



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes

### Board of Trustees

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Tuesday, April 27, 2021

6:45 PM

Board Room

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via Virtual Meeting

<http://bit.ly/0427BOT>

#### I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Jennifer Carroll called the meeting to order at 7:33 p.m.

#### II. ROLL CALL

**Present:** 7 - Mayor Pro Tem Haid  
Mayor Carroll  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

#### III. APPROVAL OF AGENDA

Mayor Pro Tem Haid requested to move Consent Agenda item 21-155 to be discussed at a future date. Trustee Harrison seconded the motion. The motion passed by the following vote at 7:36 p.m.:

**Ayes:** 7 - Mayor Pro Tem Haid  
Mayor Carroll  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

#### IV. CONSENT AGENDA

[21-142](#)

**Approval of the April 13, 2021 Board of Trustee Meeting Minutes**

Attachments: [April 27, 2021 BOT Meeting Minutes](#)

[21-159](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement with Star Playgrounds for the Replacement of Playground Equipment at Country Fields Park

**Attachments:** [Resolution No. 21-051](#)  
[Agreement](#)  
[Playground Design](#)

[21-165](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing the Town of Erie to Enter into an Intergovernmental Agreement with Boulder County Community Services for a Dedicated Co-Responder

**Attachments:** [Resolution 21-053](#)  
[Inter-Governmental Agreement](#)

[21-155](#) Resolutions Approving Agreements Related to the Installation and Maintenance of Stormwater Facilities Necessary for the Parkdale Development

**Attachments:** [Resolution 21-049](#)  
[Resolution 21-055](#)  
[IGA Permanent Water Quality Facilities Maintenance](#)  
[IGA Exhibit A.pdf](#)  
[Reimbursement Agreement](#)  
[Location Map](#)

Trustee Harrison moved to approve the Consent Agenda. Trustee Bell seconded the motion. The motion passed by the following vote at 7:36 p.m.

Ayes:           7- Mayor Pro Tem Haid  
                    Mayor Carroll  
                    Trustee van Woudenberg  
                    Trustee Bell  
                    Trustee Harrison  
                    Trustee Loflin

## **V. PUBLIC COMMENT AND NON-AGENDA ITEMS**

Mayor Carroll read the Public Comment Rules. Public Comment opened at 7:37 p.m.

The following spoke:

- 1) Kelsey Barnhoelt spoke about oil and gas operations around Colliers Hill.
- 2) Jorge Garcia spoke about being a member of the DEIAB and the importance of diversity.

Public Comment closed at 7:45 p.m.

**VI. GENERAL BUSINESS**

[21-140](#) Older Americans Month Proclamation

**Attachments:** [Proclamation - Older Americans Month](#)

**Trustee Gippe read the proclamation and Cindy Hickman, Active Adults Coordinator, presented the video at 7:48 p.m.**

[21-151](#) **Downtown Erie Business Association (DEBA) Presentation**

**Attachments:** [DEBA Budget Proposal Apr 2021 v3](#)

Ben Pratt, Economic Development Director, presented the item and Mark Rockwell, Vice-President of DEBA presented Downtown Erie Business Association Proposal at 7:49 p.m.  
There was no action taken.

[21-164](#) Communications & Community Engagement Improvement Plan

**Attachments:** [CCE Improvement Plan 4.27.2021.pdf](#)  
[CCE Improvement Plan presentation 4.27.2021.pdf](#)

Gabi Rae, Director of Communications & Community Engagement, introduced the item at 8:39 p.m.  
There was no action taken.

[21-129](#) An Ordinance of the Board of Trustees of the Town of Erie granting Black Hills Colorado Gas, Inc. d/b/a Black Hills Energy a Natural Gas Franchise

**Attachments:** [Ordinance 08-2021](#)  
[Franchise Agreement](#)

**This item was presented by Todd Fessenden, Public Works Director at 9:42 p.m.**

**Trustee Gippe moved to approve the ordinance. Trustee Harrison seconded the motion. The motion passed by the following vote at 9:46 p.m**

**Ayes:** 6 - Mayor Pro Tem Haid  
Mayor Carroll  
Trustee Gippe  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

**Nayes:** 1 - Trustee van Woudenberg

[21-092](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with Asphalt Specialties Company, Inc. for the 2021 Street Maintenance Program

**Attachments:** [Resolution 21-045](#)  
[Construction Contract](#)  
[Vicinity Map](#)

**This item was presented by Todd Fessenden, Public Works Director at 9:46 p.m.**

**Trustee Gippe moved to approved the resolution. Trustee Harrison seconded the motion. The motion passed by the following vote at 10:00 p.m.**

**Ayes:** 7 - Mayor Pro Tem Haid  
Mayor Carroll  
Trustee Gippe  
Trustee van Woudenberg  
Trustee Bell  
Trustee Harrison  
Trustee Loflin

## **VII. STAFF REPORTS**

[21-150](#) Planning & Development Monthly Report

**Attachments:** [Planning & Development Monthly Report - April](#)

[21-163](#) Public Works Monthly Report

**Attachments:** [Monthly Report](#)

## **VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

**Board members spoke about oil and gas noise as residents are being impacted. The Town Administrator responded that there would be a study session on June 1, 2021. Board members noted the following events: Asian Heritage Month, Cinco de Mayo, Mother's Day, DEBA will host a pop-up garden weekend, the Farmer's Market will start soon, the Town Fair, Golf Tournament, and the Bolder Boulder.**

## **IX. ADJOURNMENT**

**Mayor Carroll adjourned the meeting at 10:31 p.m.**

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Mayor

\_\_\_\_\_  
Town Clerk