charged only if total due not paid in 30 days)	25.00
Traffic accident fee	50.00
Warrant fee	55.00
Deferred sentence/prosecution fee	50.00
Seal records filing fee	65.00
Jury fee-forfeited if jury summonsed; refunded if found not guilty	25.00
Certified Copy of any court record	15.00
Discovery fee up to 10 pages, .10 per page thereafter	5.00
Discovery fee for CD/Thumb drive	20.00
Criminal Justice Records routine request fees (excludes law enforcement reports, criminal history and driver's license information). Includes search, retrieval, redaction, and copy/download of up to 10 pages of records, .10 per page thereafter	10.00
Criminal Justice Records requests requiring more than 15 minutes to search retrieve, redact, and copy/download. Deposit for estimated amount to be paid prior to search.	45.00/hour

Public Works Department Fees

Fee Type	Fee Amount
Airport land rental:	
Improved land	0.28 per square foot annually
Unimproved land	0.14 per square foot annually
T-hangar space rental	50.00 per month
Airport through-the-fence fee:	

Fee Type	Fee Amount
Residential	600.00 annually
Commercial	0.25 per square foot (minimum 600.00 annually)
Design and construction standards book	50.00
Easement or right-of-way review	50.00
Right-of-way permit	50.00
Floodplain development permit	50.00, plus third party review and FEMA application and review fees
Stormwater Quality Permit	100.00 review fee plus 25.00 per disturbed acre; 100 annual renewal fee
Meter pit covered (no read)	50.00
Meter reinstallation	47.00
Public improvement permit:	
Sewer main	0.15 per linear foot
Manholes	20.00 each
Service lateral inspection	20.00 each
Storm drainage:	
Main installation	0.15 per linear foot
Storm drainage inlets	20.00 each
Storm sewer manholes	20.00 each
Sediment and erosion control	50.00 per acre
Trickle channels	0.15 per linear foot
ponds/dirt	0.05 per cubic yard
Drainageways, major (concrete)	6.00 per cubic yard
Surface improvements:	
Curb, gutter, or curbwalk	0.15 per linear foot
Detached sidewalk/trails	0.15 per linear foot
Handicap ramps	15.00 each
Pavement	0.15 per square yard
Cross pan	25.00 each
Drive approach for streets with detached walks or vertical curbs	15.00 each
Proof roll (based on road centerline)	0.10 per linear foot
Major structures (concrete)	6.00 per cubic yard
Water improvements:	
Main installation	0.15 per linear foot
Hydrant	20.00 each
Service line, including meter pit	30.00 each
Valves	2.00 each

Fee Type	Fee Amount
Manholes or vaults	20.00 each
Landscape improvements:	
Site preparation	0.02 per square yard
Improved surfaces	0.15 per square yard
Trees and shrubs	2.00 each
Fences	0.10 per linear foot
Tot lot including all structures and equipment	500.00 each
Sod	0.10 per square yard
Facilities	0.50% of construction costs
Plan review and inspection	65% of PIP fee
Standard GIS maps:	
8.5 inches x 11 inches	10.00 each
11 inches x 17 inches	13.00 each
18 inches x 24 inches	16.00 each
24 inches x 36 inches	20.00 each
36 inches x 58 inches	25.00 each

Fee Type	Fee Amount				
	2021	2022	2023	2024	2025
Storm drainage fee:					
Rate per single-family residential equivalent (SFRE) ¹	11.98	11.98	11.98	11.98	11.98

Notes

¹ Irrigation customers are not assessed a storm drainage fee. Storm drainage fees are assessed based on the impervious area of the property. The average impervious square footage of a single-family residence in the Town is approximately 5,300 square feet, defined as a single-family residential equivalent (SFRE). All residential customers will be charged on the assumption that their property is equal to 1 SFRE. Commercial customers will be charged based on the impervious square footage divided by 5,300 square feet. For example, for a commercial property with 25,000 impervious square feet, the monthly storm drainage fee would be 56.55 in 2021 (25,000 impervious square feet divided by 5,300 square feet equals 4.72 SFREs. 4.72 SFREs multiplied by 11.98 = 56.55).

