



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes

### Board of Trustees

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Tuesday, August 24, 2021

6:30 PM

Board Room

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via Virtual Meeting  
<https://bit.ly/082421BOT>

#### I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Haid called the meeting to order at 6:30 p.m.

#### II. ROLL CALL

Trustee Loflin joined the meeting at 8:05 p.m.

Trustee Loflin left the meeting at 10:09 p.m. due to illness.

**Present:** 6 - Mayor Pro Tem Haid  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

**Absent:** 1 - Mayor Carroll

#### III. APPROVAL OF AGENDA

Trustee Harrison made a motion to approve the agenda. Trustee Gippe seconded the motion. The motion passed by the following vote at 6:31.p.m

**Ayes** 5 - Mayor Pro Tem Haid  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison

**Absent** 2 - Mayor Carroll  
Trustee Loflin

#### IV. CONSENT AGENDA

[21-312](#) Approval of the August 10, 2021 Board of Trustees Meeting Minutes

**Attachments:** [August 10, 2021 BOT Minutes](#)

[21-308](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Second Amendment of the Intergovernmental Agreement with Boulder

## County for Hazardous Materials Management

**Attachments:** [Resolution 21-113](#)  
[HMMF IGA Amendment II](#)

[21-323](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Lease of Vehicles with Enterprise FM Trust

**Attachments:** [Resolution 21-110](#)  
[Quotes](#)

[21-330](#) A Resolution of the Board of Trustees of the Town of Erie Adopting a Facilities Master Plan

**Attachments:** [Resolution 21-105](#)  
[08-17-21 Study Session Presentation - PowerPoint](#)

[21-333](#) A Resolution of the Board of Trustees of the Town of Erie Approving the First Amendment to the Andalusia Annexation Agreement

**Attachments:** [Resolution No. 21-106](#)  
[Andalusia Annexation Agreement Amendment](#)

[21-343](#) A Resolution of the Board of Trustees of the Town of Erie Appointing Members to the Diversity, Equity and Inclusion Advisory Board

**Attachments:** [Resolution 21-107](#)  
[Re appointment recommendation](#)

[21-344](#) A Resolution of the Board of Trustees of the Town of Erie Appointing Members to the Sustainability Advisory Board

**Attachments:** [Resolution 21-112](#)  
[FW recommendations for appointment to the SAB](#)

[21-350](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Purchase of a Street Sweeper from Intermountain Sweeper Company

**Attachments:** [Resolution 21-111](#)  
[Quote](#)

[21-352](#) A Resolution of the Board of Trustees of the Town of Erie Recognizing Juneteenth as a Town Holiday

**Attachments:** [Resolution 21-108](#)

Trustee Gippe made a motion to approve the Consent Agenda. Trustee van Woudenberg seconded the motion. The motion passed by the following vote at 6:31 p.m.

**Ayes**  
**Mayor Pro Tem Haid**  
**Trustee Gippe**  
**Trustee van Woudenberg**  
**Trustee Bell**  
**Trustee Harrison**

**Absent**  
**Mayor Carroll**  
**Trustee Loflin**

## **V. PUBLIC COMMENT AND NON-AGENDA ITEMS**

Mayor Pro Tem Haid read the Public Comment Rules.

Public Comment opened at 6:32 p.m.  
No one from the public spoke.

Public Comment closed at 6:33 p.m.

## **VI. GENERAL BUSINESS**

### 21-355      2021 Community Survey

**Attachments:**   [Community Survey Results 2021 - Presentation](#)  
[2021 Survey Questions](#)  
[Community Survey Report of Results 2021](#)  
[Erie Custom Questions 2021](#)

Jade Arocha, Senior Program Analyst, Polco, National Research Center, Inc./Boulder, CO and Amber Luttrell, Communications and Marketing Manager presented the item at 6:34 p.m.

No action.

### 21-339      Semi-Annual Report for the Tree Board

**Attachments:**   [Tree Board Presentation](#)

Leanne Vielehr, Tree Board Chair, presented the item at 7:08 p.m.

### 21-335      Semi-Annual Report for the Planning Commission

**Attachments:**   [Planning Commission Presentation](#)

Kelly Zuniga, Planning Commission Chair, presented this item at 7:17 p.m.

### 21-340      Semi-Annual Report for the Historic Preservation Advisory Board (HPAB)

**Attachments:** [HPAB Presentation](#)

Michael Katryniuk, Historic Preservation Advisory Board Chair, presented the item at 7:36 p.m.