Fee Type	Fee Amount
Tie down rental:	
North ramp	35.00

South ramp	50.00
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Fee Type	Fee Amount				
Wastewater rates: ¹					
	2021	2022	2023	2024	2025
Service charge, amount per monthly bill:					
Residential: Single-Family, Multi-Family, & Townhomes ²	10.30	10.30	10.30	10.30	10.30
Commercial	10.30	10.30	10.30	10.30	10.30
Volume charge, amount per 1,000 gallons (based on Winter average usage December—February) ³ :					
Residential:					
Single-Family	9.45	9.45	9.45	9.45	9.45
Townhomes ² & Multi-Family	8.20	8.20	8.20	8.20	8.20
Commercial:	8.20	8.20	8.20	8.20	8.20

Notes

¹ All gallon usage is based on water usage and is calculated by rounding to the nearest 1,000 gallons. For commercial accounts, if internal water usage patterns for the months of December—February are not representative of internal usage throughout the year, the monthly wastewater volume charge will be based on each month's water usage. The appropriate basis for commercial wastewater charges for each account will be established by the Town at the inception of each account, and is subject to adjustment if usage patterns change. The effective date for the rate increase shall be the first day of the calendar year.

² If individually metered.

³ Average winter wastewater usage will be used during the following 12 months to calculate the volume charge. For example, average usage for December 2014, January 2015 and February 2015 will be used as the basis for the volume charge for the period March 2015.

Fee Type	Fee Amount				
Water hydrant meter:					
Deposit	3,000.00				
Fee:					
Per 1,000 gallons	6.57				
Water meter:					
Shutoff fee	20.00				
Turn on fee	20.00				
Reread fee	50.00				
Water rates, potable:					
Service charge, amount per monthly bill:					
	2021	2022	2023	2024	2025
Residential: Single-Family, Townhomes ¹ , & Multi-Family					
¾ inch	19.36	19.36	19.36	19.36	19.36
1 inch	26.83	26.83	26.83	26.83	26.83
1½ inches	45.53	45.53	45.53	45.53	45.53
2 inches	67.96	67.96	67.96	67.96	67.96
3 inches	127.78	127.78	127.78	127.78	127.78
4 inches	195.08	195.08	195.08	195.08	195.08
6 inches	382.01	382.01	382.01	382.01	382.01
Commercial and irrigation:					
¾ inch	19.36	19.36	19.36	19.36	19.36
1 inch	26.83	26.83	26.83	26.83	26.83
1½ inches	45.53	45.53	45.53	45.53	45.53
2 inches	67.96	67.96	67.96	67.96	67.96
3 inches	127.78	127.78	127.78	127.78	127.78
4 inches	195.08	195.08	195.08	195.08	195.08
6 inches	382.01	382.01	382.01	382.01	382.01
Volume charge, amount per 1,000 gallons:					
Residential: Single-Family & Townhomes ¹					
First 5,000 gallons	5.53	5.53	5.53	5.53	5.53
Next 10,000 gallons	6.92	6.92	6.92	6.92	6.92
Next 10,000 gallons	10.35	10.35	10.35	10.35	10.35
Over 25,000 gallons	15.49	15.49	15.49	15.49	15.49
Residential: Multi-Family					
First 5,000 gallons	5.53	5.53	5.53	5.53	5.53
Next 10,000 gallons	5.53	5.53	5.53	5.53	5.53
Next 10,000 gallons	5.53	5.53	5.53	5.53	5.53

Fee Type	Fee Amount				
Over 25,000 gallons	5.53	5.53	5.53	5.53	5.53
Commercial:					
Per 1,000 gallons	6.57	6.57	6.57	6.57	6.57
Irrigation:					
Per 1,000 gallons	7.70	7.92	8.16	8.39	8.64
Notes					
¹ All gallon usage is based on water usage and is calculated by rounding to the nearest 1,000 gallons. The effective date for the rate increase shall be the first day of the calendar year.					
² If individually metered.					

Fee Type	Fee Amount
Water rates, nonpotable:	
Volume charge, amount per 1,000 gallons:	
Vista Ridge development	1.33
Town owned facilities	1.33
Customers with on site nonpotable storage	2.66
Customers with direct connection to Town's nonpotable system	4.32

Fee Type	Fee Amount
Oil and gas well development water rate	11.46 per 1,000 gallons
Reuse water rate	200.00 per acre-foot
Meter pit rejection	100.00

Community Development Department Fees

Fee Type	Fee Amount
Annexation/De-annexation:	
Minor annexation - up to 20 acres	500.00
Minor Annexation - 20 acres to 40 acres	1,000.00
Major Annexation – Over 40 acres	2,000.00
Comprehensive Plan Amendment:	
Minor – Less than 40 acres	200.00
Major – More than 40 acres	1,000.00
Site Improvement Plan:	
Residential	200.00 plus 10.00 per unit
Non-residential Major (≥ 10,000 s.f. GFA)	1,000.00
Non-residential Minor (< 10,000 s.f GFA)	500.00
Site Plan Amendment:	
Residential	200.00 plus 10.00 per unit
Non-residential Major	500.00
Non-residential Minor	100.00
Special Use Permit	
Oil and Gas well	1,200.00
All other types	500.00
Subdivision:	
Sketch Plan	500.00 plus 5.00 per lot
Preliminary Plan	1,000.00 plus 20.00 per lot
Final Plat	1,000.00 plus 10.00 per lot
Minor Subdivision	1,000.00
Annexation Plat	200.00
Minor Amendment	200.00
Zoning	
Planned Development (PD)	5,000.00 plus 10.00 per acre
Planned Development (PD or PUD) Amendment	1,500 plus 10.00 per acre
Any other Zoning or Rezoning	500.00 plus 10.00 per acre
Any other Zoning or Rezoning Amendment	250.00 plus 10.00 per acre
Easement and Land Dedications (Not part of Subdivision)	50.00
Architectural Review w/o Subdivision or Site Plan	300.00 per Model

Fee Type	Fee Amount
Temporary Use Permit	50.00
Third Party Review of any application type (incl. Legal Review)	Cost to the Town (Chargeback Agreement)
Wireless Communication facility – Administrative Review	250.00
Wireless Communication facility – Planning Commission	500.00
Variance Request	300.00
Building Code	
Appeal requests	250.00
Metropolitan District Service Plan	Cost to the Town (10,000.00 deposit required)
Fee in Lieu of Open Space land dedication	48,500.00 per acre
Neighborhood park land and construction cost fee	236,564.00 per acre
Miscellaneous Fees	
Recordation of Mylars	10.00 per sheet
Recordation of Paper	5.00 per sheet
Public Notice	Applicant is responsible for actual cost of publication
Vacation of Right-of-way or easement	200.00
Unified Development Code	25.00
Comprehensive Plan	25.00
Copies of Maps/Plans	
18 inches x 24 inches	2.00 per sheet
24 inches x 36 inches	3.50 per sheet
Over 24 inches x 36 inches	0.60 per square foot
Copies of any other document	0.25 per page

Building Permit Fees

Fee Type	Fee Amount
Building permit fees, based on total valuation:	
Total valuation:	
1.00 to 500.00	23.50
501.00 to 2,000.00	23.50 for the first 500.00 plus 3.05 for each additional 100.00, or fraction thereof, to and including 2,000.00