[21-332](#) Semi-Annual Report for the Diversity, Equity and Inclusion Advisory Board

**Attachments:** [DEIAB Presentation](#)

Sandy Abendroth, Diversity, Equity and Inclusion Advisory Board Chair, presented the item at 7:57 p.m.

[21-337](#) Semi-Annual Report for the Open Space and Trails Advisory Board

**Attachments:** [OSTAB Presentation](#)

Ken Martin, Open Space and Trails Advisory Board Chair, presented the item at 8:05 p.m.

[21-334](#) Semi-Annual Report for the Sustainability Advisory Board

**Attachments:** [SAB Presentation](#)

Anna Clark, Sustainability Advisory Board Vice Chair, presented this item at 8:24 p.m.

[21-341](#) Semi-Annual Report for the Airport Economic Development Advisory Board

**Attachments:** [AED Presentation](#)

Paul Houghtaling, Airport Economic Development Advisory Board Chair, presented the item at 8:39 p.m.

[21-347](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving the Bridgewater PUD Overlay Map, Amendment No. 6

**Attachments:** [Ordinance 25-2021](#)

[Proposed Bridgewater PUD Amendment No. 2](#)

[Staff Report](#)

[Application and Narrative](#)

[Other Applicant Materials](#)

[Referral Comments](#)

[Neighborhood Meeting Summary](#)

[Notifications](#)

[Staff Presentation](#)

[Applicant Presentation](#)

[PC Resolution P21-11](#)

Mayor Pro Tem Haid read the Public Hearing Rules.

Chris LaRue, Senior Planner, presented Items 21-347 and 21-346 at 8:57 p.m.

Eva Mather, Norris Design, provided a presentation at 9:09 p.m.

The Public Hearing for both items opened at 9:20 p.m.  
No one from the public spoke regarding either item.

The Public Hearing closed at 9:21 p.m.

**Trustee Loflin made a motion to continue to September 14, 2021. Trustee Bell seconded the motion. The motion passed by the following vote at 10:04 p.m.**

**Ayes** 6 - Mayor Pro Tem Haid  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

**Absent** 1 - Mayor Carroll

### 21-346

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Rezoning a Portion of the Colliers Hill Property from Suburban Residential to Low Density Residential

**Attachments:** [Ordinance 24-2021](#)

[Proposed Rezoning - Bridgewater Zoning Map - Amendment No. 2](#)

[Staff Report](#)

[Application and Narrative](#)

[Other Applicant Materials](#)

[Referral Comments](#)

[Neighborhood Meeting Summary](#)

[Notifications](#)

[Staff Presentation](#)

[Applicant Presentation](#)

[PC Resolution P21-10](#)

See last item for details.

These items were discussed together.

**Trustee van Woudenberg made a motion to continue to September 14, 2021. Trustee Harrison seconded the motion. The motion passed by the following vote at 10:06 p.m.**

**Ayes** 6 - Mayor Pro Tem Haid  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

**Absent** 1 - Mayor Carroll

[21-317](#) PUBLIC HEARING: An Emergency Ordinance of the Board of Trustees of the Town of Erie Amending Section 10-7-20 of the Erie Municipal Code Regarding Development Improvement Guarantees

**Attachments:** [Ordinance 21-2021](#)

Fred Star, AICP, Planning and Development Director, presented the item at 10:06 p.m.

The Public Hearing opened at 10:07 p.m.  
No one from the public spoke regarding this item.

The Public Hearing closed at 10:08 p.m.

**Trustee Gippe made a motion to approve the Ordinance. Trustee van Woudenberg seconded the motion. The motion passed by the following vote at 10:12 p.m.**

**Ayes** 6 - Mayor Pro Tem Haid  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

**Absent** 1 - Mayor Carroll

## **VII. STAFF REPORTS**

[21-331](#) Planning & Development Monthly Report

**Attachments:** [Planning & Development Report - August](#)

[21-325](#) Public Works Monthly Report

**Attachments:** [Monthly Report](#)

## **VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

Board members spoke about the Farmers Market, Bronco's pre-season game, welcoming new members to Sustainability Advisory Board, touring Jack's Solar Garden, touring Scoffield Farm, Historic Preservation Advisory Board alternate member possibilities, the Maintenance Facility at

the golf course and looking for land opportunities for Open Space.

**IX. ADJOURNMENT**

Mayor Pro Tem Haid adjourned the meeting at 10:20 p.m.

Approved \_\_\_\_\_  
Mayor

Attest \_\_\_\_\_  
Town Clerk