Fee Type	Fee Amount
2,001.00 to 25,000.00	69.25 for the first 2,000.00 plus 14.00 for each additional 1,000.00, or fraction thereof, to and including 25,000.00
25,001.00 to 50,000.00	391.25 for the first 25,000.00 plus 10.10 for each additional 1,000.00, or fraction thereof, to and including 50,000.00
50,001.00 to 100,000.00	643.75 for the first 50,000.00 plus 7.00 for each additional 1,000.00, or fraction thereof, to and including 100,000.00
100,001.00 to 500,000.00	993.75 for the first 100,000.00 plus 5.60 for each additional 1,000.00, or fraction thereof, to and including 500,000.00
500,001.00 to 1,000,000.00	3,233.75 for the first 500,000.00 plus 4.75 for each additional 1,000.00, or fraction thereof, to and including 1,000,000.00
1,000,001.00 and up	5,608.75 for the first 1,000,000.00 plus 3.15 for each additional 1,000.00, or fraction thereof
Electrical permit fees, residential, based on total finished square feet:	
Total finished square feet:	
0 to 1,000	35.00
1,001 to 1,500	55.00
1,501 to 2,000	70.00
1,501 to 2,000	70.00 for the first 2,000 square feet plus 3.00 per 100 square feet or fraction thereof in excess of 2,000 square feet
Electrical permit fees, all other permit types, based on total valuation:	
Total valuation:	
0.00 to 300.00	30.00
301.00 to 2,000.00	35.00
2,001.00 to 50,000.00	15.00 per thousand or fraction thereof of total valuation
50,001.00 to 500,000.00	50.00 plus 14.00 per thousand or fraction thereof of total valuation
500,001.00 and up	550.00 plus 13.00 per thousand or fraction thereof of total valuation
Mechanical permit fees, residential, based on total finished square feet:	
Total finished square feet:	

Fee Type	Fee Amount
0 to 1,000	60.00
1,001 to 1,500	70.00
1,501 to 2,000	80.00
1,501 to 2,000	80.00 for the first 2,000 square feet plus 3.00 per 100 square feet or fraction thereof in excess of 2,000 square feet
Mechanical permit fees, all other permit types, based on total valuation:	
Total valuation:	
0.00 to 300.00	35.00
301.00 to 2,000.00	45.00
2,001.00 to 50,000.00	17.00 per thousand or fraction thereof of total valuation
50,001.00 to 500,000.00	50.00 plus 16.00 per thousand or fraction thereof of total valuation
500,001.00 and up	550.00 plus 15.00 per thousand or fraction thereof of total valuation
Plumbing permit fees, residential, based on total finished square feet:	
Total finished square feet:	
0 to 1,000	75.00
1,001 to 1,500	110.00
1,501 to 2,000	150.00
1,501 to 2,000	150.00 for the first 2,000 square feet plus 5.00 per 100 square feet or fraction thereof in excess of 2,000 square feet
Plumbing permit fees, all other permit types, based on total valuation:	
Total valuation:	
0.00 to 300.00	45.00
301.00 to 2,000.00	50.00
2,001.00 to 50,000.00	18.00 per thousand or fraction thereof of total valuation
50,001.00 to 500,000.00	50.00 plus 17.00 per thousand or fraction thereof of total valuation
500,001.00 and up	550.00 plus 16.00 per thousand or fraction thereof of total valuation
Miscellaneous permit fees: Fees are charged as listed above with the following exceptions:	

Fee Type	Fee Amount		
Additional plan review required by changes, additions or revisions to plans	75.00 per hour, 1 hour minimum		
Construction trailer	100.00		
Demolition	25.00		
Fence:			
Residential	Based on fees in valuation table, not to exceed 47.00		
Commercial	Based on fees in valuation table, not to exceed 47.00		
For use of outside consultants for plan checking and inspections	Actual costs including overhead and administration		
Inspections, not otherwise listed	47.00 per hour, 1 hour minimum		
Inspections outside normal business hours	47.00 per hour, 2 hour minimum		
Irrigation system:			
Residential	Based on fees in valuation table		
Commercial	Based on fees in valuation table		
Mobile home and travel parks per space	30.00		
Mobile home setup	125.00		
Mobile sales office	100.00		
Reinspection fees	47.00 per hour, 1 hour minimum		
Reroof:			
Residential	Based on fees in valuation table, not to exceed 47.00		
Commercial	Based on fees in valuation table, not to exceed 47.00		
Solar energy device or system:			
Residential	Based on fees in valuation table, not to exceed 500.00		
Commercial	Based on fees in valuation table, not to exceed 1,000.00		
Temporary electrical construction meter	25.00		
Building codes, filing fees for appeals	250.00		
Contractor licensing, based on calendar year:	Annual (Jan. 1)	¾ Fee (Apr. 1)	½ Fee (July 1)
Concrete and form	75.00	56.25	37.50
Excavator	50.00	37.50	25.00
General contractor:			
Class A — (commercial)	150.00	112.50	75.00
Class B — (residential)	100.00	75.00	50.00

Fee Type	Fee Amount
Class C — (all other)	50.00 37.50 25.00
House and building mover	75.00 56.25 37.50
Mechanical	100.00 75.00 50.00
Plumbing	100.00 75.00 50.00
Plan check fee	65 percent of building permit fee
Use Tax:	
Boulder County	Current Boulder County Use Tax Rate times (Material Costs or 50 percent of job valuation as determined by chief building official ¹)
Town	Current Town of Erie Use Tax Rate times (Material Costs or 50 percent of job valuation as determined by chief building official ¹)
Wastewater tap fee:	
¾ inch	8,860.00
1 inch	14,767.00
1½ inches	29,533.00
2 inches	47,253.00
3 inches	88,600.00
4 inches	147,667.00
6 inches	295,333.00
Potable water tap fee ² :	
¾ inch	12,050.00
1 inch	20,080.00
1½ inches	40,170.00
2 inches	64,270.00
3 inches	120,500.00
4 inches	200,830.00
6 inches	401,670.00
Fee in lieu of dedication ² (potable water rights fee):	
¾ inch	16,243 (See also note 4)
1 inch	See note 4
1½ inches	See note 4
2 inches	See note 4
3 inches	See note 4
4 inches	See note 4
6 inches	See note 4
Non-potable water tap fee ⁴ :	

Per acre-foot	17,410.00
<p>Notes</p> <p>¹ Building valuation shall be established by the building valuation data table excluding modifiers, as published by the International Code Council, and as updated from time to time. Beginning on January 1st, 2022 the Building Valuation shall be determined by using the using the February 2015, Building Valuation Table, published by the International Code Council, for every year thereafter, the Building Valuation shall be established by using the first Building Valuation Data Table, published by the International Code Council in the preceding year.</p> <p>² The fee in lieu of water dedication (potable water rights fee) and potable water tap fee are separate and distinct fees. The fee in lieu of water dedication shall be required as set forth in section 8-1-9 of this Code and related sections. Potable water tap fees shall be required as set forth in sections 8-1-8 and 8-1-18 of this Code and related sections.</p> <p>³ A Small Home is a dwelling unit described in Section 8-1-3 of this Code as having less than 1,000 square feet in size and a lot size of 2,000 square feet or less. An additional \$1,205.00 may be added to this tap fee for each additional 1,000 square feet of lot size. Townhomes and Condominium Units are dwelling units described in Section 8-1-3. This tap fee shall apply to Condominium Units with individual water taps.</p> <p>⁴ Section 8-1-9 of the Municipal Code, as it may be amended, defines the manner in which the town determines the amount of fees in lieu of water dedication.</p> <p>⁵ The non-potable water tap fee does not apply to town-owned property. For all other property, the non-potable tap fee includes the water rights fee, so no separate fee in lieu of dedication is required.</p>	

Miscellaneous Fees

Fee Type	Fee Amount	
Copies:		
Audiotapes	15.00	per tape
Information provided on:		
Thumb drive	20.00	Per Thumb drive
Photographs produced by the custodian	15.00	per request, plus actual copy cost
Videotapes	15.00	per tape
Faxing services	1.00	per page
Financial statement report (audit)	15.00	each

Fee Type	Fee Amount	
Meeting room rental fee:		
Resident	35.00	per hour
Nonresident	40.00	per hour
Nonprofit	15.00	per hour
Municipal Code book	125.00	annual fee, plus postage
Photocopying services	0.25	per page
Returned check fee	25.00	
Standard computer printouts	1.25	per page

Cemetery Fees

Fee Type	Fee Amount	
Cemetery grave	500.00	per space
Grave opening and closing	800.00	7:00 A.M. to 3:00 P.M. weekdays
Cremains open and closing	250.00	7:00 A.M. to 3:00 P.M. weekdays
Open and close after 3:00 P.M. or Saturday	550.00	additional
Grave marking for monument placement	First time no charge. 40.00 for all additional requests	